

Police and Fire Commission
Regular Meeting Minutes
January 3, 2023

Attendance: Tim Boldt, Vikki Peterson, Will LeSuer. Jason Thompson, Council Liaison Kathy Kopp, City Manager Adam Ruechel, Fire Chief Ryan Simmons, Chief of Police Doug McKinley; Absent-Deborah Rice

- The meeting was called to order at 4:58 p.m. by President Boldt
- The meeting minutes from the December 6, 2022 meeting were unanimously approved (motion by Peterson, 2nd by LeSuer)
- There were no citizen comments or observations.
- Fire Department Update:

I. Membership Update

- We are currently at 52 volunteer firefighters, we had one volunteer leave us as he graduated from UWP and moving to Montana and we had a second volunteer who moved back to Appleton to work for Pierce Fire Trucks.

II. Reports of Significant Service Calls

- The fire department responded to 21 incidents in December. FD response summary is as follows:

Fires.....	7
Vehicle Crashes	5
Gas Odor/CO Alarms.....	3
Alarm System Activation.....	2
EMS Lift Assist	0
Other	4

- The fire department responded to 225 incidents in 2022. FD response summary is as follows:

Fires.....	54
Vehicle Crashes	26
Gas Odor/CO Alarms.....	45
Alarm System Activation.....	42
EMS Lift Assist	17
Other	41

III. Information Updates

- Fire Station Project Update – We are scheduled to meet with the architect on Thursday to have the initial review of phase 1 schematic design and begin working on site layout. The project will become a focus in 2023.
- Mobile Radio CIP Update – No change since last month. We are still awaiting the radios as they have not been received by the vendor yet. We have worked on developing the new radio programming so it will be a quick turnaround once we receive the radios.

- Radio Repeater Update – The equipment has been ordered by the vendor. The County radio tower is being stacked and they are assembling the site. They are hopeful to have us up and running by early spring.

IV. Personnel Issues/Concerns/Updates

Nothing at this time.

- Police Department Update:
 - Larissa Klemm is progressing well through her Field Training process
 - Work will begin soon on the 2022 Annual Report
 - Two radio projects are underway (1) installation of the Police repeater on the Grant Co. radio tower on Cty D (2) purchase and installation of two new radio consoles in the PD's Dispatch Center
 - Phase I of the City's Camera project is underway. New cameras have been installed at the PD and soon cameras will be installed in and around City Hall. Training on the new system will occur soon.
 - Due to the blizzard weather conditions around Christmas, the PD booked two hotel rooms for PD staff to use between shifts. This was well received by staff and it kept some people off the roads during hazardous conditions.
 - Annual performance evaluations of PD staff will be completed soon.
 - Kyle Crook resigned after 5+ years as a Police Officer for the City of Platteville. We wish him well in his future endeavors.
 - We are developing a timeline for the hiring process to fill this vacancy.
 - We still have a vacant part-time Telecommunicator position to fill. This is a very difficult skillset to predict and identify in candidates and we have been seeing very few viable applicants.

- The meeting adjourned at 5:23 p.m. (motion by Peterson, 2nd by Thompson)

Respectfully Submitted,

Doug McKinley
Chief of Police