



Recruitment for Utility Superintendent

City of Platteville, Wisconsin

Join Our Team! The City of Platteville seeks an energetic individual to serve as our Utility Superintendent. This exempt position performs a variety of supervisory, administrative, skilled, technical, and maintenance work in the planning, construction, operation, repair, maintenance, and replacement of city water and sewer facilities and systems. The minimum starting salary is \$67,000—\$75,000, commensurate with experience. To ensure consideration, applicants should submit a resume and cover letter by Monday, February 13, 2023 to Human Resources Manager, Chad Wilson at wilsonc@platteville.org. For additional information about the City of Platteville, visit www.platteville.org.

The City of Platteville is an Equal Opportunity Employer

Our Community

Located in scenic southwest Wisconsin, Platteville is home to over 11,000 residents, including a large student population. Platteville is part of Wisconsin's Driftless Area and is surrounded by rolling hills and beautiful farm country. While Platteville started as a lead and zinc mining center, today the area economy revolves around agriculture and manufacturing. The city has a historic Main Street and extensive retail opportunities, both downtown and near the east-side expressway exit. Platteville is the home of University of Wisconsin-Platteville, which serves over 7,000 students with on-campus and distance learning programs.



Platteville has excellent medical facilities, a bustling industry park, and several quickly developing housing areas. Residents and visitors enjoy 16 city parks, which include over 200 acres of open space, city museums, art gallery, playgrounds, baseball and softball diamonds, biking and hiking trails, a skate park, picnic shelters, an arboretum, and an outdoor aquatics center. New community amenities include a new 22,000 square foot public library, 6,000 square foot event center, an inclusive playground and the Rountree Branch Trail, a paved and lighted trail for bicyclists and walkers. Platteville Public Schools consistently receive high ratings. In addition, area residents benefit from the many educational, athletic and cultural events offered at UW-Platteville.

City Government

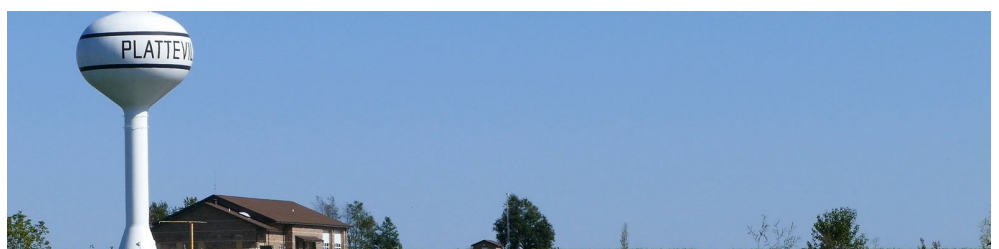
The City of Platteville has a City Manager form of government. Platteville's Common Council has seven members; three of the members have served for over fifteen years and bring a wealth of knowledge to their role. Leadership team members include the City Manager, Public Works Director, Administration Director, Community Development Director, Police Chief, Fire Chief, Parks & Recreation Director, Library Director and Museum Director. Having a supportive and cooperative working relationship is of high importance to the members of the leadership team. 77 regular full-time and part-time employees work at the City. Volunteer firefighters and seasonal employees round out the rest of our team.

Utility Superintendent

Essential Functions Include:

- Plans, schedules and implements construction, maintenance, and operation and construction activities designed to provide quality water and sewer service for the city; oversees construction and maintenance work to determine acceptability and conformance to standards.
- Supervises the control and use of, and assumes responsibility for all materials, supplies and equipment used in the maintenance, construction and repair of water systems, sewer collection, and other department facilities.
- Inspects and supervises the repair of water and wastewater treatment equipment, booster pumping stations, reservoir, towers, meters, and sewer system at frequent intervals to ensure that all aspects of the systems are functioning properly.
- Supervises, instructs and assists as needed, assigned crews in installing new water and sewer lines, installing and relocating fire hydrants and meters, and maintaining the existing water supply, distribution, and sewer collection systems.
- Responds to complaints regarding water leaks, pressure loss or no water, and sewer problems; evaluates situation, determines if liability lies with the city or the property owner; explains findings to property owners and notifies appropriate water and sewer crew if necessary.
- Oversees the safety of assigned maintenance workers and equipment operators by instructing individuals in proper safety procedures and monitoring work in progress.
- Responds to emergency situations (water breaks, plugged sewers) as required.
- Operates Water Plant in the absence of other licensed personnel when necessary.
- Adheres and complies with DNR regulations.
- Trains, supervises and disciplines employees performing the duties of maintenance, construction and repair of water and sewer facilities.

To view the complete job description, visit www.platteville.org/jobs.



Candidate Qualifications/Certifications

- Minimum 5 years' related experience
- High School diploma or GED equivalent
- Ability to manage several projects simultaneously while maintaining high attention to details
- Ability to support a culture of engagement and transparency by involving employees, elected officials and residents into decision-making processes.
- Waterworks Operator Certifications
 - * Grade 1 GD water exam (required upon hire)
 - * Grade 1 GDI water exam (required to complete within 18 months of hire)
- Wastewater Operator Certifications
 - * Basic Sewer exam + at least one subclass—A1, A2, B, C, P, D, L, or SS (required upon hire) (completion of remaining subclasses will be required within 18 months of hire)
 - * Advanced sewer exam with subclasses A1, A2, B, C, P, D, L (within 36 months of hire)
- Continuing education to maintain certifications will be required and will be recommended to be in the areas of water and sewer lab courses, operational courses and math courses.

Our Remarkable Benefits Package

- 19 Vacation/Floating Holiday days in Year 1
- 9 Paid Holidays
- Earned Sick Leave (accrue 8 hours every four weeks)
- Low Monthly Premium Health Insurance (\$91.40/single or \$265.04/family)
 - * Low Annual Max Out-of-Pocket Cost (\$300/single or \$600/family)
- Wisconsin Retirement System — 100% employer matched contributions
- Term Life Insurance @ 1x Annual Salary (employer paid)
- Long-Term Disability Insurance (employer paid)
- Flexible Work Schedule (outside of emergency situations)

How to Apply

To ensure consideration, applicants should submit a resume and cover letter addressing their qualifications and relevant experience to Human Resources Manager, Chad Wilson at wilsonc@platteville.org, **by Monday, February 13, 2023.**

Tentative Search Timeline

Resumes Due: 2/13/2023

First Interviews: 2/23-24/2023

Finalist Interviews 3/6-7/2023

Anticipated Offer: 3/10/2023

Why Join the City of Platteville? Here's what our employees had to say...

- I love being a part of something larger in which our main goal is to make a difference. I love that everyone cares about the work they do and that I have the option of flexibility when needed.
- The leadership team at the City of Platteville is very much a team sport and I enjoy being part of that team and contributing to the individual and collective success of the team.
- Working as a supervisor for the City of Platteville is one of the most rewarding positions I have held. I have the autonomy to act with agility while having the support of experienced professionals in the leadership team, City Manager, and City Council. I am pleased with the variety cultural options, friendliness of my neighbors, and wonderful opportunities to explore the great outdoors through the trails that are just steps from my door. If you are looking for a place where you can truly make a difference in a great community, this is it.

Thank you for considering the City of Platteville for employment!

You're going to love it here!