

WATER & SEWER COMMISSION MINUTES
WEDNESDAY, FEBRUARY 19, 2025
4:00 PM

1. Water and Sewer Commission President Martens called the Postponed Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, February 19th at 4:04 PM.

W/S Commission members present: Cindy Martens, Jim Schneller, Lynne Parrott, Tom Nall, Ken Kilian, Michael Knautz

W/S Commission members excused/absent: Joanne Wilson

City Staff present: Public Works Director - Howard Crofoot, Administration Director - Nicola Maurer, Utility Superintendent - Ryan Kowalski, Accounting & Finance Manager - Jeff Even

City Staff excused/absent:

Public present:

2. **Citizens' Comments** – Commission President Martens welcomed newly appointed member Knautz with introductions of commission members and city staff.
3. **Consent Agenda** was presented for consideration. **Motion by Kilian, second by Knautz, to approve the Consent Agenda:** December 11, 2024 Regular Minutes **with amendment to correct spelling error of 'Kilian'**, December 18, 2024 Special Minutes, December 2024 & January 2025 Financial Reports, December 2024 & January 2025 Bank Reconciliation & Investments Reports, Payment of Bills (12/05/2024 - 01/08/2025) & (01/09/2025 – 02/05/2025), December 2024 & January 2025 Water Quality/Flushing Report. **Motion carried.**

ACTION ITEMS:

None

ITEMS OF DISCUSSION:

4. **2025 Sewer Rate Study** – Maurer provided an update on the status of the sewer rate increase originally planned for implementation. Concern was raised that a simple 7% increase may not be equitable to all users based on their impact on the sanitary sewer system. Ehlers is conducting a study to determine the appropriate increase across all customer types. The time needed to gather the information requested by Ehlers was greater than initially anticipated, some reports needed did not exist and required creation by the software provider. All requested information was given to Ehlers and staff are awaiting results to further update the Commission.
5. **UWP Deduct Meter Billing Update** – Maurer briefed the Commission with an overview of the initial discovery of the sewer billing discrepancy and subsequent communications with the University. The University agreed with the balance due to them as calculated by city utility staff. An initial payment was made in December and the final payment was made to the University in February to settle the matter.
6. **Adjournment: Motion by Nall, second by Kilian, to adjourn. Motion carried.**
 Meeting adjourned at 4:18 PM.

Respectfully Submitted,
 Jeffrey Even
 Accounting & Finance Manager