

**PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING**  
**September 27, 2016**

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The monthly meeting of the Platteville Housing Authority Board was held on September 27, 2016 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Marilyn Gottschalk, Ken Kilian, Liz Throop, Melissa Duve

**Members Absent:** Christine Wunderlin

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Throop and second by Kilian to approve the August, 2016 regular board minutes. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 140 families on the waiting list. The month of September, 2016 included 10 applications, 0 vouchers were issued, 0 placement and 1 end of participation. Motion by Throop and second by Duve to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Throop to approve operational checks 1198-1202 and landlord checks 1203-1250. Motion Carried.

**OLD BUSINESS**

Weber notified the board that a Resident Advisory Board (RAB) request was sent to several program participants. The RAB meeting will be held on Wednesday, October 12<sup>th</sup> from 4:00-6:00 p.m. in the GAR room of City Hall. Preference changes to the administrative plan will be discussed at the meeting. Weber will share any feedback given by RAB members at the October board meeting. The board was informed that a public hearing notice regarding administrative plan changes will be published in the October 5<sup>th</sup> Platteville Journal. The public hearing will be held on November 22<sup>nd</sup> at 4:00 p.m. in the GAR room of City Hall.

**NEW BUSINESS**

Per HUD, the Civil Rights Certification (50077-CR) is not required because our Housing Authority is doing a revised 5-year plan submission.

Motion by Duve and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.