

**PLATTEVILLE HOUSING AUTHORITY BOARD MEETING**  
**September 26, 2018**

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The regular meeting of the Platteville Housing Authority Board was held on September 26, 2018 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Marilyn Gottschalk, Ken Kilian, Christine Wunderlin & Paula Langmeier

**Members Absent:** Melissa Duve

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Langmeier and second by Kilian to approve the August 2018 board minutes, held September 6, 2018. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 99 families on the waiting list. The month of September 2018 included 6 applications, 4 vouchers were issued, 1 placement, 2 ends of participations and a total of 87 current program participants. Motion by Wunderlin and second by Langmeier to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Wunderlin to approve operational checks 2649-2655 and landlord checks 2656-2707. Motion Carried.

**OLD BUSINESS**

Weber informed the board that not much guidance was given by HUD for Shortfall Procedures. Weber will contact other Directors to find out what the current practice is for other housing authority's. Further discussion will be held over implementing shortfall procedures into the administrative plan at the October board meeting. Review was held over the 2019 fair market rents put forth by HUD. Weber did not see enough of a change to justify changing any of the 2019 payment standards. Motion by Kilian and second by Langmeier to approve Resolution 2018-1 for the 2019 payment standards. HUD-50077-CR Civil Rights Certification was reviewed and approved by the board. Weber will submit the annually required form to HUD.

**NEW BUSINESS**

Motion by Wunderlin and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.