



PARKS, FORESTRY & RECREATION COMMITTEE
Monday, March 22, 2021 7:00 PM
MEETING WILL BE HELD VIA ZOOM
DETAILS LISTED BELOW

- I. Call Meeting to Order
- II. Citizen Comments
- III. Approval of Minutes: February 15, 2021
- IV. Staff Update
 - a. Broske Center Update
 - b. Summer Programs Registrations
- V. Old Business
 - a. "Never Forget Garden" City Park *Nancy Fairchild*
 - b. Community Center
- VI. New Business
 - a. Partner Programs (COVID Guidelines)
 - i. Platteville Youth Diamond Sports
 - ii. Platteville Power Soccer
- VII. Establish April 19, 2021 meeting date
- VIII. Adjournment

To join the Park, Forestry and Recreation Committee Meeting via Zoom please visit:
<https://us02web.zoom.us/j/89415539430?pwd=bWMxVFBadDJBZmZibF1ZldGbHg2QT09>

Meeting ID: 894 1553 9430
Passcode: 848076

During the COVID-19 Pandemic, if residents do not have access to a digital meeting, arrangements can be made. If there is any barrier to attend this meeting, please contact City Staff at 608-348-1833 and they will assist you.

PARKS, FORESTRY, & RECREATION COMMITTEE

Monday, February 15, 2021 Minutes

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Jennifer Ginter-Lyght at 7:02 p.m. via Zoom.

ROLL CALL

Present: Jason Artz, Jennifer Ginter-Lyght, Erin Ihm, Cindy Tang, Suraya Strobl, Don Francis, ~~Brian Whisenant~~

Others in Attendance: Nancy Fairchild, Luke Peters and Adam Ruechel

CITIZEN COMMENTS

APPROVAL OF MINUTES: There was a request to add “at this time” to the last line of Old Business item Pool Concession Stand. With that change, a motion was made by Suraya Strobl to approve the amended minutes from December 21, 2020, seconded by Don Francis. Motion carried.

STAFF UPDATE:

- a. Broske Center Update

NEW BUSINESS

- a. **"Never Forget Garden" City Park** – Nancy Fairchild presented an idea to construct a “Never Forget Garden” in City Park. These gardens are part of a national effort to commemorate the 100th anniversary of the internment of the unknown soldier in Arlington Cemetery. The Committee was generally favorable but had concerns about losing additional greenspace. The Committee asked for Nancy to share the idea with the veterans' groups and Main Street Committee. With their feedback, staff would work on a proposed location and bring it back to the Committee for further discussion.
- b. **Community Center Brainstorming** – Luke Peters shared a potential pathway to a Community Center. Starting this summer, the Recreation Department is considering having “Playground Leaders” staffed in our parks to facilitate outdoor play, including activities, games, and crafts. If this is successful, we could then work to fund a room rental at OE Grey School. At that point, the City would have a Youth Center and Senior Center under one roof. This would be a decent start towards a Community Center. The Committee was excited to start with the “Playground Leaders”.

NEXT MEETING – Monday, March 22, 2021 at 7:00 p.m. via Zoom.

Motion to adjourn by Jason Artz, seconded by Suraya Strobl. Motion carried. Meeting was adjourned at 8:10 p.m.

Minutes by Luke Peters

**THE CITY OF PLATTEVILLE, WISCONSIN
COMMITTEE SUMMARY SHEET**

Parks, Forestry & Recreation Committee Agenda Item: IV. a	TITLE: Broske Center Update and Summer Program Registrations	DATE March 22, 2021
PREPARED BY: Debi Sigwarth, Administrative Assistant		

Description:

The March 2021 update regarding the Broske Center reservations is attached.

Staff submitted rental requests to the Platteville Armory on February 12, 2021 for the spring programs. The requests were approved by the local Facility Manager on March 8 and have been forwarded to the Madison office for final approval. Staff expects to receive the finalized requests by the end of the month. Spring programs are scheduled to begin the week of April 12.

Registrations for the Summer Recreation and Aquatic Programs were opened on Friday, March 12.

The Recreation Department has started the hiring process for Recreation Attendants, Pool Attendants, and Lifeguards. Director Peters conducted ten interviews the week of March 8 and staff will start submitting offers the week of March 22.

Attachments:

Broske Center Reservation Update

Broske Center Report

03/18/2021



Current Reservations for 2021: 74

Weddings – 17

Gatherings: Family (reunions/Christmas parties/celebration of life) – 26

Gatherings: Businesses / Organizations – 11

Graduation Parties - 9

Community Events - 10

Other/Internal Use - 1

items of note: All Saturdays in June, Aug, Sept & Oct are booked

Current Reservations for 2022: 8

Weddings: - 2

Gatherings: family (reunions/Christmas parties) – 1

Gatherings: Businesses / Organizations – 2

Graduation Parties - 2

Community Events – 2

Current Reservations for 2023: 2

Community Events – 2

Administrative updates:

Based on recommendations from the Grant County Health Department, we are now offering the following guidance to Broske Center Renters in addition to the waiver requirements:

- If the gathering involves food, limit participants to 75 per hall and 150 for the entire center.
- If no food, 120 per hall and 300 for the center, with social distancing measures in place.

The draft ad below will be placed in the Summer 53818 Update and on Facebook to push more mid-week revenue.

Broske Center Report

03/18/2021

BROSKE CENTER

Legion Park, 1155 N Second Street, Platteville

Special Weekday Rates!

Rent a Broske Center Hall

Monday - Thursday

\$25 for a 2-hour time slot

Amenities include tables, chairs, restrooms, and a climate-controlled building. Kitchen and A/V usage available for an additional fee.

CONTACT:

(608) 348-1833

recreation@platteville.org



A Large Space for Small Gatherings
COVID-19 safety precautions are currently in place at the Broske Center.

Contact Recreation staff for the current restrictions before your event.

Dates are available on a first-come, first-serve basis and are not reserved until the rental fee is paid. A damage deposit is required.

**THE CITY OF PLATTEVILLE, WISCONSIN
COMMITTEE SUMMARY SHEET**

Parks, Forestry & Recreation Committee Agenda Item: V. a	TITLE: “Never Forget Garden” City Park	DATE March 22, 2021
PREPARED BY: Luke Peters, Recreation Director		

Description:

Nancy Fairchild has contacted Recreation staff about the possibility of adding a “Never Forget Garden” within City Park. These gardens are part of a national effort to honor the interment of the Unknown Soldier from World War I. This year will mark the 100th anniversary (1921 – 2021). Staff supports the project as long as our local veteran groups are involved, there is a plan for ongoing maintenance, and it does not interfere with other park uses, such as Farmer’s Market and Music in the Park.

Nancy has provided an update to her presentation from last month’s meeting. Please see attached.

Attachments:

Never Forget Garden – Report for March 2021

Never Forget Garden BUDGET

Never Forget Garden-Report for March 2021

From : Nancy Fairchild 608-778-1535, nfairchild2@gmail.com

- 1) Met with Jack Luedke and Tammy Enz. They shared with me the 2011 plan for City Park and the corner gardens. As the Main Street Program has 'adopted' the City Park, they gave permission to seek a grant through the Community Foundation for assistance in funding the garden
- 2) Spoke with The American Legion members on March 10. They suggested placing the marker on the backside of the monument in the center of City Park. Also, they would love to see some color in that circle area of the park. I am adding that to the project with the idea of planting some ferns (donated) and impatiens that would be planted each year. I'm working with Bill Kloster on this project.
- 3) Developed a budget (see attached) for the proposal
- 4) Will be seeking assistance from the city to remove the sod on southeast corner and provide wood chips for the project
- 5) Will solicit volunteers to assist in the planting. (DAR members, Wright Center, Community
- 6) Lancaster Monuments will be sending a bid for mounting the marker on the backside of the center stone
- 7) Seeking permission from the Parks & Recreation Department to move forward with the project

Never Forget Garden

BUDGET

Detail

EXPENSE	AMOUNT	NAME	NOTES	Column1
Flowers-Southeast Corner	\$405.00	Elizabeth Duewer-order	Flowers for early,mid,late spring; early, mid, late summer; fall	
Landscape Fabric	\$80.00	Local source	[Notes]	
Wood Chips	\$0.00	City of Platteville	Contacted Gary Munson	
Top Soil	\$100.00	Curt Timlin	Check with the City for a source?	
Flowers-Center of Park	\$75.00	Nancy Fairchild	Will purchase annuals for here.	
Marker	\$122.00	DAR	Fort Crawford Chapter donation	
Attaching the Monument	?	Lancaster Monuments	Waiting on bid	
Removal of sod		City of Platteville?	[Notes]	
Removal of stones/labor for project	\$0.00	DAR/Community/Wright Center	In Kind	
Total	\$782.00			

**THE CITY OF PLATTEVILLE, WISCONSIN
COMMITTEE SUMMARY SHEET**

Parks, Forestry & Recreation Committee Agenda Item: V. b	TITLE: Community Center Brain-Storming Session	DATE March 22, 2021
PREPARED BY: Luke Peters, Recreation Director		

Description:

In the Parks & Recreation Comprehensive Plan we have identified the O.E. Grey School Building as a potential location for a Community Center. One of our initiatives was to explore the possibility of buying the neighboring property should it ever come up for sale. This would open the possibility of adding a larger gymnasium at some point in the future. Staff only see this as an option if we can partner with some other organizations, such as the School District. There was some talk of a “Lifelong Learning Center.” If this is something the Committee wants to move forward on, it may be appropriate to form a sub-committee. This sub-committee would consist of some current Committee members, plus additional members of the community that have an interest in this project. Other known fundraising campaigns should be considered with this project. We already know of the pickleball courts and fire stations as substantial fundraising campaigns.

There is certainly interest in a Community Center in Platteville, however there are also several challenges. City staff were part of a team exploring the Boys & Girls Club coming to Platteville. That team conducted a feasibility study, and the results indicated a need and interest, but determined the community lacked the long-term funding to support a facility. The main concern from Staff remains the annual operating budget required.

Instead of starting with the full expense of a Community Center, one idea might be to start with similar programming but running it from our current park system. The Parks & Recreation Department could hire “Play Leaders” to be in Smith Park or Legion Park with a cart of play equipment, games, and crafts. This would be a drop-in program where anyone interested can just show up. Our leaders would simply help facilitate play. Eau Claire runs a similar program and would be a good model for our program. Staff have also spoken with the Platteville Public Library and University of Wisconsin - Platteville and both parties expressed interest in partnering in some manner.

If the “Play Leaders” program is successful, a next step might be to rent a classroom at O.E. Grey School. We would then have a youth and senior center under one roof, which would be a good start towards a Community Center.

Attachments:

**THE CITY OF PLATTEVILLE, WISCONSIN
COMMITTEE SUMMARY SHEET**

**Parks, Forestry &
Recreation
Committee
Agenda Item:
VI. a**

**TITLE:
Partner Programs (COVID Guidelines)**

**DATE
March 22, 2021**

PREPARED BY: Debi Sigwarth, Administrative Assistant

Description:

Representatives from Platteville Power Soccer and Platteville Youth Diamond Sports will attend the Parks, Forestry and Recreation Committee meeting to discuss the COVID safety procedures for the 2021 Season.

Attachments:

COVID-19 Guidelines for the 2021 Season

COVID-19 Guidelines for 2021 Recreation Season

The following guidelines will be in place for team sports during the 2021 summer season.

- Stay home if you are sick, or have been sick in the past 14 days, or have been in contact with anyone showing symptoms of COVID-19.
- Always maintain social distancing. This includes all coaches, players, and spectators. Limit spectators to immediate family members.
- The concession stand, dugouts, and bleachers will be closed.
- Players must wash their hands before and after each session. Bring hand sanitizer with you.
- Coaches and players must wear a mask when social distancing is not possible, this includes before, during, and after play while on City property.
- Spectators should wear a mask when outside of their vehicles.
- Players should bring their own water bottle and snacks.
- Do not share personal equipment.
- Coaches, or another member of the organization, will clean common equipment and surfaces before and after each session.
- No group celebrations including high-5s, hugs, handshakes, fist-bumps, etc.
- Carpooling is discouraged.

Groups must follow these rules, plus any more stringent laws, orders, or regulations currently in place at the City, County, State, or National level relating to COVID-19. Each group is responsible for following and enforcing these rules. Failure to do so may result in losing access to sports facility spaces owned by the City of Platteville.