

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
Held December 21, 2021, in the Common Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on December 21, 2021, at 3:30 p.m. in the Common Council Chambers of City Hall. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Ken Kilian, Joyce Bos, James Wages & Melissa Duve & Dr. Joanne Wilson

Others Present: Jen Weber & Adam Reuchel

APPROVAL OF PREVIOUS MINUTES

Motion by Wilson and second by Killan to approve the November 2021 board minutes with changes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 84 families on the waiting list. The month of December 2021 included 7 applications, 2 vouchers were issued, 4 placements, 2 end of participations and a total of 93 current program participants. Motion by Kilian and second by Wilson to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Duve to approve operational checks 4952-4962 and 4963-5010. Motion Carried.

OLD BUSINESS

Discussion was held over funding needs from the City of Platteville. Weber will compose a staff note for the board to present to the City Council meeting on January 25th. Bos and Wages will present our request to the City Council. Any suggestions or changes should be submitted by the board to Weber no later than January 14th.

NEW BUSINESS

Waiting list procedures were discussed. Weber provided the board with a copy of all waiting lists and voucher lists for 2021. Weber gave a 2021 budget update. 2021 spending was under budget by \$4,670.40. 2021 year end RNP (Restricted Net Position) is projected to be \$15,438, UNP (Unrestricted Net Position) is projected to be \$20,698 and HHR (HUD Held Reserves) are projected to be \$56,995. Weber provided the board with the 2022 UA (Utility Allowance) for review. Weber presented the board with the 2022 operating budget. Spending is projected to be over \$400 less than revenue received in Administrative Funding. HAP (Housing Assistance Payment) spending is projected to be \$92,700 less than revenue and HHR. Weber will evaluate and increase spending as necessary. Motion by Wilson and second by Kilian to approve Resolution 2021-3 for the 2022 Operating Budget. Motion Carried. The board provided Weber with the 2022 employment contract for review. Motion by Kilian and second by Wages to approve the 2022 employment contract. Motion Carried. Motion by Wilson and second by Kilian to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.