

WATER & SEWER COMMISSION MINUTES

WEDNESDAY, February 14th, 2024

4:00 PM

Water and Sewer Commission President Martens called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, February 14th at 4:01 pm.

W/S Commission members present: Ken Kilian, Kathy Kopp, Barb Daus, Cindy Martens

W/S Commission members excused/absent: Joanne Wilson, Jim Schneller

City Staff present: Public Works Director - Howard Crofoot, Comptroller – Sheila Horner, Utility Superintendent – Ryan Kowalski

City Staff excused/absent: Administration Director-Nicola Maurer

Public present: Matt Castillo – MSA (via Zoom)

Citizens' Comments –

The Consent Agenda was presented for consideration. **Motion by Daus, second by Kopp to approve the Consent Agenda:** January 10th, 2024 Regular Minutes, January 2024 Financial Reports, January Bank Reconciliation & Investments Reports, Payment of Bills (1/4/2024-2/7/2024), January Water Quality Report. **Motion carried.**

ACTION ITEMS:

Replace Backhoe at Wastewater Plant – Crofoot presented the request for a budget amendment for the replacement of the backhoe. This CIP item was omitted when creating the CIP plan for 2024. Staff is recommending that the unspent funds from the Wastewater Plant Office Boiler project, the McGregor Plaza Sewer Replacement and up to \$22,000 in cash reserves be used to purchase the 2018 backhoe.

Motion made by Daus, second by Kopp to approve Budget Amendment 1 to request the carryover and use of unspent funds from the Wastewater Plant Office Boiler project, the McGregor Plaza Sewer Replacement project and up to \$22,000 in cash reserves for a 2018 backhoe and approve the sale/trade-in of the 1991 backhoe. Motion carried.

LSL Replacement Loan Program – Crofoot presented the 3 options for the LSL Replacement Loan Program.

Option 1: Non-Utility Fund Pledge

Option 2: Water Utility Fund Pledge

Option 3: Alternative Revenue Pledge

Motion made by Daus, second by Kopp to recommend that the Common Council adopt Option 3, Alternative Revenue Pledge for the Lead Service Line Replacement Program and that the Council enact enabling Ordinances to allow for the establishment of an LSL utility and Special Charge on the tax roll for private-side property owner loan repayments. Motion carried.

Award Contract 24-23, Sand Filter Upgrades – Crofoot presented the bids received for Contract 24-23, Sand Filter Upgrades. Sabel Mechanical was the lowest bidder for the Base Bid only, but Winona Mechanical Inc was the lowest bidder overall with the Base Bid plus the Bid Alternate.

Motion made by Kilian, second by Daus to award Contract 24-23, Sand Filter Upgrades to Winona Mechanical for Base Bid and Alternate Bid for \$781,457 and direct Staff to budget for 2025 costs in the 2025 CIP. Motion carried.

ITEMS OF DISCUSSION:

Updates on 2024 Projects-

- West Adams Street – Bid opening will be Feb 29th and will be on the Water & Sewer Commission agenda for action on March 13th.

- Camp Street – Bid opening will be March 7th and will be on the Water & Sewer Commission agenda for action on March 13th.
- Sowden St & Grace St – Bid opening will be March 14th and will be on the Water and Sewer Commission Agenda for action on April 10th.
- Office Boiler project is done.
- Generator project is in process with completion in fall 2024.

Motion made by Kilian, second by Daus to adjourn. Motion carried.

Meeting adjourned at 4:39 pm.

Respectfully Submitted,
Sheila Horner
Comptroller