

Police and Fire Commission
Regular Meeting Minutes
September 5, 2023

Attendance: Tim Boldt, Nathan Manwiller, Vikki Peterson, Will LeSuer, Jason Thompson, Council Liaison Kathy Kopp, Fire Chief Ryan Simmons, Chief of Police Doug McKinley

- The meeting was called to order at 5:02 pm
- The meeting minutes from the August 1, 2023 PFC meeting were unanimously approved (motion by Peterson, 2nd by Thompson).
- There were no citizen comments or observations.
- Fire Department Update:

I. Membership Update

- We currently have 45 members and have 3 UWP students who have shown interest in joining. We will continue to work on recruiting new volunteers as we are still down 15 members from a full roster.

II. Reports of Significant Service Calls

- The fire department responded to only 10 incidents in August. FD response summary for August is as follows:

<u>August 2023</u>	
Fires.....	2
Vehicle Crashes	1
Gas Odor/CO Alarms.....	0
Alarm System Activation.....	4
EMS Lift Assist	1
Other	2

III. Information Updates

- Fire Station Project Update – We are still working on concept and schematic design as we had to take a step back and look at a single-story building design due to the initial cost estimate of a 2-story design. City Manager Langreck and Chief Simmons have presented options for the City Council to make a decision on how we proceed. We have also shared the presentation with the Townships and will be meeting with them to discuss the option in the upcoming month. We are hopeful to have a course of action approved by the Common Council and Townships by the end of September so we can move forward towards a late summer 2024 groundbreaking.
- Radio Repeater Update – No update as we are still waiting on the FCC licensing. We are in the process of getting our FCC licensing updated for the new repeater. The vendor is hopeful to have the new repeater installed and running in the next 2-3 months.
- 2024-2028 CIP Planning & 2024 Operating Budget – We have been working on budget planning for the past several weeks. Our proposed CIP plans and operating budget is being reviewed by City Leadership and will be reviewed by the City Council over the next couple of months.

IV. Personnel Issues/Concerns/Updates

- Nothing at this time.
- Police Department Update:
 - The PD held a Department meeting on 8/23; photos were taken and officers were recognized with years of service pins
 - CRO Jarad Bartelt assisted the School District with their media blitz on the new pick-up/drop-off patterns at Westview School
 - Brendan Overbey is one month from graduating and starting his field training on the street
 - Officer Ethan Glendenning and Officer Kevin Murphy have created 3 videos on the do's and don't's for college students and the taverns and alcohol; the videos have been posted on the PD's Facebook page
 - An educational meeting was held for the liquor license holders in the city. 2 attendees showed up although all of the liquor license holders in the city were invited
 - The PD is prepping for the Dairy Days events and parade and the Historic Reenactment
 - We are beginning to plan for our community picnic on September 27th from 5-7 pm
 - Our radio console project is progressing with some work starting on Wed., Sept. 13th
 - The City Camera project is progressing in stages
 - Negotiations with WPPA on behalf of the sworn officers are underway
- PFC By-Laws Updates: tabled pending finalization of the WPPA contract
- The meeting adjourned at 5:30 pm (motion by LeSuer, 2nd by Manwiller)

Respectfully submitted,

Doug McKinley

Chief of Police