

The Platteville Public Library Board of Trustees Board Meeting
Tuesday, October 7, 2025 at 5:30 p.m.
Community Room, Platteville Public Library, 225 W. Main St.

MINUTES

I. CALL TO ORDER: 5:42 p.m.

Present: Paula Baumann, Page Leahy, Amy Seeboth-Wilson, Vicky Suhr, Lynne Parrott, Jason Artz

Not Present: Kelly Sponsler

Others present: Library Director Jessie Lee-Jones

II. CONSIDERATION OF CONSENT AGENDA -- Motion to approve the consent agenda- Paula, seconded by Page- passed unanimously

- A. Meeting duly posted
- B. Acceptance of Agenda
- C. Approval of Minutes from the September 2, 2025 Meeting

III. CITIZENS' COMMENTS, OBSERVATIONS, and PETITIONS- None

IV. REPORTS

- A. [Municipal Financial Report](#)
- B. [Library Board Financial Report](#)
- C. [Director's Report](#)
- D. City Council Report
- E. SWLS Report

V. ACTION

- A. Approval of September Bills - Motion to approve the September bills- Paula, seconded by Page- passed unanimously
- B. [Circulation Lead Job Description](#) - Motion to approve the Circulation Lead job description as presented- Jason, seconded by Lynne- passed unanimously
- C. [Resource Library Contract](#) - Motion to approve the Resource Library Contract- Page, seconded by Paula- passed unanimously
- D. [Room Use Policy](#) - Motion to approve the Room Use Policy as presented- Jason, seconded by Lynne - passed unanimously
- E. 2026 Budget - The budget was discussed but no action was taken.
- F. CIP Budget - Motion to request \$50,000 in the annual capital budget each year 2026 - 2030 for the Library- Amy, seconded by Jason- passed unanimously
 - i. Draft a letter to the Council on this, Vicky sends it City Council.
 - ii. We agree to the framework, but this is not sufficient to cover tech and building maintenance.
 - iii. We are the public-facing entity for the city.
 - iv. Maintenance needs per the lease

VI. INFORMATION and DISCUSSION

- A. Strategic Planning / Comprehensive Planning Updates

VII. ADJOURNMENT- 6:56 p.m. - Motion to adjourn by Jason, seconded by Paula, passed unanimously

Next Regular Library Board Meeting: Tuesday, November 4, 2025 at 5:30pm