

MINUTES
The Platteville Public Library Board of Trustees Board Meeting
Tuesday, August 1, 2023, at 5:30 p.m.
Community Room, Platteville Public Library, 225 W. Main St.

In attendance: Kelly Podach Francis, Page Leahy, Nathan Robinson, Vicky Suhr, Lynne Parrott

Excused: Kelly Sponsler, Emily Zachary

Also in attendance: Library Director Lee-Jones, Youth Services Manager Isabell, Adult Services Manager Zidon, City Manager Clinton Langreck

1. **CALL TO ORDER** at 5:37 by Kelly Podach Francis
2. **CONSIDERATION OF CONSENT AGENDA** -- approved on a motion by Page, seconded by Nathan.
 - a. Meeting duly posted
 - b. Acceptance of Agenda
 - c. Approval of Minutes from the June 6, 2023 Meeting
3. **CITIZENS' COMMENTS, OBSERVATIONS, and PETITIONS, if any-** none
4. **REPORTS**
 - a. [Municipal Financial report](#)
 - b. [Library Board Financial report](#)
 - c. [Director's report](#)
 - d. City Council report
 - e. Foundation report
 - f. SWLS report
5. **INFORMATION and DISCUSSION**
 - a. Piano Request- Library Director Lee-Jones was approached by a UW-P piano instructor who would like the library to add a piano. The Board discussed space needs, and requested that Director Lee-Jones inquire about the City Auditorium has a piano, and if an electric piano would be a satisfactory addition to the library.
 - b. ADRC Senior Meal Site Request- Library Director Lee-Jones was approached by ADRC Senior Meal Site Director Lori Reddy regarding the potential addition of a meal site to the library. Due to limited information provided by the ADRC, the Board will revisit the topic at a later date.
 - c. School Bus Stop- The Board discussed the school district's new bus stop located at the library. According to the Public Behavior Policy, children under the age of 9 must be accompanied by a caregiver 14 years of age or older.
6. **ACTION**
 - a. [Approval of June/July Bills](#)- Approved on a motion by Nathan, seconded by Lynne.
 - b. [2024-2028 Capital Improvement Plan](#)- Approved on a motion by Page, seconded by Nathan
 - c. **Closed Session** per Wisconsin Statute Chapter 19.85 (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Library Employee Compensation- The Board moved into closed session on a motion by Page, seconded by Nathan.
 - d. **Open Session**- The Board resumed open session on a motion by Page, seconded by Nathan.
 - i. On a motion by Page and second by Nathan the Board approved the following staffing changes/increases for the 2024 budget to be submitted to the City:
 1. Hours increase for one existing Outreach Coordinator position from part-time to full-time.
 2. Hours increase for one existing Custodian position from part-time to full-time.
 3. Create two new Substitute Specialists at 10 hours/week each.
 4. Create two new Library Specialists at 40 hours/week each.
- VII. **ADJOURNMENT**- The meeting adjourned at 6:44 pm on a motion by Nathan, second by Page.

Respectfully submitted, Vicky Suhr