

Police and Fire Commission
Regular Meeting Minutes
September 6, 2022

Attendance: Deborah Rice, Tim Boldt, Jason Thompson, Will LeSuer, Fire Chief Ryan Simmons, Chief of Police Doug McKinley Absent: Vikki Peterson, Council Liaison Kathy Kopp, City Manager Adam Ruechel

- The meeting was called to order at 5:05 p.m. by President Boldt
- The meeting minutes from the August 2, 2022 were unanimously approved with one correction (motion by Rice, 2nd by Thompson).
- There were no citizen comments or observations

I. Fire Department Update: Membership Update

- We had 3 new volunteers join the department in August and have 3 others who have shown interest. We will be meeting with them later this month to discuss being a volunteer. Our current membership is 52 volunteers.
- Our annual drive for volunteers has been very successful this year. Every qualified volunteer that we are able to gain helps us ensure adequate personnel for responses while maintaining a volunteer department.

II. Reports of Significant Service Calls

- The fire department responded to 16 incidents in August. FD response summary is as follows:

Fires	3
Vehicle Crashes	3
Gas Odor/CO Alarms	1
Alarm System Activation.....	2
EMS Lift Assist	1
Other	6

III. Information Updates

- Fire Station Project Update – City Staff and Council Leadership toured Greenville, WI and Suamico, WI fire stations on August 16th. Both stations are about 2 years old and designed by Wedel/Five Bugles Design. We learned valuable information from these tours as well as being able to visually see the spaces of a newer designed fire station. The information gathered will be helpful in our design/construction of our new fire station.

City Staff and Council Leadership have been working with Wendel/Five Bugles Design on a Concept Design for the new fire station. We believe we have a Concept Design finalized and the architects will be working on site layout and preparing for the next phase which is schematic design which will start the actual design of the building.

City Manager Ruechel and Chief Simmons held a meeting for members of all the township board members that we provide fire service coverage to give an update on the project on August 17th. Although only 3 of the 7 townships we serve attended, good information was provided with some examples of cost sharing at several levels of total cost.

- Mobile Radio CIP Update – The radios have been ordered and we are hopeful we will receive them in the next month or two.
- Support Pickup Truck – We have received a new 2022 Ford F350 support pickup truck through the Enterprise Lease Program to replace our 2011 Ford F350 support pickup truck. The vehicle is on a 5-year lease through the program. The vehicle has been upfitted and went into service on August 22nd.
- Mass Casualty Preparedness Planning – Participated in a training session, tabletop scenarios, and hands-on training with the police department on active threat training and preparedness. The training went well and was a good opportunity to work together to be better prepared. We will continue to train with the police department with plans for a larger scale scenario sometime in 2023.
- ISO Records Update – The Insurance Services Office (ISO) requested an update of their records for the Community Public Protection Classification for the Platteville Fire Department. This is done every 2-3 years and was last done in 2019. All requested paperwork has been submitted and we will be working with the ISO representative in the coming months to finish the update.

IV. Personnel Issues/Concerns/Updates

- Nothing at this time.
- Police Department Update: Cy Menne and Pillar Arroyo have been hired as part-time Telecommunicators in the Dispatch Center
 - Larissa Klemm is in phase II of three at the SWTC LE Academy and the training is currently being held virtually due to a Covid outbreak.
 - Upcoming events: Dairy Days, HS Homecoming, UW-P Homecoming
 - September 24th-the PD is hosting a community event at the Platteville High School parking lot from 3-5 pm. Various presenters and groups will be on hand with demonstrations and/or equipment for show and tell
 - The UW-P students are back with all of the positives and negatives that come along with their return
 - The PD is working on the 2023 CIP and operating budget
 - We received a large donation from Kwik Trip as part of the grand opening of the new store in Platteville.
 - We are working on updating our mission statement and our Department goals and values
 - Our camera project is underway and some of the equipment has been ordered and we're waiting for it to arrive
 - We held mass casualty training with the Fire Dept., the SWH Ambulance Service, the School District and other City Departments. A modified tabletop drill was conducted and then practical exercises were held at one of the schools.

- The meeting adjourned at 5:25 p.m. (motion by LeSuer, 2nd by Thompson)

Respectfully Submitted,

Doug McKinley
Chief of Police