

**CITY OF PLATTEVILLE, WISCONSIN  
CHAPTER 2, COMMON COUNCIL  
TABLE OF CONTENTS**

<b>SECTION</b>	<b>TITLE</b>	<b>PAGE</b>
2.01	ALDERMANIC DISTRICTS .....	1
2.02	REPEALED (72-39) .....	7
2.03	POLLING PLACES .....	7
2.04	COUNCIL RULES .....	8
2.05	COUNCIL SALARIES .....	13

## CHAPTER 2

### COMMON COUNCIL

**2.01 ALDERMANIC DISTRICTS.** The City of Platteville is hereby redivided, redistricted and reapportioned into four (4) Aldermanic Districts for the purpose of electing Alderpersons to the Common Council to represent the respective districts. Such Aldermanic Districts are as follows:

**Aldermanic District #1:** Beginning at the intersection of the centerlines of East US Business Highway 151 and Valley Road thence northerly along the centerline of Valley Road to the centerline of Lilly St; thence westerly and northerly along the centerline of Lilly Street to the centerline of East Pine Street; thence easterly along the centerline of East Pine Street to the centerline of Cora Street; thence northerly along the centerline of Cora Street to the centerline of East Main Street; thence westerly to the centerline of Broadway Street; thence northeasterly along the centerline of Broadway Street to the centerline of East Furnace Street; thence westerly along the centerline of East Furnace Street to the centerline of Lutheran Street; thence northerly along the centerline of Lutheran Street to the centerline of Stevens Street; thence northwesterly along the centerline of Stevens Street to the centerline of North Water Street; thence northerly along the centerline of North Water Street to the centerline of East Lewis Street; thence westerly along the centerline of East Lewis Street to the centerline of North Fourth Street; thence northerly along the centerline of North Fourth Street to the centerline of Ridge Avenue; thence westerly along the centerline of Ridge Avenue to the intersection of Karla Street; thence northerly along the centerline of Karla Street to the intersection of West Golf Drive; thence easterly and northerly along the centerline of West Golf Drive to the northerly city limits; thence easterly and southerly along the northern and eastern city limits to the centerline of East US Business Highway 151; thence westerly and southwestwesterly along the centerline of East US Business Highway 151 to the point of beginning.

**Aldermanic District #2:** Beginning at the intersection of the centerlines of East & West Lewis Streets and North Fourth Street thence northerly along the centerline of North Fourth Street to the intersection of Ridge Avenue; thence westerly along the centerline of Ridge Avenue to the intersection of Karla Street; thence northerly along the centerline of Karla Street to the intersection of West Golf Drive; thence easterly and northerly along the centerline of West Golf Drive to the northerly city limits; thence westerly and southerly along the northern city limits to the centerline of West Main Street; thence southeasterly along the centerline of West Main Street to the intersection of North College Drive; thence southerly along the centerline of North College Drive to the intersection of University Plaza; thence easterly along the centerline of University Plaza to the northern boundary of the University of Wisconsin-Platteville; thence northeasterly along the northern boundary of the University of Wisconsin-Platteville to the centerline of West Main Street; thence easterly along the centerline of West Main Street to the intersection of North Hickory Street; thence northerly

along the centerline of North Hickory Street to the intersection of West Market Street; thence easterly along the centerline of West Market Street to the intersection of North Elm Street; thence northerly along the centerline of North Elm Street to the intersection of West Lewis Street; thence easterly along the centerline of West Lewis Street to the point of beginning.

**Aldermanic District #3:** Beginning at the intersection of the centerlines of North & South Hickory Streets and West Main Street thence southerly along the centerline of South Hickory Street to the intersection of Southwest Road; thence southwesterly along the centerline of Southwest Road to the intersection of Markee Avenue; thence southerly along the centerline of Markee Avenue to the southern city limits; thence southerly, westerly, northerly, and easterly along the southern and western city limits to the centerline of West Main Street; thence southeasterly along the centerline of West Main Street to the centerline of North College Drive; thence southerly along the centerline of North College Drive to the centerline of University Plaza; thence easterly along the centerline of University Plaza to the northern boundary of the University of Wisconsin-Platteville; thence northeasterly along the northern boundary of the University of Wisconsin-Platteville to the centerline of West Main Street; thence easterly along the centerline of West Main Street to the point of beginning.

**Aldermanic District #4:** Beginning at the intersection of the centerlines of North Elm Street and West Market Street thence westerly along the centerline of West Market Street to the intersection of North Hickory Street; thence southerly along the centerline of North Hickory Street to the intersection of South Hickory Street; thence southerly along the centerline of South Hickory Street to the intersection of Southwest Road; thence westerly along the centerline of Southwest Road to the intersection of Markee Avenue; thence southerly along the centerline of Markee Avenue to the southern city limits; thence easterly and northerly along the city limits to the centerline of East US Business Highway 151; thence westerly along the centerline of East US Business Highway 151 to the intersection of Valley Road; thence northerly along the centerline of Valley Road to the intersection of Lilly St; thence westerly and northerly along the centerline of Lilly Street to the intersection of East Pine Street; thence easterly along the centerline of East Pine Street to the intersection of Cora Street; thence northerly along the centerline of Cora Street to the intersection of East Main Street; thence westerly to the centerline of Broadway Street; thence northeasterly along the centerline of Broadway Street to the intersection of East Furnace Street; thence westerly along the centerline of East Furnace Street to the intersection of Lutheran Street; thence northerly along the centerline of Lutheran Street to the intersection of Stevens Street; thence northwesterly along the centerline of Stevens Street to the intersection of North Water Street; thence northerly along the centerline of North Water Street to the intersection of East Lewis Street; thence westerly along the centerline of East Lewis Street to the intersection of West Lewis Street; thence westerly along the centerline of West Lewis Street to the intersection of North Elm Street; thence southerly along the centerline of North Elm Street to the point of beginning. Also including non-contiguous property commencing at the Northwest corner of said Section Thirty-Six (36), said point begin the point of beginning; thence S00°03'53"E 96.31 feet, more or less, along the West line of the Northwest Quarter (NW ¼) of said Section Thirty-Six (36); thence S34°51'24"E 1,159.83 feet, more or less; thence continuing S34°51'24"E 754.30 feet, more or less; thence N00°35'19"W 248.83 feet, more or less; thence S89°16'42"E 1,506.64 feet, more or less, to the West right-of-way of

S.T.H. 80-81; thence S00°11'00"E 2,224.48 feet, more or less, along the West right-of-way of said S.T.H. 80-81; thence S00°01'52"W 373.89 feet, more or less, along the West right-of-way of said S.T.H. 80-81; thence S69°08'20"W 1,371.46 feet, more or less; thence N44°46'58"W 317.41 feet, more or less; thence N34°51'24"W 645.28 feet, more or less; thence S85°50'29"W 1,333.02 feet, more or less; thence S68°16'28"W 1,849.41 feet, more or less; thence N21°43'32"W 601.46 feet, more or less; thence N 68°16'28"E 1,355.45 feet, more or less, to the West line of the Northeast Quarter (NE ¼) of the Southeast Quarter (SE ¼) of said Section Thirty-Five (35); thence N00°10'03"W 865.75 feet, more or less, along the West line of the Northeast Quarter (NE ¼) of the Southeast Quarter (SE ¼) of said Section Thirty-Five (35) to the Northwest corner thereof; thence West 1,291.97 feet, more or less, along the South line of the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of said Section Thirty-Five (35) to the Southwest corner thereof; thence North 5,254.46 feet, more or less, along the West line of the Northeast Quarter (NE ¼) of said Section Thirty-Five (35) and the West line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northwest corner of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26); thence East along the North line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northeast corner thereof; thence South along the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northerly line of the parcel described in Volume 1143 and Page 079; thence West 33 feet, more or less; thence South 382.4 feet, more or less; thence N87°34'W 561.9 feet, more or less; thence South 637.4 feet, more or less; thence S79°06'E 117 feet, more or less; thence S66°53'E 86.3 feet, more or less; thence N87°35'E 367.5 feet, more or less, to the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26); thence S00°40'17"E 843.10 feet, more or less, along the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Southeast corner thereof and the point of beginning.

**ELECTION WARDS.** To provide for the orderly administration of elections within the City of Platteville, the City of Platteville is hereby divided, districted and apportioned into nine (9) election wards as follows:

**Election Ward One:** Beginning at the intersection of the centerlines of East US Business Highway 151 and Valley Road thence northerly along the centerline of Valley Road to the centerline of Lilly St; thence westerly and northerly along the centerline of Lilly Street to the centerline of East Pine Street; thence easterly along the centerline of East Pine Street to the centerline of Cora Street; thence northerly along the centerline of Cora Street to the centerline of East Main Street; thence westerly to the centerline of Broadway Street; thence northeasterly along the centerline of Broadway Street to the centerline of East Furnace Street; thence westerly along the centerline of East Furnace Street to the centerline of Lutheran Street; thence northerly along the centerline of Lutheran Street to the centerline of Stevens Street; thence northwesterly along the centerline of Stevens Street to the centerline of North Water Street; thence northerly along the centerline of North Water Street to the intersection of East Lewis Street; thence westerly along the centerline of East Lewis Street to the intersection of North Fourth Street; thence northerly along the centerline of North Fourth Street to the intersection of East Dewey Street; thence easterly along the centerline of East Dewey Street to the intersection of North Second Street; thence northerly along the centerline of North Second Street to the intersection of East Madison Street; thence easterly

along the centerline of East Madison Street to the intersection of Jefferson Street; thence northerly along the centerline of Jefferson Street to the intersection of Sowden Street; thence easterly along the centerline of Sowden Street to the intersection of North Water Street; thence northerly along the centerline of North Water Street to the intersection of Fairfield Drive; thence easterly along the centerline of Fairfield Drive to the intersection of Cody Parkway; thence northerly along the centerline of Cody Parkway to the intersection of Northside Drive; thence easterly along the centerline of Northside Drive to the northerly city limits; thence westerly and southerly along the northern and eastern city limits to the centerline of East US Business Highway 151; thence westerly and southwesterly along the centerline of East US Business Highway 151 to the point of beginning.

**Election Ward Two:** Beginning at the intersection of the centerlines of North Fourth Street and Ridge Avenue thence westerly along the centerline of Ridge Avenue to the intersection of Karla Street; thence northerly along the centerline of Karla Street to the intersection of West Golf Drive; thence easterly and northerly along the centerline of West Golf Drive to the northerly city limits; thence easterly and southerly along the northern city limits to the centerline of Northside Drive; thence westerly along Northside Dr to the intersection of Cody Parkway; thence southerly along the centerline of Cody Parkway to the intersection of Fairfield Drive; thence westerly along the centerline of Fairfield Drive to the intersection of North Water Street; thence southerly along the centerline of North Water Street to the intersection of Sowden Street; thence westerly along the centerline of Sowden Street to the intersection of Jefferson Street; thence southerly along the centerline of Jefferson Street to the intersection of East Madison Street; thence westerly along the centerline of East Madison Street to the intersection of North Second Street; thence southerly along the centerline of North Second Street to the intersection of East Dewey Street; thence westerly along the centerline of East Dewey Street to the intersection of North Fourth Street; thence northerly along North Fourth Street to the point of beginning.

**Election Ward Three:** Beginning at the intersection of the centerlines of North Fourth Street and Ridge Avenue thence westerly along the centerline of Ridge Avenue to the intersection of Karla Street; thence northerly along the centerline of Karla Street to the intersection of West Golf Drive; thence easterly and northerly along the centerline of West Golf Drive to the northerly city limits thence westerly and southerly along the northern city limits to the centerline of Eighth Avenue; thence southerly along the centerline of Eighth Avenue to the intersection of Ridge Avenue; thence westerly along Ridge Avenue to the intersection of North Lancaster Street; thence southerly along the centerline of North Lancaster Street to the intersection of North Washington Street; thence southerly along the centerline of North Washington Street to the intersection of West Main Street; thence easterly along the centerline of West Main Street to the intersection of North Hickory Street; thence northerly along the centerline of North Hickory Street to the intersection of West Market Street; thence easterly along the centerline of West Market Street to the intersection of North Elm Street; thence northerly along the centerline of North Elm Street to the intersection of West Lewis Street; thence easterly along the centerline of West Lewis Street to the intersection of North Fourth Street; thence northerly along the centerline of North Fourth Street to the point of beginning.

**Election Ward Four:** Beginning at the intersection of West Main Street and North Washington Street thence northerly along the centerline of North Washington Street to the intersection of North Lancaster Street; thence northerly along the centerline of North Lancaster Street to the intersection of Ridge Avenue; thence easterly along the centerline of Ridge Avenue to the intersection of Eighth Avenue; thence northerly along the centerline of Eighth Avenue to the northerly city limits; thence westerly and southerly along the northern and western city limits to the centerline of West Main Street; thence southeasterly along the centerline of West Main Street to the centerline of North College Drive; thence southerly along the centerline of North College Drive to the centerline of University Plaza; thence easterly along the centerline of University Plaza to the northern boundary of the University of Wisconsin-Platteville; thence northeasterly along the northern boundary of the University of Wisconsin-Platteville to the centerline of West Main Street; thence easterly along the centerline of West Main Street to the point of beginning.

**Election Ward Five:** Beginning at the intersection of the centerlines of West Main Street and North College Drive thence southerly along the centerline of North College Drive to the intersection of College Drive; thence westerly and southerly along the centerline of College Drive to the intersection of Greenwood Avenue; thence easterly along the centerline of Greenwood Avenue to the intersection of Longhorn Drive; thence southerly along the centerline of Longhorn Drive to the intersection of Southwest Road; thence westerly along the centerline of Southwest Road to the western city limits; thence northerly, westerly, and easterly along the western city limits to the centerline of West Main Street; thence westerly along the centerline of West Main Street to the point of beginning.

**Election Ward Six:** Beginning at the intersection of the centerlines of College Drive and North College Drive thence southerly along the centerline of North College Drive to the centerline of University Plaza; thence easterly along the centerline of University Plaza to the northern boundary of the University of Wisconsin-Platteville; thence northeasterly along the northern boundary of the University of Wisconsin-Platteville to the centerline of West Main Street; thence easterly along the centerline of West Main Street to the intersection of North and South Hickory Streets; thence southerly along the centerline of South Hickory Street to the intersection of Southwest Road; thence westerly along the centerline of Southwest Road to the intersection of Markee Avenue; thence southerly along the centerline of Markee Avenue to the southern city limits; thence southerly, westerly, and northerly along the southern and western city limits to the centerline of Southwest Road; thence easterly along the centerline of Southwest Road to the intersection of Longhorn Drive; thence northerly along the centerline of Longhorn Drive to the intersection of Greenwood Avenue; thence westerly along the centerline of Greenwood Avenue to the intersection of College Drive; thence northerly and easterly along the centerline of College Drive to the point of beginning.

**Election Ward Seven:** Beginning at the intersection of the centerlines of South Water Street and East Pine Street thence northerly along the centerline of South Water Street to the intersection of East Main Street; thence easterly along the centerline of East Main Street to the intersection of Broadway Street; thence northeasterly along the centerline of Broadway Street to the intersection of East Furnace Street; thence westerly along the centerline of East Furnace Street to the intersection of Lutheran Street; thence northerly

along the centerline of Lutheran Street to the intersection of Stevens Street; thence northwesterly along the centerline of Stevens Street to the intersection of North Water Street; thence northerly along the centerline of North Water Street to the intersection of East Lewis Street; thence westerly along the centerline of East Lewis Street to the intersection of West Lewis Street; thence westerly along the centerline of West Lewis Street to the intersection of North Elm Street; thence southerly along the centerline of North Elm Street to the intersection of West Market Street; thence westerly along the centerline of West Market Street to the intersection of North Hickory Street; thence southerly to the intersection of South Hickory street; thence southerly along the centerline of South Hickory Street to the intersection of Southwest Road; thence northerly and easterly along the centerline of Southwest Road to the intersection of West Pine Street; thence easterly along the centerline of West Pine Street to the intersection of East Pine Street; thence easterly along the centerline of East Pine Street to the point of beginning.

**Election Ward Eight:** Beginning at the intersection of the centerlines of West Pine Street and Southwest Road thence southerly along the centerline of Southwest Road to the intersection of Markee Avenue; thence southerly along the centerline of Markee Avenue to the southern city limits; thence easterly and northerly along the southern and eastern city limits to the centerline of East US Business Highway 151; thence westerly and southwesterly along the centerline of East US Business Highway 151 to the intersection of Valley Road; thence northerly along the centerline of Valley Road to the intersection of Lilly St; thence westerly and northerly along the centerline of Lilly Street to the intersection of East Pine Street; thence easterly along the centerline of East Pine Street to the intersection of Cora Street; thence northerly along the centerline of Cora Street to the intersection of East Main Street; thence westerly to the intersection of South Water Street; thence southerly along the centerline of South Water Street to the intersection of East Pine Street; thence westerly along the centerline of East Pine Street to the point of beginning.

**Election Ward Nine:** Commencing at the Northwest corner of said Section Thirty-Six (36), said point begin the point of beginning; thence  $S00^{\circ}03'53''E$  96.31 feet, more or less, along the West line of the Northwest Quarter ( $NW \frac{1}{4}$ ) of said Section Thirty-Six (36); thence  $S34^{\circ}51'24''E$  1,159.83 feet, more or less; thence continuing  $S34^{\circ}51'24''E$  754.30 feet, more or less; thence  $N00^{\circ}35'19''W$  248.83 feet, more or less; thence  $S89^{\circ}16'42''E$  1,506.64 feet, more or less, to the West right-of-way of S.T.H. 80-81; thence  $S00^{\circ}11'00''E$  2,224.48 feet, more or less, along the West right-of-way of said S.T.H. 80-81; thence  $S00^{\circ}01'52''W$  373.89 feet, more or less, along the West right-of-way of said S.T.H. 80-81; thence  $S69^{\circ}08'20''W$  1,371.46 feet, more or less; thence  $N44^{\circ}46'58''W$  317.41 feet, more or less; thence  $N34^{\circ}51'24''W$  645.28 feet, more or less; thence  $S85^{\circ}50'29''W$  1,333.02 feet, more or less; thence  $S68^{\circ}16'28''W$  1,849.41 feet, more or less; thence  $N21^{\circ}43'32''W$  601.46 feet, more or less; thence  $N68^{\circ}16'28''E$  1,355.45 feet, more or less, to the West line of the Northeast Quarter ( $NE \frac{1}{4}$ ) of the Southeast Quarter ( $SE \frac{1}{4}$ ) of said Section Thirty-Five (35); thence  $N00^{\circ}10'03''W$  865.75 feet, more or less, along the West line of the Northeast Quarter ( $NE \frac{1}{4}$ ) of the Southeast Quarter ( $SE \frac{1}{4}$ ) of said Section Thirty-Five (35) to the Northwest corner thereof; thence West 1,291.97 feet, more or less, along the South line of the Southwest Quarter ( $SW \frac{1}{4}$ ) of the Northeast Quarter ( $NE \frac{1}{4}$ ) of said Section Thirty-Five (35) to the Southwest corner thereof; thence North 5,254.46 feet, more or less, along the West

line of the Northeast Quarter (NE ¼) of said Section Thirty-Five (35) and the West line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northwest corner of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26); thence East along the North line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northeast corner thereof; thence South along the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Northerly line of the parcel described in Volume 1143 and Page 079; thence West 33 feet, more or less; thence South 382.4 feet, more or less; thence N87°34'W 561.9 feet, more or less; thence South 637.4 feet, more or less; thence S79°06'E 117 feet, more or less; thence S66°53'E 86.3 feet, more or less; thence N87°35'E 367.5 feet, more or less, to the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26); thence S00°40'17"E 843.10 feet, more or less, along the East line of the Southeast Quarter (SE ¼) of said Section Twenty-Six (26) to the Southeast corner thereof and the point of beginning.

**COUNTY SUPERVISORY DISTRICTS.** For the purpose of electing county supervisors to represent the residents of the City of Platteville, the City of Platteville is hereby divided, districted and apportioned into into five (5) county supervisory districts, numbered 10, 11, 12, 13, and 15 as follows:

**County Supervisory District #10:** Encompasses Aldermanic District #1 (Wards 1 & 2)

**County Supervisory District #11:** Encompasses Aldermanic District #2 (Wards 3 & 4)

**County Supervisory District #12:** Encompasses Aldermanic District #3 (Wards 5 & 6)

**County Supervisory District #13:** Includes all of Aldermanic District #4 within the contiguous City limits (Wards 7 & 8)

**County Supervisory District #15:** Includes all of Aldermanic District #4 outside the contiguous City limits - Platteville Municipal Airport (Ward 9)

## 2.02 REPEALED (72-39)

**2.03 POLLING PLACES.** (1) The following named places in the City are hereby provided and designated as the legal polling places at which to hold all elections held under provision of law in the City. The following polling places shall be open from 7:00 a.m. to 8:00 p.m. for all elections.

- (a) The polling place for the electors of the First, Second, Third, and Fourth, Wards shall be in the Broske Center building located at 400 Pitt Street.
  - (b) The polling place for the electors of the Fifth, Sixth, Seventh, Eighth, and Ninth Wards shall be in Ullsvik Hall on the UW-Platteville Campus.
- (2) Central canvassing of absentee ballots. Pursuant to §§ 7.52 and 7.53(2m), Wis. Stats., the Common Council of the City of Platteville hereby creates a Municipal Board of Absentee Ballot Canvassers and authorizes the centralized counting of absentee ballots on election days in accordance with all procedures prescribed by § 7.52, Wis. Stats.



- (a) The Board of Absentee Ballot Canvassers shall be composed of the Municipal Clerk, or a qualified elector of the municipality designated by the Clerk, and two other qualified electors of the municipality appointed by the Clerk, for a term of two years commencing on January 1 of each even-numbered year. The Clerk may appoint additional inspectors under § 7.52(1)(b), Wis. Stats., to assist the Municipal Board of Absentee Ballot Canvassers in canvassing absentee ballots under this section.
- (b) The City of Platteville declares that, in lieu of canvassing absentee ballots at polling places under § 6.88, Wis. Stats., the Municipal Board of Absentee Ballot Canvassers shall canvass all ballots at all elections held in the municipality at the Council Chambers, City Hall, 75 N Bonson Street, Platteville, Wisconsin, or such other location designated by the Clerk and set forth in the notice of meeting under Subsection E below.
- (c) At every election held in the city following enactment of this article, the Municipal Board of Absentee Ballot Canvassers shall, any time after the opening of the polls and before 10:00 p.m. on election day, publicly convene to count the absentee ballots for the city.
- (d) The City Clerk shall give at least 48 hours' notice of any meeting of the Municipal Board of Absentee Ballot Canvassers under § 7.52(1)(a), Wis. Stats.
- (e) The City Clerk's office, no later than the closing hour of the polls, shall post at the Clerk's office and on the City's website and shall make available to any person upon request, a statement of the number of absentee ballots that the Clerk has mailed or transmitted to electors and those ballots that have been returned by the closing hour on election day.
- (f) The Municipal Board of Absentee Ballot Canvassers shall follow the remaining procedures prescribed under § 7.52, Wis. Stats.

**2.04 COUNCIL RULES.** The following rules of order and procedure shall govern the deliberations and meetings of the Common Council and of the committees thereof:

**Rule 1.** Following a regular City election, the Council shall meet on the third Tuesday in April for the purpose of organization. Regular meetings of the Council shall be held on the second Tuesday and fourth Tuesday of each calendar month at the hour of 6:00 PM. Any regular meeting falling upon a legal holiday shall be held on the next following secular day at the same hour and place, unless changed by a majority vote of the members elect of the Common Council. All meetings of the Council, including special and adjourned meetings, shall be held within a municipal facility unless changed by a majority vote of the members elect of the Common Council for any specific meeting. All meetings of the Council and Plan Commission shall occur in person. In the event an Alderperson or Plan

Commission Member is unable to attend in person they will be allowed to attend by either teleconference or video conference twice per year.

**Rule 2.** Special meetings may be called by the Council President or by any two Alderpersons or by the City Manager upon written or electronic notice of the time and purpose thereof to each member of the Council, delivered to each personally or left at the Alderperson's usual place of abode at least six hours before the meeting. The Clerk shall cause an affidavit of service of each notice to be filed in the Clerk's office prior to the time fixed for such special meeting. A special meeting may be held without such notice when all members of the Council are present in person or consent in writing to the holding of such a meeting. If written consent is obtained, it shall be filed with the Clerk prior to the beginning of the meeting. Attendance by any Council Member shall be deemed a waiver on the person's part of any defective notice. Any special meeting attended by all Alderpersons shall be a regular meeting for the transaction of any business that may come before such meeting.

**Rule 3.** (a) The Council may, by a majority vote of those present, adjourn from time to time to a specific date and hour.

(b) No action shall be taken unless a quorum is present.

(c) As provided by Section 64.07(3) of the Wisconsin Statutes, four members of the council physically present within the Council Chambers or assigned meeting room shall constitute a quorum for the transaction of business, and a majority vote of all the members of the Council must vote in favor of the following for such actions to be binding of the entire council:

1. A confirmation.
2. Ordinances and Resolutions.
3. Real estate transactions.
4. Appropriating and/or obligating the City.

**Rule 4.** The business of the Council shall be conducted in the following order:

1. Call to order by Presiding Officer.
2. Roll Call. If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specific date pursuant to rule 3(a).
3. Public Hearings, if any.
4. Special Presentations, if any.
5. Consideration of the minutes of the preceding meeting or meetings which have been furnished by the Clerk to each Alderperson and approving the same if correct and rectifying mistakes, if any exist, and other routine business.

6. Consideration of the minutes and other routine business of the Common Council may be combined into a Consent Agenda. Any member may request the Council President to remove an item from the Consent Agenda for a separate vote. This request shall be granted as a courtesy and is not subject to debate or vote. Items removed from the Consent Agenda will be considered directly following action on the Consent Agenda.
7. Citizens' Comments, Observations and Petitions, if any.
8. Reports of committees, if any, and reports of City officials and department heads as directed or requested by the City Manager or the Common Council.
9. Action Items.
10. Information and Discussion Items.
11. Work Session.
12. Closed Session.
13. Adjournment. In the absence of the Clerk, the Presiding Officer shall appoint a Clerk pro tempore.

**Rule 5.** The Presiding Officer at the stated hour shall call the meeting to order. The Presiding Officer shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Robert's Rules of Order Newly Revised, unless otherwise provided by statute or by these rules. Any member shall have the right of appeal from a decision of the Presiding Officer. The appeal may be sustained by a majority of the members present, exclusive of the Presiding Officer.

**Rule 6.** If the Council President is absent at the designated time of any meeting, the Council President Pro-tempore shall preside and during the absence or inability of the Council President to attend, shall have the powers and duties of the Council President. The Council President shall be selected by a majority vote of all members of the Council at the annual meeting on the third Tuesday of April. The Council President shall designate and appoint the Council President Pro-tempore at or before the first regular meeting in May of each year and such appointment shall be until the next annual meeting of the Council on the third Tuesday of April. The Council President Pro-tempore shall act in the absence of the Council President. In the absence of both the Council President and the Council President Pro-tempore, the Clerk shall call the meeting to order and shall preside until the Council shall, by motion, select an acting Council President for that meeting. In such a case, the selection of an acting Council President shall be the first order of business.

**Rule 7.** Whenever the Council President desires to speak upon any question, or to make any motion, the Council President shall not be required to vacate the chair to do so,

but may, if he desires, vacate the chair for such portion of the proceedings as the Council President shall designate and shall designate the Council President Pro-tempore, if present and if not, any Alderperson, to preside temporarily.

**Rule 8.** (a) The number and designation of Council committees and the number of members on each shall be as directed by the Council President at the regular meeting in May of each year and the chairperson of each committee shall be as designated by the Council President.

(b) The Council President may declare the entire Council a committee of the whole for informal discussion at any meeting or for any other purpose and shall be ex-officio chairperson of same; provided there is no objection by anyone of the Alderpersons present at the meeting.

(c) The Council President may, from time to time, appoint such special committees as may be deemed advisable or as provided for by motion or resolution, stating the number of members and object thereof, to perform such duties as may be assigned to them.

**Rule 9.** (a) Any Alderperson may require the reading of any ordinance, resolution, or communication at any time it is before the Council.

(b) All bills and other financial claims against the City shall be itemized and upon receipt thereof shall be examined by the City Manager and the Comptroller and then referred by the Comptroller to an appropriate committee, board or commission for report thereon at the ensuing meeting of the Council, provided that payment of regular wages and salaries of officials and employees according to schedules adopted by the Council shall be made by the Comptroller without submission to the Council after verification by the department head submitting the same and after approval of the Comptroller. As to officials or employees not within any specific department of the City, the above required verification by the department head may be omitted.

(c) Each committee shall at the next regular Common Council meeting submit either a written or an oral report on all matters referred to it, unless a longer time is granted by vote of the Council, and such report shall be entered in the proceedings. Such report shall make a recommendation to the Council on each item, shall, if in writing, be signed by the chairperson of the committee and shall be filed with the Clerk prior to each meeting. Minority reports may be submitted. Any Alderperson may examine all bills and financial claims against the City and refer any questions to the Comptroller.

(d) Any committee, board or commission may require the City Manager, Department Director or Comptroller to confer with it and supply information needed in connection with any matter pending before the committee.

**Rule 10.** (Repealed)

**Rule 11.** No ordinance or resolution shall be considered by the Council unless presented in writing by the Council President, Alderperson, City Manager, or any other Department Director.

**Rule 12.** The deliberation of the Council shall be conducted in the following matter:

1. No Alderperson shall address the Council until recognized by the Presiding Officer. The Alderperson shall thereupon address all remarks to the Chairperson and confine all remarks to the question under discussion and avoid all personalities.
2. When two or more members simultaneously seek recognition, the Presiding Officer shall name the member who is to speak first.
3. No person other than a member shall address the Council except that with the permission of the Presiding Officer. Citizens may address the Council as to matters which are being considered at the time and further excepting that citizens may be allowed to address the Council otherwise upon a majority vote of all members present.
4. No notice shall be discussed or acted upon unless and until it has been seconded. No motion shall be withdrawn or amended without the consent of the person making the same and the person seconding it.
5. When a question is under discussion no action shall be in order, except (1) to adjourn, (2) to recess, (3) to lay on the table, (4) to move the previous question, (5) to postpone to a certain day, (6) to refer to a committee, (7) amend, (8) to postpone indefinitely. These motions shall have precedence in the order listed.
6. Any member wishing to terminate the debate may move the previous question, in which event the Presiding Officer shall announce the question as, "Shall the main question now be put?" If two-thirds of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and to bring the Council to a direct vote, first upon any pending amendments, and then upon the main question.
7. All votes of the Common Council shall be by voice, with a roll call by the Clerk, using aye and nay, and all aye and nay votes shall be recorded by the Clerk. No Alderperson may change their vote on any question after the result has been announced. Except as otherwise provided by the Wisconsin Statutes or by ordinance, a majority of those present shall prevail in all cases.

8. A motion to adjourn shall always be in order, and a motion to adjourn, to recess, to lay on the table, and a call for the previous question shall be decided without debate.

**Rule 13.** All ordinances, motions or resolutions appropriating money or creating any charge against the City other than payment of claims for purchases or work previously authorized by the Council shall be acted upon by the Council at the next regular meeting, except that this provision may be suspended by recorded vote of three-fourths of all members of the Council. This rule does not pertain to items contained within the “consent calendar”.

**Rule 14.** A matter that was voted on can be brought back again through a motion to reconsider. This motion must be made either on the same day after the original motion was voted on or at the next succeeding regular Common Council meeting. The motion to reconsider may be made and seconded only by members who voted on the prevailing side of the original vote (such as someone who voted “yes” if the motion has passed or voted “no” if the motion was defeated.) The making of the motion to reconsider takes precedence over all other motions. It is not, however, considered at the time it is made if other business is pending. If the motion could not be considered at the time it is made, a member could call up the motion to reconsider when it is appropriate to do so.

**Rule 15.** After each meeting of the Common Council and prior to the next regular meeting of the Common Council, the Clerk shall supply to each Alderperson an electronically created copy of the proceedings or, if requested, at their residence a printed copy of the proceedings thereof. By majority action of those present the Council may dispense with the reading of the minutes at the ensuing meeting.

**Rule 16.** These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

**Rule 17.** The assent of two-thirds of all the members of the Council shall be required to amend these rules or any part thereof.

**2.05 COUNCIL SALARIES.** (a) Each duly elected and qualified Alderperson of the City of Platteville, with the exception of the Council President, shall receive an annual salary as set by the Common Council from time to time. Such salaries shall be paid out of the City Treasury in monthly installments.

- (b) The Common Council President shall receive an annual salary as set by the Common Council from time to time. Such salary shall be paid out of the City Treasury in monthly installments.

## CHAPTER 2 Common Council

- (c) Each duly elected and qualified Alderperson of the City of Platteville, including the Council President, shall receive an annual salary in the sum of \$0, effective for terms commencing on or after April 18, 2017.