

The Platteville Public Library Board of Trustees Board Meeting
Tuesday, June 3, 2025 at 5:30 p.m.
Community Room, Platteville Public Library, 225 W. Main St.

MINUTES

I. CALL TO ORDER – 5:33 p.m.

Attendance: Present - Vicky Suhr, Jason Artz, Page Leahy, Lynne Parrott, Amy Seeboth-Wilson, Kelly Sponsler and Jessie Lee Jones; Absent - Paula Baumann

II. CONSIDERATION OF CONSENT AGENDA – Motion to approve: Page Leahy, second by Lynne Parrott.
Approved unanimously.

III. CITIZENS' COMMENTS, OBSERVATIONS, and PETITIONS, if any – No citizens present.

IV. REPORTS – brief discussion related to the reports.

V. ACTION

- A. [Approval of May Bills](#) - motion by Jason Artz, seconded by Kelly Sponsler. Unanimously approved.

VI. INFORMATION and DISCUSSION

- A. [Building Updates](#) – We discussed Hailstorm report, Leaking window, Main Street/PHS art display, and the building lease. Jessie has been looking for the final lease and trying to sort out what the renewal cycle is. The group discussed how nice it would be to have a copy of that lease so we can better understand our roles and obligations.
- B. [Library Director Job Description Review](#) – Jessie shared the latest version of this update; the board did not have access to see the edits within the version. We agreed that Jessie would figure out how to give us access to the edits and then resend it to us to look at and add to on our own time outside of the meeting.
- C. **Library Strategic Planning** – Jessie proposed we have a dialogue to lay out our internal priorities for the Library at our next meeting so as the City Strategic Planning begins, we have a shared understanding of our own vision and priorities.
- D. [Photography and Recording Policy](#) – Jessie shared this draft policy with the board for review.
- E. **Meeting date and time** – Jason confirmed that the existing meeting schedule works for him. Jessie cannot make the August meeting, and the July meeting is the week of July 4. We agreed to reschedule the July meeting to Tuesday, July 29, at 5:30 p.m. and to cancel the August meeting.

VII. ADJOURNMENT – 6:20 p.m. – Motion to adjourn Kelly Sponsler, second by Jason Artz. Unanimously approved.

Next Regular Library Board Meeting: Tuesday, July 29, 5:30 p.m.