

**PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING**  
**March 29, 2016**

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The monthly meeting of the Platteville Housing Authority Board was held on March 29, 2016 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Marilyn Gottschalk, Ken Kilian, Melissa Duve

**Members Absent:** Elizabeth Throop, Christine Wunderlin

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Kilian and second by Duve to approve the February, 2016 regular board minutes. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 98 families on the waiting list. The month of March, 2016 included 6 applications, 0 vouchers were issued, 2 placements and 3 end of participations. Motion by Kilian and second by Duve to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Duve and second by Kilian to approve operational checks 857-862 and landlord checks 863-910. Motion Carried.

**OLD BUSINESS**

A discussion was held over Project Based Vouchers (PBV). The Housing Authority will not pursue PBV's at this time.

**NEW BUSINESS**

Weber updated the board on State Debt Collection (SDC) progress. Monthly collections continue to be successful. The 2016 Budget Authority (BA) for Housing Assistance Payments (HAP) has increased significantly due to 2015 lease up rates. 2016 administrative prorations are approximately 82% vs. 80% in 2015. 2016 administrative spending has been reduced while funding has increased. The board approved an early April board meeting due to Weber's absence from the office. The meeting will be held on Tuesday, April 19<sup>th</sup>.

Motion by Duve and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.