The Platteville Public Library Board of Trustees Board Meeting  
Friday October 4th, 2019 @ 5:00 p.m.  
Library 2nd Floor Conference Room, 225 W. Main St.

MINUTES

Attendees: Robin Cline, Nikki Klein, Kyle Reimann, James Swenson, Betsy Ralph Tollefson  
Also in attendance: Director Lee-Jones  
Absent: Cheryl Schober

I.  CALL TO ORDER: Meeting called to order by President Kyle Reimann at 5:02p.m.

II. CONSIDERATION OF CONSENT AGENDA: Swenson moved to accept and Ralph Tollefson seconded.  
Motion passed.  
   A. Meeting duly posted  
   B. Acceptance of Agenda  
   C. Approval of Minutes from September 4th, 2019

III. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any: James Swenson remarked he had heard in the community, Wednesday afternoons are very busy at the library, due to the schools releasing early. Director Jones confirmed this observation and remarked that solutions are being sought regarding the best way to manage the influx of student activity.

IV. REPORTS  
   A. Municipal Financial report  
   B. Library Board Financial report  
   C. Director’s report  
   D. City Council report  
   E. Foundation report  
   F. SWLS report

V. ACTION  
   A. Approval of September Bills: Swenson 1st, Klein 2nd, motion passed.  
   B. 2020 Budget: Swenson 1st, Ralph Tollefson 2nd, motion passed

VI. INFORMATION AND DISCUSSION  
   A. 2020 budget planning  
   B. 2019 Library Director evaluation planning  
   C. Room Reservation Policy  
   D. Computer Use Policy

VII. ADJOURNMENT: 5:40pm Swenson moved to adjourn and Ralph Tollefson seconded. Meeting adjourned.

Next regular Library Board meeting: Nov. 5th, 2019 @ 6:00pm

Respectfully submitted,  
Robin Cline   Library Board Secretary