

Police and Fire Commission
Regular Meeting Minutes
April 2, 2024

Attendance: Nathan Manwiller, Will LeSuer, Jason Thompson, Council Liaison Kathy Kopp, Vikki Peterson, Tim Boldt, Fire Chief Ryan Simmons, Police Lieutenant Andrea Droessler, Chief of Police Doug McKinley

- The meeting was called to order at 4:05 p.m. by Vice President Thompson
- The meeting minutes from the March 5, 2024 meeting were unanimously approved (motion by Peterson, 2nd by Manwiller).
- There were no citizen comments or observations.
- There was no Police Department update in light of the Sergeant applicant interviews.
- Fire Department Update:

Membership Update

- Our roster is currently 49 volunteers and we have 3 individuals who have inquired about joining. Two are UWP students and 1 is a rural resident that just moved into our fire district who was on Rewey fire for the past 29 years.

Reports of Significant Service Calls

- The fire department responded to 15 incidents in March. FD response summary for March is as follows:

Fires	1
Vehicle Crashes.....	1
Gas Odor/CO Alarms	4
Alarm System Activation	9
EMS Lift Assist	0
Other.....	0

Information Updates

- Fire Station Project Update – The Design Development is nearing the 60% mark which is a point where the design is 60% complete. At this mark, an updated cost estimate will be done to give us a more accurate account of the project budget costs. The Peterson property land acquisition is in process and initial discussion with the property owner is scheduled for April 4th.

The timeline and details for asbestos removal and demolition of the existing properties is being developed with the demolition planned for later this year yet.

Adams Street road reconstruction and water/sewer upgrades are moving forward and the fire station civil engineers and Delta 3 are working to get their plans to match up so that there are no issues once the new fire station construction begins.

The Board of Appeals approved a variance of 6ft off the west side property line as there is one property on Elm St which extends further east than the other properties so a small portion of the apparatus bay would be closer to the property line than zoning would normally allow.

The capital campaign has received approximately \$500,000 towards their goal of \$1.5M. There are several verbal commitments from potential donors that have not been counted yet as either a pledge form or donation must be received to be included in the total collected.

- SCBA & Breathing Air Compressor Bids Update – Our new breathing air compressor has been installed and is in service. Our members have been training and feel comfortable with our new SCBA air packs and we are planning to put them in service on April 8th.
- Kevin Reed Update – Mr. Reed has not been around City Hall or attended a Common Council meeting in the past 6 weeks. There is nothing new to update on Mr. Reed at this time.

Personnel Issues/Concerns/Updates

- Nothing at this time.
- The Commission went into closed session at 4:17 p.m. per 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Commission went into closed session to conduct Police Sergeant applicant interviews. The motion to go into closed session was made by LeSuer and seconded by Peterson and it passed unanimously. The motion allowed Council Liaison Kopp, Lieutenant Droessler and Chief McKinley to remain during the closed session.
- The Commission returned to open session at 5:45 p.m.(motion by Peterson, 2nd by Manwiller).
- A motion passed unanimously to name Jake Brown, Ethan Glendenning and Coree Lee to the Police Sergeant Eligibility Pool. This pool will expire on April 2, 2027. (motion by Peterson, 2nd by Thompson).
- The meeting adjourned at 5:48 p.m. (motion by Peterson, 2nd by LeSuer).

Respectfully submitted,

Doug McKinley
Chief of Police