

PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING
April 30, 2019

The annual board meeting of the Platteville Housing Authority Board was held on April 30, 2019 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, board chair, called the meeting to order.

Members Present: Ken Kilian, Jane Peoples, Marilyn Gottschalk & James Wages

Members Absent: Melissa Duve

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Peoples and second by Kilian to approve the March 2019 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 62 families on the waiting list. The month of April 2019 included 8 applications, 1 voucher was issued, 2 placements, 1 end of participation and a total of 93 current program participants. Motion by Kilian and second by Peoples to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Wages to approve operational checks 3087-3093 and 3084-3085 and landlord checks 3094-3148. Motion Carried.

OLD BUSINESS

Weber reported on her attendance to the Spring WAHA (Wisconsin Association of Housing Authorities) conference. An exceptional session was held on topics such as tenant eligibility, income and a detailed explanation of rent calculations. There was confusion with the conference agenda and the new UPCS (Uniform Physical Condition Standards) for the voucher program was not offered. As usual there was much to be gained while sharing challenges and experiences with other directors.

NEW BUSINESS

The annual election of officers was held. Motion by Peoples and second by Wages to elect Gottschalk as continuing board chair, Duve will remain vice-chair and Jane will now be the third authorized check signer. Motion Carried. Discussion was held over implementing policies to be followed when there is potential for a conflict of interest. Weber was approached by the Dodgeville Housing Authority to process applicants/tenants when there is a clear conflict of interest. Weber will reach out to other housing authorities to get feedback on common policies. Further discussion will be held at the May board meeting. Weber informed the board that notice will be sent to all tenants informing them of the new office location. This will be sent as soon as city hall finalizes details of signage and public notice. Weber presented the board with the 2019 income limits. Weber presented the board with a brief budget update.

Motion by Peoples and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.