



**PUBLIC WORKS PERMIT:**  
**Block Street/Alley**  
**Construction in R.O.W. / Curb Cut**

**Department of Public Works**  
**Park Division**  
**Street Division**  
**Utility Division**

**APPLICANT/PROJECT INFORMATION** \*bold fields are required information. Please fill out all applicable fields under blue and/or gray headings.

**Applicant Name:** \_\_\_\_\_ **Date of Request:** \_\_\_\_\_

**Applicant Phone:** \_\_\_\_\_ **Email:\*** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Contractor Phone:** \_\_\_\_\_

**Location:** \_\_\_\_\_ **Date(s) of Work:** \_\_\_\_\_

**Description of Work being done:** \_\_\_\_\_ **Building Permit:**  Yes  No  Not needed  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*applicants: please specify if you would like a digital or hard copy of the approved/denied permit

**BILLING/OWNER INFORMATION** (if different than the applicant)

**Billing Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**REQUEST TO BLOCK STREET, ALLEY, OR SIDEWALK:** please select which site/area of location will be blocked by project.

Street  Parking Stalls  Alley  Sidewalk

**Special Conditions:** \_\_\_\_\_  
\_\_\_\_\_

**REQUEST FOR CONSTRUCTION IN R.O.W.**

Construction  Utility Work  Other: \_\_\_\_\_

**Special Conditions:** \_\_\_\_\_  
\_\_\_\_\_

**REQUEST FOR CURB CUT IN R.O.W.** \*Applicant / Owner will mark cuts on curb. Please specify if a curb cut or grind is requested. Billing address required. Approved work will be completed by the Street Division. Questions regarding the curb work, please contact: 608-348-8828

<input type="checkbox"/> Driveway	<input type="checkbox"/> Curb & Gutter Cut - Charges: \$40 / hour with \$80 minimum.	Cost: \$ _____
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Curb Grind – Charges: \$10 / foot with \$100 minimum.	Cost: \$ _____

Acct: # \_\_\_\_\_

**Special Conditions:** \_\_\_\_\_  
\_\_\_\_\_

**DEPARTMENT USE ONLY:** Copies distributed – original filed with Public Works

**Permit Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Director of Public Works

**Application #:** \_\_\_\_\_ **Date of Distribution:** \_\_\_\_\_

Street Division  Utility Division  Police Department  Applicant