

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
Held January 26, 2021 VIA Zoom

The regular board meeting of the Platteville Housing Authority Board was held on January 26, 2021 at 3:30 p.m. VIA Zoom. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, board chair, called the meeting to order.

Members Present: Ken Kilian, Marilyn Gottschalk, Joyce Bos, Melissa Duve & James Wages

Others Present: Jen Weber & City Manager, Adam Ruechel

APPROVAL OF PREVIOUS MINUTES

Motion by Wages and second by Bos to approve the December 2020 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 105 families on the waiting list. The month of January 2021 included 9 applications, 2 vouchers were issued, 1 placement, 0 end of participations and a total of 94 current program participants. Weber informed the board that the waiting list is lengthy, but the annual purge will be conducted soon. Weber will email the board information on the purge process. Motion by Duve and second by Wages to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Bos and second by Duve to approve operational checks 4366-4372, 4373-4422. Motion Carried.

OLD BUSINESS

Weber informed the board that the 2021 Utility Allowance (UA) is being reviewed and implemented. Weber will email the finalized UA and calculations to the board.

NEW BUSINESS

Gottschalk's board resignation was submitted. There was one board member application of Amanda Jones submitted and reviewed by the board. All were satisfied with the application and Weber will contact Council President, Barb Daus, to request appointment at the next council meeting. Bos volunteered to be a new check signer. Roles of Chair and Co-Chair will be discussed and voted on at the February board meeting. Duve questioned the procedure to appoint a Chair and Co-Chair if no one volunteers for the positions. City Manager, Ruechel, informed the board that both roles will need to be appointed by the board if no one volunteers. Motion by Kilian and second by Duve to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.