



PARKS, FORESTRY & RECREATION COMMITTEE

Monday, March 21, 2022, 7:00 PM

Meeting will be held in person.
Council Chambers, Floor 2, City Hall
75 N Bonson Street, Platteville, WI

- I. Call Meeting to Order
- II. Citizen Comments
- III. Approval of Minutes: February 21, 2022
- IV. Staff Update
 - a. Broske Center
 - b. Recreation Programs
 - c. Platteville Family Aquatic Center
 - d. Director/Rec. Coordinator updates
- V. New Business
 - a. Platteville Inclusive Playground
 - b. Moundview Campground update
- VI. April 18, 2022, meeting date
- VII. Adjournment

****Masks are optional in Municipal Building****

If attendance requires special accommodation, please contact (608) 348-9741, ext. 2238

PARKS, FORESTRY, & RECREATION COMMITTEE

Monday February 21, 2022 Minutes

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Jason Artz at 7:00 p.m. in the North Conference Room.

ROLL CALL

Present: Jason Artz, Don Francis, Erin Ihm, Suraya Strobl, Cindy Tang, Victoria Hundhausen, Brian Whisenant

Not Present: None

Staff in Attendance: Adam Ruechel, Bob Lowe, Adam Bartels and Howard Crofoot

Members of the Public: Laurie Graney, Terry Burns, Krystal Prochaska, Ken Kilian, Kim Zielinski, Christina Burr

CITIZEN COMMENTS: None

APPROVAL OF MINUTES: A motion was made by Cindy Tang to approve the minutes from January 17, 2022, seconded by Suraya Strobl. Motion carried.

PRESENTATION: Friends of Indian Park: Terry Burns was the lead presenter with assistance from Laurie Graney and Krystal Prochaska. Terry briefly went over the history of Indian Park as a cemetery and as a park. They received a grant to do the extensive research on these events and briefed the Committee on the findings. Terry mentioned that the grant had three issues:

1. Work with focus groups, such as the Parks, Forestry and Recreation Committee, to see what the best way to tell the story of the cemetery and park.
2. Ask the Council/Staff to support a request for an official State Historical Marker for the cemetery.
3. Ask the Council/Staff to request State and National Historic Site designation.

Based on this presentation, Cindy Tang made a motion to recommend that the Council/Staff get an official State Historical Marker for the cemetery, seconded by Brian Whisenant. Motion passed unanimously.

STAFF UPDATE:

- a. Recreation Department Staff Introductions** – Adam Ruechel introduced Bob Lowe and Adam Bartels and explained their duties. He mentioned Jen Taylor as the new City Office Assistant. Bob and Adam talked about themselves and their initial ideas.
- b. Broske Center** – Adam Ruechel reviewed the financial statements from last year. Adam Bartels spoke about the current event bookings and thoughts about hiring a cleaning service to maintain the building. Brian Whisenant had a question regarding the newly installed sound dampening panels. Staff said that the panels and suggestions for adjusting the placement of the microphone so that it minimizes catching the fan sounds have improved the acoustics.
- c. Recreation Programs** – Adam Bartels spoke about the winter programs finishing up and getting prepared for spring programs.

OLD BUSINESS: None

NEW BUSINESS

- a. Update from Platteville Inclusive Playground Committee** – Christina Burr and Kim Zielinski of the Platteville Inclusive Playground Committee spoke about the status so far. The CDBG-CV grant with 100% funding for \$2.2 million was approved. The Common Council approved the \$100,000 unrestricted grant. The CDBG-CV grant will not fund the accessible restrooms in the Stone Shelter. The group has other enhancements that will need additional funding also.

They have just under \$250,000 in total pledges. Another goal of the fundraising is to create a long-term maintenance endowment fund. The bid opening for the Playground Equipment will be on March 9.

- b. Senior Center Van Process** - Adam Ruechel explained that the Senior Center is under the Recreation Department and his intent is to inform the Committee of the process so far, not for approvals. The Senior Center and PASS raised funds for a new handicapped accessible van to be used in addition to the van used for meal delivery. Staff went through the process and received one bid for a van. None of the local dealers had a van in stock or would be able to get one for 2022. The one bidder is from Grand Rapids, MI and has a van in stock that can be modified for handicapped accessibility. The bid is over the amount pledged by fundraising and the group suggests using some of the proceeds from the sale of the former Senior Center building. One donor has also pledged to provide funding for up to two years of operational costs. The decision is going to the Common Council on Tuesday February 22. They can reject the bid to allow the local dealers the opportunity to bid when the manufacturers allow ordering of 2023 vehicles. They can accept the current bid from the out-of-state vendor for delivery in August 2022.

- c. Eco-Friendly First Steps** – Bob Lowe spoke about the opportunity to reduce mowing of selected areas of many parks to save money, reduce emissions from mowers and be better stewards of the environment.

Howard Crofoot made comments on the 80/20 TAP grants through the DOT for the three trail projects and how staff is working with DNR for supplemental grants to possibly get the local 20% match funded by the DNR.

NEXT MEETING – Monday, March 21, 2022 at 7:00 p.m. in the North Conference Room at City Hall.

Motion to adjourn by Cindy Tang, seconded by Suraya Strobl. Motion carried. Meeting was adjourned at 8:05 p.m.

Minutes by Howard Crofoot

THE CITY OF PLATTEVILLE, WISCONSIN

PFCR SUMMARY SHEET

PFCR SECTION:
ITEM NUMBER: IV-VII

TITLE: Staff Notes for Parks, Forestry, and Recreation Committee Meeting

DATE
March 21, 2022
VOTE REQUIRED:

PREPARED BY: Bob Lowe, Parks Director & Adam Bartels, Recreation Coordinator

Staff Update

A. Broske Center

- a. During the meeting City Staff will go over the monthly financials for the Broske Center.

[RETURN TO AGENDA](#)

CITY OF PLATTEVILLE

DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FUND 140 - BROSKE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>SOURCE 46</u>							
140-46740-671-000 BROSKE CENTER: RENTAL TAXAB	8.23	2,758.23	15,000.00	(12,241.77)	18.39	.00	(12,241.77)
TOTAL SOURCE 46	8.23	2,758.23	15,000.00	(12,241.77)	18.39	.00	(12,241.77)
TOTAL FUND REVENUE	8.23	2,758.23	15,000.00	(12,241.77)	18.39	.00	(12,241.77)

[RETURN TO AGENDA](#)

CITY OF PLATTEVILLE

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FUND 140 - BROSKE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>BROSKE CENTER</u>							
140-55130-314-000 BROSKE CENTER: UTILITY/REFU	826.52	826.52	5,000.00	4,173.48	16.53	.00	4,173.48
140-55130-340-000 BROSKE CENTER: OPER SUPPLIE	151.50	151.50	3,500.00	3,348.50	4.33	.00	3,348.50
140-55130-500-000 BROSKE CENTER: OUTLAY	.00	.00	3,000.00	3,000.00	.00	.00	3,000.00
TOTAL BROSKE CENTER	978.02	978.02	11,500.00	10,521.98	8.50	.00	10,521.98
TOTAL FUND EXPENDITURES	978.02	978.02	11,500.00	10,521.98	8.50	.00	10,521.98
NET REV OVER EXP	(969.79)	1,780.21	3,500.00	(1,719.79)	50.86	.00	1,780.21

- b. Parks and Recreation Staff will also provide updates about event bookings, etc.

B. Recreation Programs

- a. Parks and Recreation Staff will provide an update to members about the ending of winter programming and the planning of upcoming spring and summer programming.

C. Platteville Family Aquatic Center

- a. Parks and Recreation Staff will provide an update regarding the ongoing requirement for Lifeguards and Recreation Attendants as well as updates about pool maintenance.

D. Director/Rec. Coordinator Updates

- a. Parks and Recreation Staff will provide an further updates as necessary.

Old Business

None

New Business

A. Platteville Inclusive Playground

- a. Discussion will be had during the meeting about an update on the status of the CDBG-CV Application for Inclusive Playground and Trail Extension as well as bids received.

B. Moundview Campground Update

- a. Staff will provide committee members an update of the 2021 Campground CIP Project.

Next Meeting Date

Establish if quorum can be achieved for next meeting Monday, April 18, 2022, at 7pm in the Council Chambers.