

PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING
February 23, 2016

The monthly meeting of the Platteville Housing Authority Board was held on February 23, 2016 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Killian, Melissa Duve, Christine Wunderlin

Members Absent: Elizabeth Throop

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Killian and second by Wunderlin to approve the January, 2016 regular board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 93 families on the waiting list. The month of February, 2016 included 12 applications, 1 voucher was issued, 3 placements and 2 end of participations. Motion by Wunderlin and second by Killian to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Duve and second by Wunderlin to approve operational checks 847-853 and landlord checks 799-846. Motion Carried.

OLD BUSINESS

Weber informed the board the Voucher Management System (VMS) review has been concluded. The remote review of the Platteville Housing Authority's (PHA) 2015 performance revealed reported data were accurate and reliable. An exit interview was held with HUD's Quality Assurance Division (QAD), Weber, Deb Rodriguez (Financial Analyst), and members of HUD staff. Weber was commended for cooperation and an exceptional review. The board recognizes Weber's performance in the review process. Gottschalk recommended she draft a letter of accommodation for Weber's employment file. The remainder of the board was in agreement.

NEW BUSINESS

The current Passbook Savings Rate was reviewed by the board. The PHA is currently using a rate of .01% as income on participant assets that exceed \$5000. The 2016 National rate is set at .06%. After discussion all were in agreement to continue to use the rate of .01% which is within the .75 percent variance allowed by HUD. Weber informed the board that Johnson Block will conduct the annual audit of the PHA on February 24th, 2016. A discussion was held over Project Based Vouchers (PBV). Weber has a meeting with a local management company to consider their interest in PBV's. The board presented Weber with questions they would like answered at the meeting. Further consideration will take place at the March board meeting. Weber updated the board on State Debt Collection (SDC) progress. February had the first deposit for fraud since collection activities began.

Motion by Killian and second by Wunderlin to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.