

**The Platteville Public Library Board of Trustees Board Meeting**  
**Wednesday, September 1, 2021 6:00p.m.**  
**Platteville Public Library, 225 W. Main Street**

**Members Present:** Carla Wages, Nikki Klein, Kelly Podach Francis, Emily Zachary, Karen Utley & Lynne Parrott

**Absent:** Lacy Taylor

**Staff Present:** Director Lee-Jones & Patron Services Manager Zidon

**AGENDA**

- I. **CALL TO ORDER** by Nikki Klein @ 6:02pm
- II. **CONSIDERATION OF CONSENT AGENDA** - Motion to approve by Kelly Podach Francis, second by Lynne Parrott. Motion passed.
  - A. Meeting duly posted
  - B. Acceptance of Agenda
  - C. Approval of [Minutes for Aug 4, 2021](#)
- III. **CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any**
  - None
- IV. **REPORTS**
  - A. [Municipal Financial Report](#)
  - B. [Library Board Financial report](#)
  - C. [Director's report](#)
  - D. City Council report
  - E. Foundation report
  - F. SWLS report
- V. **ACTION**
  - A. [August 2021 bills](#) - Motion to approve by Emily Zachary, second by Karen Utley. Motion passed.
  - B. Policy update [Public Behavior](#) - Motion to approve by Kelly Podach Francis, second by Lynne Parrott. Motion passed.
  - C. Staffing plan updates
    - i. 2021 compensation plan update - Motion to approve by Nikki Klein, second by Carla Wages. Motion passed.
    - ii. Job description revisions and hiring timeline
      1. [Library Specialist](#) - Motion to approve by Emily Zachary, second by Carla Wages. Motion passed.
      2. [Outreach Coordinator](#) - Motion to approve by Kelly Podach Francis, second by Lynne Parrott. Motion passed.
  - D. [2022 Budget](#) - Motion (including any changes to payroll expenses to be in line with the city) to approve by Kelly Podach Francis, second by Karen Utley. Motion passed.
  - E. [2022 Intra-System Resource Library Agreement](#) - Motion to approve by Emily Zachary, second by Carla Wages. Motion passed.
  - F. [COVID Service Level](#) - Motion to approve by Karen Utley, second by Lynne Parrott. Motion passed.
- VI. **INFORMATION and DISCUSSION**
  - A. Policy review [Materials Selection, Collection Development and Donation Policy.pdf](#)
    - i. [Request for Reconsideration of Library Materials](#)
    - ii. [The Freedom to Read Statement](#)

**ADJOURNMENT** - Motion to adjourn by Emily Zachary, second by Carla Wages @ 7:29pm.

**Next Regular Library Board Meeting: Wednesday, October 6, 2021 at 6p.m.**