

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
Held March 29, 2022, in the City Hall North Conference Room

The regular board meeting of the Platteville Housing Authority Board was held on March 29, at 3:30 p.m. in the City Hall north conference room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Ken Kilian, Joyce Bos, James Wages, Melissa Kelly via phone

Members Absent: Dr. Joanne Wilson

Others Present: Jen Weber & Adam Reuchel

APPROVAL OF PREVIOUS MINUTES

Motion by Kilian and second by Wages to approve the February 2022 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 41 families on the waiting list. The month of March 2022 included 7 applications, 4 vouchers were issued, 2 placements, 2 end of participations and a total of 93 current program participants. Motion by Kilian and second by Kelly to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Wages and second by Kilian to approve operational checks 5201-5208 and 5209-5257. Motion Carried.

OLD BUSINESS

Discussion was held over funding granted to the housing authority by the City of Platteville Common Council. Weber received the \$20,000 check from the City of Platteville. A new bank account was opened with Mound City Bank. A copy of Chapter 21 *Security Deposit Assistance* was given to the board for review. Further discussion will be held at the April board meeting. Weber provided the board with a landlord agreement and participant application for review. It was agreed that an application is unnecessary since no one will be denied the assistance. Weber still needs to create a flyer to notify tenants of the assistance. This will be created and emailed as well as brought to the April board meeting. Wages tabled discussion on program suggestions. This will be on the April agenda.

NEW BUSINESS

Weber informed the board that there was an error in benefits taken in 2021. This was discovered during the audit process. The benefits have been repaid and reconciled. Weber presented the board with a landlord recruitment article. After edits recommended by the board this will be printed in the next edition of the 53818 newsletters. Motion by Wages and second by Kilian to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.