

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
Held September 28, 2021, in the Common Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on September 28, 2021, at 3:30 p.m. in the Common Council Chambers of City Hall. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Ken Kilian, Joyce Bos, James Wages, Dr. Joanne Wilson & Melissa Duve

Others Present: Jen Weber & Adam Reuchel

APPROVAL OF PREVIOUS MINUTES

Motion by Kilian and second by Wilson to approve the August 2021 board minutes with corrections. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 80 families on the waiting list. The month of September 2021 included 10 applications, 4 vouchers were issued, 0 placements, 3 end of participations and a total of 88 current program participants. Motion by Kilian and second by Wages to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Wages and second by Kilian to approve operational checks 4836-4843 and 4845-4891, check 4844 VOID. Motion Carried.

OLD BUSINESS

Discussion was held over funding needs from the City of Platteville. Security deposit assistance is needed in our community and this is one option discussed as a city funding need. Some board members think the security deposit should be repaid on a monthly basis. Wages believes this would impose a financial hardship on applicants. Wilson believes the city plans to be repaid rather than gifting funding to our program. Bos requested that Kilian get clarification from the city council. Weber shared additional funding ideas including celebrations, driver's education assistance, air conditioners and basic needs. Further discussion will be held at future board meetings. Short-term/long-term disability options were discussed with new business item 5E.

NEW BUSINESS

Waiting list procedures were discussed. Weber explained the process including the application, preferences and waiting list placement. Weber also shared waiting list trends for the past several years. Closed session was unnecessary because no PII (Personally Identifiable Information) was discussed. Weber informed the board that there is a need for a backup to the Executive Director in case of an unforeseen absence. Critical, required reports must be submitted to HUD monthly to ensure our program remains high performing and receives all funding. The board member that fills this role will need to train with Weber. Board members believe the back up to Director should be compensated for work performed. Further discussion will be held at future board meetings. Weber is requesting admittance to the WI Retirement Program. Weber explained that the program can afford and sustain the expense at the current rate of 6.5% employer contribution. This is a benefit not received and would be beneficial to Weber. Long-term disability would be covered under the program as well. Weber would like to become a member under the city's administration of the WI Retirement Program. The Housing Authority would be billed for services rendered. Bos requested Kilian follow up to get more information on the process. Further discussion will be held at future board meetings. Weber presented the board with the 2022 payment standards. All payment standards will see an increase. Motion by Wilson and second by Kilian to pass Resolution 2021-2 approving the 2022 payment standards. Motion Carried. Motion by Kilian and second by Duve to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.