

Police and Fire Commission  
Regular Meeting Minutes  
May 4, 2021

Attendance: Mike Dalecki, Deborah Rice, Vikki Peterson, Frank King, Tim Boldt, Council Liaison Kathy Kopp, City Manager Adam Ruechel, Fire Chief Ryan Simmons, Police Lieutenant Andrea Droessler, Police Lieutenant Josh Grabandt, Chief of Police Doug McKinley

- The meeting was called to order at 5:05 p.m. by President Dalecki
- The meeting minutes from the April 6, 2021 meeting were unanimously approved (motion by Vikki, 2<sup>nd</sup> by King)
- There were not citizen comments or observations
- The officers of the PFC were elected-all of the 3 positions were elected unanimously. President Mike Dalecki-nominated by Boldt; Vice President Vikki Peterson-nominated by Dalecki; Secretary Deborah Rice-nominated by Rice.

**I. Fire Department Update: Membership Update**

- Our volunteer membership is currently at 48 and we are in the process of interviewing and reviewing 4 individuals who have submitted applications to join as volunteers.

**II. Reports of Significant Service Calls**

- We have had 98 calls to date for the year compared to 63 for the same time in 2020. Calls are now 35 more calls over 2020 volume YTD.

**III. Information Updates**

- Still working on updating Chapter 24 Fire Prevention ordinances as well as the governance and oversight structure of the fire department.
- Assisted City Manager Ruechel in submitting the Fire Safety Facility to Rep. Ron Kind under the Community Project funding requests. 22 letters of support were submitted with the request from all major entities the fire department provides services to. The City was advised today that the Fire Safety Facility project made the first cut and will now move to the House Appropriations Committee for consideration.
- We are experiencing some radio communications issues and are working with radio vendors to determine the issue and a solution for our radio communications issues. We are having difficulty taking from a portable radio to dispatch and fire apparatus en-route to calls.
- Continue to attend weekly meetings with City EOC key staff to plan and adapt to the still changing environment and mandates in the response to the COVID-19 pandemic.

**IV. Personnel Issues/Concerns/Updates**

- On Saturday, May 1<sup>st</sup>, six firefighters completed their state certification in either Certified Firefighter I or Certified Firefighter II training. All firefighters are encouraged to take continued education classes yearly to improve on their knowledge and skills. These individual volunteered either 42 or 60 hours of their time to these trainings.
- Police Department Update: National Police Week is May 9 through 15; the PD is conducting a background investigation on a prospective Police Officer new hire; two applicants were offered positions with the PD after the last PFC meeting but one of them declined; a new hiring process is underway-

applications are due by 5/14, written testing, physical agility testing and Sgt interviews will be on 5/21/21, PFC interviews will be on 6/1/21; recent and upcoming training-pistol qualification, accreditation, LGBTQ issues, legal update with the DA's Office.

- The PFC went into closed session at 5:35 p.m. per WI Statutes 19.85(1)(c)-Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion to go into closed session allowed the City Manager, Council Liaison, both Police Lieutenants and Chief McKinley to remain during the closed session. (motion by Boldt, 2<sup>nd</sup> by King). Specifically the PFC went into closed session to conduct Police Lieutenant applicant interviews.
- Interviews were done with two applicants
- The PFC returned to open session at 6:26 p.m.
- A motion passed unanimously to establish a promotion pool for the position of Police Lieutenant. Included in the pool are Sergeant Ryan Knoernschild and Sergeant Kris Purkapile (motion by Boldt, 2<sup>nd</sup> by Peterson).
- The meeting adjourned at 6:27 p.m.

Please note the PFC meeting took place in the City Hall Common Council Chambers so the Lieutenant interviews could be conducted in person and observe social distancing guidelines.

Respectfully submitted,

Doug McKinley  
Chief of Police