

PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING
November 24, 2015

The monthly meeting of the Platteville Housing Authority Board was held on November 24, 2015 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Killian, Liz Throop

Members Absent: Melissa Duve, Christine Wunderlin

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Killian and second by Throop to approve the October, 2015 regular board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 85 families on the waiting list. The month of November, 2015 included 9 applications, 5 vouchers were issued, 4 placements and 1 end of participation. Motion by Throop and second by Killian to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Throop and second by Killian to approve operational checks 734-738 and landlord checks 17636-17681. Motion Carried.

OLD BUSINESS

Weber informed the board that the city council passed a resolution to change the Platteville Housing Authority's (PHA) jurisdiction. Section 8 participants may now live beyond city limits in the 53818 zip code within Grant County. Due to a continued strain on the administrative budget Happy Software will be discontinued effective 12/31/2015. Weber will move forward with replacing the software with HUD's free Family Reporting Software (FRS).

NEW BUSINESS

Motion by Killian and second by Throop to pass the 2016 operating budget. Motion carried. Weber presented the board with 1 request for an informal hearing and 2 requests for informal review. After discussion the board decided to hold the regular December board meeting on December 21st and the hearing and reviews will be conducted afterwards. Weber gave a brief budget update.

Motion by Throop and second by Killian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.