



PARKS, FORESTRY & RECREATION COMMITTEE
Monday, January 15, 2024, 7:00 PM
Meeting will be held Virtually via zoom and in person.
North Conference Room 75 N. Bonson Street, Platteville, WI

- I. Call Meeting to Order**
- II. Citizen Comments**
- III. Approval of Minutes:** December 18, 2023
- IV. Staff Update**
 - a. Broske Financials 2023 Actuals
 - b. Broske Reservations
 - c. Broske Improvements
 - d. Activities
 - e. Stream stabilization
- V. New Business**
 - a. Trail update
- VI. Old Business**
 - a. Jenner Tower Crossing
- VII. Next Meeting:** February 19, 2024
- VIII. Adjournment**

Join Zoom Meeting:

<https://us02web.zoom.us/j/85151815251?pwd=UVhaRDFWd2p6M1RQNzVsQzYyMFJWdz09&from=addon>

Meeting ID: 851 5181 5251

Passcode: 629286

888 475 4499 US Toll-free

877 853 5257 US Toll-free

If attendance requires special accommodation, please contact (608) 348-9741

PARKS, FORESTRY, & RECREATION COMMITTEE Minutes

Date December 18, 2023_

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Jason Artz at 7:03 p.m. in the Police Station Public Service Room.

ROLL CALL

Present: Jason Artz__X____, Ari Ihm__X____, Suraya Strobl__X____, Cindy Tang __X____,
Victoria Hundhausen__X____, Debi Sigwarth__X____, Lucas Dresden_____
Staff in Attendance: Robert Lowe__X____ Clint Langreck ____

Members of the Public:

None

CITIZEN COMMENTS:

Discussion was held on potentially adding a new dog park. Possible locations discussed included Highland Park, Sherman Park, and the new fire station (currently OE Gray building).

A brief discussion on the Broske finances was also had. Director Lowe reported approximate numbers of expenses were over budget of about \$27,000, including \$8000 spent on HVAC and \$3500 on divider wall repair. The income exceeded expectation should be around \$29,000. A more complete breakdown and year-end report will be provided at the next meeting.

APPROVAL OF MINUTES: A motion was made by Debi Sigwarth to approve the minutes from the October 16, 2023, meeting, seconded by Cindy Tang. Motion carried.

STAFF UPDATES were given on:

a. Dog Park Improvement

Lowe reported the under the fence weed control system was partially installed to provide a test of quality and control. The system will be a much-needed improvement for weed control.

Discussion was held regarding the ordinance prohibiting dogs in certain City parks. It was reported by Lowe that the permit application does allow a request for pets in certain parks except those prohibited by ordinance. A request to change the ordinance would have to be made by the committee in order to allow pets in those parks. No action was taken.

b. PFAC Water Integrity Report

An update was given on Burbach Engineers final report. Lowe stated that he has requested a quote from them on a core boring to be done to test the cement's estimated life span and an evaluation of the subsurface supporting the cement. More particularly in the area that shows a water loss leak. Lowe is also getting quotes on an epoxy paint with grit for the zero-entry area. The goal is to reduce the slipperiness of the area in a more reasonable cost-effective way than sand blasting.

c. Skate Rink Plans

The skate rink is now located in the parking lot north of the pickleball courts. This location will provide more accessibility and a better foundation to set the liner on. Previous year's locations resulted in tears and water loss to the skate rink.

d. Tennis Court update

The material to fix the cracks in the tennis courts has been ordered by Delta3. They have agreed to cover the cost of the material and parks personnel will provide the labor. Lowe also reported that Graney Electric will make an improvement to the lighting of a cost not to exceed \$2500.

e. CIP projects approved for Parks 2024.

It was reported the following projects were reported to be approved in the City Managers budget. It was noted that some of the funding must come from outside the tax levy funds to move forward.

- i. Jenor- The retaining wall is to be replaced not to exceed \$10,000.
- ii. Mowers-New mowers are on an annual basis as one is replaced every third year. However, the \$25,000 approved is less than the cost of a new mower and the shortage of funds will need to come from other line items.
- iii. Playground equipment-\$12,500 was approved for improvements in playground equipment.
- iv. Water bubblers not funded- Director Lowe believes the aged drinking fountains need to be replaced with modern, handicapped accessible fountains. Funding source not yet determined.
- v. Silo Shelter for Legion- This is to replace the shelter that was forced to be taken down after a tree fell on it this year. However, funding sources still need to be identified.

f. Activities

Staff reported winter rec activities have recovered from last year's numbers. Now that the City is once again able to utilize the Armory it has allowed activities like intro-to-sports and dance to have more participants.

II. New Business -None

III. Old Business

- a. Parks Dog Ordinance. -This was covered in the Staff update section. See above.

NEXT MEETING – Monday, January 15, 2024, 7:00 p.m. in the City Hall North Conference Room as well as a zoom link to be provided.

Motion to adjourn by Debbi Sigwarth and seconded by Victoria Hundhausen. Motion carried. The meeting was adjourned at 7:58 pm.

Minutes by Robert Lowe

Parks and Recreation: Broske Center

<u>Account Number</u>	<u>Account Title</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Adopted</u> <u>Budget</u>	<u>2023</u> <u>12/31/2023</u> <u>YTD Actual</u>	<u>2023</u> <u>Curr Year</u> <u>Estimate</u>	<u>2024</u> <u>Adopted</u> <u>Budget</u>	<u>2023-24</u> <u>Cncil Bdgt</u> <u>% change</u>
<u>EXPENSES</u>								
140-55130-110-000	BROSKE CENTER: SALARIES	-	-	-	-	-	7,687	
140-55130-120-000	BROSKE CENTER: OTHER WAGES	-	-	-	-	-	49,125	
140-55130-124-000	BROSKE CENTER: OVERTIME	-	-	-	-	-	1,019	
140-55130-131-000	BROSKE CENTER: WRS (ERS	-	-	-	-	-	3,748	
140-55130-132-000	BROSKE CENTER: SOC SEC	-	-	-	-	-	3,586	
140-55130-133-000	BROSKE CENTER: MEDICARE	-	-	-	-	-	838	
140-55130-135-000	BROSKE CENTER: HEALTH INS PREM	-	-	-	1,526	-	18,313	
140-55130-137-000	BROSKE CENTER: HLTH INS CLAIMS	-	-	-	-	-	790	
140-55130-138-000	BROSKE CENTER: DENTAL INS	-	-	-	76	-	911	
140-55130-314-000	BROSKE CENTER: UTILITY/REFUSE	6,171	8,525	7,000	8,286	6,500	7,000	0%
140-55130-340-000	BROSKE CENTER: OPER SUPPLIES	7,197	5,721	5,500	8,698	3,700	5,500	0%
140-55130-350-000	BROSKE CENTER: BLDG & GRNDS	-	-	-	5,814	1,400	2,500	
140-55130-500-000	BROSKE CENTER: OUTLAY	3,600	1,180	3,000	4,624	2,700	5,000	67%
	<i>TOTAL EXPENSES EVENT CENTER</i>	16,968	15,426	15,500	29,023	14,300	106,017	584%
<u>REVENUES</u>								
140-41100-100-000	GENERAL PROPERTY TAXES	-	-	-	-	-	32,203	
140-46740-670-000	BROSKE CENTER: RENTAL	3,025	1,075	1,000	3,000	3,800	8,410	741%
140-46740-671-000	BROSKE CENTER: RENTAL TAXABLE	19,125	19,027	15,000	26,585	29,000	65,404	336%
	<i>TOTAL REVENUES EVENT CENTER</i>	22,150	20,102	16,000	29,585	32,800	106,017	563%
	<i>To / (From) Fund Balance</i>	5,183	4,676	500	562	18,500	-	-100%
<u>EQUITY ACCOUNTS</u>								
140-23356-000-000	BROSKE CENTER: TRUST/DONATIONS	233	233		233			
140-23388-000-000	PREPAID BROSKE CENTER RENT	1,190	6,350		14,060			
140-27192-000-000	BROSKE CENTER: DAMAGE DEPOSITS	1,350	2,135		2,135			
140-31000-000-000	FUND BALANCE	(2,578)	2,604		7,280			
	<i>TOTAL EQUITY ACCOUNTS EVENT CENTER</i>	2,773	11,322		23,708	-		

Date	Ref No	Jrnl Co	Description	Debit	Credit
1/31/2023	308-1	AP	DAVE JONES INC	110	0
2/8/2023	36-1	AP	ALLIANT ENERGY/WP&L	1024.36	0
3/3/2023	12-1	AP	ALLIANT ENERGY/WP&L	989.66	0
3/21/2023	48-1	AP	FIRE & SAFETY EQUIP III LLC	87	0
4/5/2023	12-1	AP	ALLIANT ENERGY/WP&L	686.69	0
4/30/2023	306-1	AP	DAVE JONES INC	245	0
5/3/2023	10-1	AP	ALLIANT ENERGY/WP&L	565.67	0
5/31/2023	568-1	AP	FIRE & SAFETY EQUIP III LLC	85	0
6/2/2023	6-1	AP	ALLIANT ENERGY/WP&L	482.19	0
7/5/2023	14-1	AP	ALLIANT ENERGY/WP&L	561.78	0
7/31/2023	307-1	AP	DAVE JONES INC	150	0
8/2/2023	13-1	AP	ALLIANT ENERGY/WP&L	617.99	0
9/14/2023	394-1	AP	ALLIANT ENERGY/WP&L	722.13	0
10/4/2023	21-1	AP	ALLIANT ENERGY/WP&L	693.65	0
11/3/2023	25-1	AP	ALLIANT ENERGY/WP&L	429.52	0
12/6/2023	25-1	AP	ALLIANT ENERGY/WP&L	380.19	0
1/3/2024	778-1	AP	ALLIANT ENERGY/WP&L	454.72	0
				\$8,285.55	\$0

Utilities

Date	Ref No	Jrnl Co	Description	Debit
1/12/2023	471-1	AP	COMELEC SERVICES INC	353.25
7/28/2023	778-1	AP	WL HALL CO INTERIOR SERVICE	3234.42
8/10/2023	343-1	AP	KS EQUIPMENT AND RENTAL LLC	140
8/25/2023	472-1	AP	EASTMAN CARTWRIGHT PLATTEVILLE LI 36	
9/29/2023	266-1	AP	ENERGY MANAGEMENT CONSULTANTS I2000	
10/23/2023	665-1	AP	CAPITAL SANITARY SUPPLY	50
				\$5,813.67

BIDG & Grounds

Date	Ref No	Jrnl Co	Description	Debit
1/27/2023	585-1	AP	CAPITAL SANITARY SUPPLY	199
1/31/2023	62-1	AP	FAHERTY INC	161
2/28/2023	56-1	AP	FAHERTY INC	161
3/31/2023	266-1	AP	FAHERTY INC	161
4/3/2023	160-1	AP	MENARDS	59.96
4/4/2023	320-1	AP	COMMUNICATIONS ENGINEERING COMP	695
4/21/2023	136-1	AP	CAPITAL SANITARY SUPPLY	314.85
4/30/2023	44-1	AP	FAHERTY INC	161
5/2/2023	648-1	AP	CARDMEMBER SERVICE	88.98
5/31/2023	81-1	AP	FAHERTY INC	161
6/30/2023	44-1	AP	FAHERTY INC	161
7/3/2023	523-1	AP	MENARDS	67.96
7/14/2023	330-1	AP	AMAZON CAPITAL SERVICES	0
7/14/2023	146-1	AP	CAPITAL SANITARY SUPPLY	394.98
7/14/2023	265-1	AP	AMAZON CAPITAL SERVICES	394.98
7/28/2023	441-1	AP	HEISER HARDWARE	88.91
8/1/2023	39-1	AP	FAHERTY INC	161
8/8/2023	150-1	AP	CAPITAL SANITARY SUPPLY	164.19
8/29/2023	51-1	AP	HEISER HARDWARE	187.89
8/30/2023	182-1	AP	MENARDS	123.81
8/31/2023	37-1	AP	FAHERTY INC	161
8/31/2023	389-1	AP	1901 INC.	1450
9/1/2023	496-1	AP	CARDMEMBER SERVICE	318.54
9/2/2023	493-1	AP	MENARDS	39.97
9/8/2023	586-1	AP	CAPITAL SANITARY SUPPLY	283.67
9/27/2023	72-1	AP	HEISER HARDWARE	336.39
9/30/2023	52-1	AP	FAHERTY INC	161
10/2/2023	683-1	AP	CARDMEMBER SERVICE	472.2
10/6/2023	453-1	AP	CAPITAL SANITARY SUPPLY	23.5
10/14/2023	592-1	AP	1901 INC.	1275.84
10/20/2023	177-1	AP	CAPITAL SANITARY SUPPLY	180.4
10/31/2023	76-1	AP	FAHERTY INC	161
11/30/2023	52-1	AP	FAHERTY INC	161
12/30/2023	798-1	AP	FAHERTY INC	161
				\$9,093.02

(394.98)

operatory supplie

Date	Ref No	Jrnl Co	Description	Debit
2/6/2023	747-1	AP	HOTTENSTEIN, MERV	75
9/1/2023	502-1	AP	CARDMEMBER SERVICE	1732.58
9/29/2023	267-1	AP	ENERGY MANAGEMENT CONSULTANTS	2816.45
				\$4,624.03

outlay

EMC

Energy Management Consultants, LLC

1550 LaFollette Street
 Fennimore, WI 53809
 Phone: (608) 822-3550
 accounting@emcccontrols.com

INVOICE

DATE	INVOICE #
9/29/2023	112760

SHIP TO:

BILL TO

City Of Platteville
 165 N 4th St
 Platteville WI 53818

PO #:

PROJECT:

Part/Model #	MFR	DESCRIPTION	QTY	UNIT PRICE	TOTAL
		BROSKEBOILERCONTROLS09292023			
Misc Service/Pa...		Mach Pro Point HOA	2	636.89	1,273.78
Misc Service/Pa...		Zone Temp Sensor	6	8.23	49.38
RIBU1C		Relay	4	15.13	60.52
A/SCTE-50		*50 AMP Current Transducer	4	62.85	251.40
A/AN-D08		*8" Duct-Probe w/o Box	6	7.96	47.76
ODC59B		Door Switch Magnetic Contacts	2	17.50	35.00
Misc Service/Pa...		10K-3 1" Bullet Probe w/ 6' Plenum Cable	4	16.06	64.24
A14N124		*SBP/LCP Panel	1	30.23	30.23
A14N12P		*SBP/LCP Back Plate	1	6.14	6.14
18/2		*18/2 w/Sh IO cable	200	0.28	56.00
18/	Belden	18/4 w/Sh IO Cable	200	0.46	92.00
EMC Services		Design	6	50.00	300.00
EMC Services		Programming	12	50.00	600.00
EMC Services		Installation	26	75.00	1,950.00
		Sales Tax		0.00	0.00

AD #
 140-55130-500-00
 outlay \$2816.45
 140-55130-350-000
 Repairs \$2,000

TERMS: NET 30

Total \$4,816.45

BALANCE DUE \$4,816.45

THANK YOU!