

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING

Held December 28, 2022, in the Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on December 28, at 3:30 p.m. in the Council Chambers. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Eileen Nickels, Joyce Bos, James Wages, Dr. Joanne Wilson & Melissa Kelly

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Wilson and second by Wages to approve the November 2022 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 87 families on the waiting list. The month of December 2022 included 4 applications, 1 voucher was issued, 2 placements, 2 end of participations and a total of 91 current program participants. Motion by Kelly and second by Wilson to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Nickels and second by Kelly to approve operational checks 5741-5748 and 5749-5795. Security deposit checks 1013-1014 were issued.

OLD BUSINESS

Wages discussed some of his program ideas. HUD responded with explanations of similar programs already in place. Further discussion will be held at the January board meeting. The board presented Weber with the finalized 2023 employment contract. The board will present a performance summary for Weber at the January board meeting.

NEW BUSINESS

Weber presented the board with the 2023 operating budget. Motion by Nickels and second by Wilson to approve Resolution 2022-3 for the 2023 operating budget. Motion Carried. Weber went over the 2023 utility allowance with the board. All rates have increased. Weber gave a budget update. The program underspent \$5959.90 in administrative operation costs. \$7871 was overspent in HAP (Housing Assistance Payments). Discussion was held over comp time Weber earned on a Friday to help another Housing Authority. Motion by Wilson to allow the comp time earned. Second by Wages to support Weber assisting other Housing Authorities in the future. The board requested that Weber get comp time earned with other Housing Authorities approved in the future. Motion Carried. Motion by Wilson and second by Wages to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.