# PUBLIC WORKS PERMIT:

## Block Street/Alley

## Construction in R.O.W. / Curb Cut

**Department of Public Works**  
**Park Division**  
**Street Division**  
**Utility Division**

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<table>
<thead>
<tr>
<th>APPLICANT/PROJECT INFORMATION</th>
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</table>
| **Applicant Name:** ___________________________________ | **Date of Request:** ________________  
| **Applicant Phone:** _______________________________ | **Email:*** _______________________________  
| **Contractor:** _______________________________ | **Contractor Phone:** _______________________________  
| **Location:** ___________________________________ | **Date(s) of Work:** _______________________________  
| **Description of Work being done:** ___________________________________ | **Building Permit:**  
| | ☐ Yes  
| | ☐ No  
| | ☐ Not needed  
|  
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**Applicant Signature:** ___________________________________  
|  
| **Date:** ________________  
|  
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**BILLING/OWNER INFORMATION** (if different than the applicant)

| **Billing Address:** ___________________________________ | **City, State, Zip:** _______________________________  
| **Owner Name:** ___________________________________ | **Phone:** _______________________________  

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**REQUEST TO BLOCK STREET, ALLEY, OR SIDEWALK:** please select which site/area of location will be blocked by project.

- ☐ Street  
- ☐ Parking Stalls  
- ☐ Alley  
- ☐ Sidewalk  

**Special Conditions:** ___________________________________.

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**REQUEST FOR CONSTRUCTION IN R.O.W.**

- ☐ Construction  
- ☐ Utility Work  
- ☐ Other: ________________

**Special Conditions:** ___________________________________.

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**REQUEST FOR CURB CUT IN R.O.W.** *Applicant / Owner will mark cuts on curb. Please specify if a curb cut or grind is requested. Billing address required. Approved work will be completed by the Street Division. Questions regarding the curb work, please contact: 608-348-8828*

- ☐ Driveway  
- ☐ Curb & Gutter Cut - Charges: $40 / hour with $80 minimum.  
  | **Cost:** $__________________  
- ☐ Other: ________________  
- ☐ Curb Grind – Charges: $10 / foot with $100 minimum.  
  | **Cost:** $__________________  
  | **Acct:** #

**Special Conditions:** ___________________________________.

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**DEPARTMENT USE ONLY:** Copies distributed – original filed with Public Works

**Permit Approved by:** ___________________________________  
| **Date:** ________________  

**Application #: _____________________**  
| **Date of Distribution:** ________________  

- ☐ Street Division  
- ☐ Utility Division  
- ☐ Police Department  
- ☐ Applicant