

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
December 27, 2018

The regular meeting of the Platteville Housing Authority Board was held on December 27, 2018 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Kilian, Christine Wunderlin & Melissa Duve

Members Absent: Jane Peoples

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Kilian and second by Wunderlin to approve the November 2018 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 100 families on the waiting list. The month of December 2018 included 3 applications, 2 vouchers were issued, 4 placements, 2 ends of participations and a total of 91 current program participants. Motion by Wunderlin and second by Duve to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Wunderlin and second by Kilian to approve operational checks 2825-2830 and landlord checks 2831-2885. Motion Carried.

OLD BUSINESS

(Section 8 Management Assessment Program) SEMAP file review was successful. Gottschalk and Duve sampled the 6 required file reviews. All documentations, verifications and other required file contents were found to be present in the files sampled. Gottschalk really appreciated the materials given by Weber to ensure file review would be easier as there is a substantial amount of file contents. Motion by Kilian and second by Wunderlin to go into closed session to discuss Weber's 2019 employment contract. Motion Carried. Motion by Wunderlin and second by Duve to come out of closed session. Motion Carried. The board presented Weber an offer with a change in wage and sick time. Weber needed time to consider the offer. Action will be tabled until the January 2019 board meeting. Due to the delay with the employment contract and its affect on the 2019 Operating Budget, action will be tabled until the January 2019 board meeting.

NEW BUSINESS

Weber presented the board with the 2019 Hawkins, Ash CPAs 2019 contract. Minor changes in fees were noted. Motion by Kilian and second by Duve to approve the contract. Motion Carried. Weber informed the board of the Municipal Building remodel beginning mid-2019 and concluding in mid-2019.

Motion by Kilian and second by Duve to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.