

**The Platteville Public Library Board of Trustees Board Meeting**  
**Wednesday, October 6, 2021 6:00p.m.**  
**Platteville Public Library, 225 W. Main Street**

**MINUTES**

**I. CALL TO ORDER**

- A. Nikki Klein at 6:17 PM
- B. Lacy Taylor, Karen Utley, Nikki Klein, Carla Wages, Lynne Parrott
- C. Staff Present: Director Lee-Jones Erin Isabell
- D. Absent: Emily Zachary, Kelly Podach Francis

**I. CONSIDERATION OF CONSENT AGENDA** -- The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action for any item.

- A. Meeting duly posted
- B. Acceptance of Agenda
- C. Approval of [Minutes](#) for Sep 1, 2021

**II. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any**

Comments shall be limited to those by/from community members and shall be limited to no more than 5 minutes.

**III. REPORTS**

- A. [Municipal Financial Report](#)
- B. [Library Board Financial report](#)
- C. [Director's report](#)
- D. City Council report
- E. Foundation report
- F. SWLS report

**IV. ACTION**

- A. [September 2021 bills](#)

Motion to approve by Lacy Taylor, second by Karen Utley. Motion passed.

- B. Job description revision
  - i. [Library Assistant](#) (formerly Library Page)

Motion to approve by Lacy Taylor, second by Carla Wages. Motion passed.

- ii. [Outreach Coordinator](#)

Motion to approve by Lymme Parrott, second by Carla Wages. Motion passed.

- C. [2022 Budget](#)
- D. [COVID Service Level](#)

Motion to approve by Karen Utley, second by Lacy Taylor. Motion passed.

- E. Policy review [Materials Selection, Collection Development, and Donation Policy](#)
  - i. [Request for Reconsideration of Library Materials](#)

Motion to approve by Nikki Klein, second by Lynne Parrott. Motion passed.

**V. INFORMATION and DISCUSSION**

- A. [WiLS Consulting Final Presentation](#)
- B. [Director Evaluation](#)

**ADJOURNMENT**

Motion to adjourn at 7:46pm by Lacy Taylor, second by Carla Wages. Motion passed.

**Next Regular Library Board Meeting: To be determined.**