

Park Application for Reserved Parking

PLATTEVILLE 2025-2026 season – Applications accepted after July 15, 2025.

PLEASE PRINT CLEARLY

Name: _____

Address: _____
Street City State Zip

Email: _____ CELL PHONE: _____

Vehicle Info: License Plate #: _____ Make: _____ Model: _____ Color: _____

LOT PREFERENCE: Lot 2 (*Mineral Street*) Lot 4 (*Oak Street*) Lot 5 (*Pine Street*) Lot 6 (*Rountree Ave*)

CONTRACT CHOICE:

- ☐ 9/1 – 8/31: Full Year Contract
- ☐ 9/1 – 5/31: Academic Year Contract
- ☐ 6/1 – 8/31: Summer Contract
- ☐ 9/1 – 12/31: Winter Contract
- ☐ 1/1 – 5/31: Spring Contract
- ☐ 6/1 – 5/31: Leasing Contract

PAYMENT CHOICE:

- ☐ One-Time Payment:
\$459/year, \$344/academic, \$115 summer
\$153 Winter, \$191 Spring, \$459 Leasing
- ☐ \$45/monthly payment

ACH required. Complete information on back of form.

Payments

Payment methods accepted: check, cash, ACH payment, or credit card (small fee). Full payment or ACH details must be received before application will be processed. Cost details are available on the second page of this form.

- Checks can be written to: City of Platteville.
- ACH payments: Please complete the required information on the second page of this form. Include a voided check.
- Credit card and cash payments will be accepted at the office of Public Works, City Hall, 75 N. Bonson Street during office hours 8:00 a.m. – 4:30 p.m. Monday – Friday.

Submission

Return completed form to: City of Platteville: Reserved Parking, PO Box 780, Platteville, WI 53818

Or via email to: Recreation@platteville.org.

Acceptance of Policies & Procedures

I have read and understood the information and policies contained in the Platteville Downtown Parking Guide which outline my responsibilities as a participant in the Reserved Parking Program. (Please see back of form) I do hereby agree to abide by these policies and any and all applicable City ordinances.

Customer Signature: _____

Date: _____

Automatic Monthly Payment information (Complete **only** if you will be paying monthly)

Bank Name:

Phone:

Address:

Bank Routing Number:

Bank Account Number:

Please specific
account details:

Savings / Checking

Personal / Business

Please attach voided check

Authorization

I hereby authorize the City of Platteville and the financial institution named to initiate entries from my checking/savings account for payment of monthly reserved parking. This authorization will remain in effect until I terminate it, allowing reasonable time for the City of Platteville and my bank to cancel the automatic payments, or until the contracted time expires. I have the right to stop payment on an individual entry or to have entries corrected by timely notification to my financial institution. The City of Platteville has the right to cancel this agreement for insufficient funds and the right to cancel my contract due to non-payment. Changes must reach the City of Platteville by the 14th of the preceding month. All ACH payments will be processed on the 20th of each month. Payment by check is required for the first month.

Customer Signature:

Date:

Platteville Downtown Parking Guide

Visitor Parking

Free 24-hour parking is available in lots 6, 7, and 8. Mineral Street Lot #2 has free all-day parking, no overnight. Remaining parking lots are 3-hour parking, no overnight. Unless otherwise marked, streets have a 3-hour parking limit in the Downtown area.

Reserved Parking

The City of Platteville rents a limited number of downtown parking spaces in the Pine Street, Mineral Street, Oak Street and Rountree Avenue parking lots. Spaces are available on a first come, first serve basis. Spaces can be contracted for the following:

Full Year: September 1 - August 31 **Academic Year:** September 1 – May 31 **Summer:** June 1 - August 31

Winter: September 1 – December 31 **Spring:** January 1 - May 31 **Leasing:** June 1 - May 31

Cost:

Assigned spaces are available for \$40 per month. Automatic Monthly payments are required. If full amount of the contract period is paid upfront, you will receive a 15% discount.

	Monthly Payment	One-Time payment
Full Year:	\$45	\$459
Academic Year:	\$40	\$344
Summer:	n/a	\$115
Winter:	n/a	\$153
Spring:	n/a	\$191
Leasing:	\$45	\$459

Rentals that begin after September 1 will be prorated for the remaining months in the contract period. If rented before the 15th of the month, the renter will pay the full month. If rented after the 15th of the month, charges will begin the following month.

The City charges a \$35.00 processing fee to release renters from their contract prior to the end of the contract period. The City also charges a \$35.00 fee for any payments returned for insufficient funds.

Procedures

Renters will be assigned a specific space in the lot. Renters should not expect to pick the location of their spaces. The City assigns spaces consecutively or where gaps exist because a contract ended early. Only one vehicle, including motorcycles, may be parked in the space. However, renters can use the space for different vehicles at different times (e.g. if the renter is absent, they can allow a guest to use the space).

Announcements about lot maintenance will be made via text message or email. When lot maintenance activities, such as snow removal, are announced, renters must move their cars from the lot for the designated period. Renters will be authorized to park overnight in other locations during these periods.

For more information, please contact the Department of Public Works at 608-348-9741 ext 2238 or email: lindsaye@platteville.org

OFFICE USE ONLY

Lot#:	Space#:	Finance	Streets	PD	Effective Date:	ACH	CHECK
Authorized Signature:						Date:	

Renters are advised that if an unauthorized vehicle is parked in your assigned stall, please contact the Platteville Police Department at 608-348-2313. The Police Department will attempt to find the owner of the vehicle to ask them to move the vehicle. It is at the discretion of the police officer whether to cite and/or tow the vehicle. The police officer will offer you excused parking close to the assigned stall until the unauthorized vehicle is moved.