

**PLATTEVILLE HOUSING AUTHORITY BOARD MEETING**  
**Held May 25, 2021, in the Common Council Chambers**

The regular board meeting of the Platteville Housing Authority Board was held on May 25, 2021, at 3:30 p.m. in the Common Council Chambers of City Hall. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

**Members Present:** Ken Kilian, Joyce Bos, Melissa Duve & Dr. Joanne Wilson

**Members Absent:** James Wages

**Others Present:** Jen Weber & City Manager, Adam Ruechel

**APPROVAL OF PREVIOUS MINUTES**

Motion by Kilian and second by Wilson to approve the April 2021 board minutes with corrections. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the waiting list and voucher lists. There are currently 62 families on the waiting list. The month of May 2021 included 7 applications, 0 vouchers were issued, 0 placements, 0 end of participations and a total of 90 current program participants. Motion by Duve and second by Kilian to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Duve to approve operational checks 4606-4613 and 4614-4663, check 4620 VOID. Motion Carried.

**OLD BUSINESS**

Weber presented the board with a compilation of data from the landlord/tenant surveys. The board will review the data and further discussion will be held at the June board meeting. Discussion was held over a possible request for funding from the city's COVID-19 grants/funding. Security deposit assistance was suggested. Weber will do further research to determine how to approach this process. This and any further suggestions will be discussed at the June board meeting.

**NEW BUSINESS**

An informal hearing request was presented and scheduled. Weber informed the board that the WAHA (Wisconsin Association of Housing Authorities) fall conference will be held in person in Oshkosh. Further details will be presented as more information becomes available. Weber shared her "Why we serve..." response on behalf of the housing authority submitted to WAHA in honor of Public Service Recognition week. Bos spoke to the importance of this kind of outreach. Motion by Kilian and second by Duve to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.