

## **WATER & SEWER COMMISSION MEETING**

**Wednesday, April 10<sup>th</sup>, 2024 – 4:00 P.M.**

**In the Council Chambers at City Hall**

**75 N Bonson St, Platteville, WI 53818**

### **AGENDA**

1. **Call to Order**
2. **Citizens' Comments, Observations and Petitions, if any.**  
(Please limit comments to no more than five minutes)
3. **Consideration of Consent Agenda** – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Commission President if you would prefer separate discussion and action.
  - A. Minutes – March 13th, 2024
  - B. Financial Reports - March 2024
  - C. Bank Reconciliation & Investments Report – March 2024
  - D. Payment of Bills – (3/7/2024 – 4/3/2024)
  - E. Water Quality/Flushing Report – March 2024

### **Action Items**

4. Contract 1-24 Sowden & Grace Street Reconstruction
5. Street Reconstruction Cost Distribution Policy

### **Items of Discussion**

6. City Wide Flushing the Week of May 12<sup>th</sup>
7. LSL Public Information Meeting
8. Budget Considerations
9. Updates on 2024 Projects

### **Adjournment**

If your attendance requires **special accommodation needs**, write or call the Water and Sewer Office, P.O. Box 780, Platteville, Wisconsin 53818, (608) 348.1822; for TDD accessibility, call (608) 348.2313.

**MEMBERS:** *If you are unable to attend, please email Sheila Horner at [horners@platteville.org](mailto:horners@platteville.org)*

**WATER & SEWER COMMISSION MINUTES**  
**WEDNESDAY, March 13th, 2024**  
**4:00 PM**

Water and Sewer Commission President Martens called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, March 13th at 4:09 pm.

**W/S Commission members present:** Ken Kilian, Barb Daus, Cindy Martens, Jim Schneller (via Zoom)

**W/S Commission members excused/absent:** Joanne Wilson, Kathy Kopp

**City Staff present:** Public Works Director - Howard Crofoot, Comptroller – Sheila Horner, Utility Superintendent – Ryan Kowalski

**City Staff excused/absent:** Administration Director-Nicola Maurer

**Public present:** Dan Dreessens – Delta 3 Engineering

**Citizens' Comments –**

The Consent Agenda was presented for consideration. **Motion by Schneller, second by Daus to approve the Consent Agenda:** February 14th, 2024 Regular Minutes, February 2024 Financial Reports, February Bank Reconciliation & Investments Reports, Payment of Bills (2/8/2024-3/6/2024), February Water Quality/Flushing Report. **Motion carried.**

**ACTION ITEMS:**

**Contract 2-24 West Adams Street Reconstruction –** Crofoot presented the bid results for Contract 2-24 West Adams Street Reconstruction. Staff recommended awarding Contract 2-24 West Adams Street Reconstruction water and sewer portion to Bill Lepke at the bid price of \$120,081.82. Over budget amount of \$81.82 is to be absorbed in the budget. Deadline for completion is 2 Fridays before Labor Day.

**Motion made by Schneller, second by Daus to award Contract 2-24 West Adams Street Reconstruction water and sewer portion to Bill Lepke at the Bid Price of \$120,081.82. Over budget in the amount of \$81.82 is to be absorbed in the budget. Motion carried.**

**Contract 2-24 West Adams Street Reconstruction –** Crofoot presented the bid results for Contract 3-24 West Camp Street Reconstruction. Staff recommended awarding Contract 3-24 with Alternate A, Camp Street Water & Sewer Replacement to Rule Construction at the bid price of \$499,216.00. The DOT portion of this project will be done in 2025.

**Motion made by Daus, second by Kilian to award Contract 3-24 with Alternate A, Camp Street Water & Sewer Replacement to Rule Construction at the bid price of \$499,216.00. Motion carried.**

**Consumer Confidence Report 2023 –** Crofoot & Kowalski presented the Consumer Confidence Report for 2023.

**Motion made by Daus, second by Schneller to approve and distribute the Consumer Confidence Report for 2023 as presented. Motion carried.**

**ITEMS OF DISCUSSION:**

**Updates on 2024 Projects-**

- Nothing new for the Generator project.
- Closing out other 2023 projects.

**Motion made by Daus, second by Kilian to adjourn. Motion carried.**

Meeting adjourned at 4:42 pm.

Respectfully Submitted,  
 Sheila Horner  
 Comptroller

**PLATTEVILLE WATER AND SEWER COMMISSION**

**FINANCIAL REPORT**

**MARCH 31, 2024**

**CITY OF PLATTEVILLE**  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST INCOME</u>					
600-61419-000-00	7,544.37	21,994.02	85,000.00	63,005.98	25.9
600-61461-100-00	69,479.16	142,563.87	882,000.00	739,436.13	16.2
600-61461-200-00	22,493.37	45,193.44	273,000.00	227,806.56	16.6
600-61461-300-00	11,211.82	22,934.70	158,000.00	135,065.30	14.5
600-61461-400-00	21,185.44	44,178.67	221,000.00	176,821.33	20.0
600-61461-500-00	13,300.75	28,522.91	170,000.00	141,477.09	16.8
600-61462-000-00	6,799.90	13,860.02	89,000.00	75,139.98	15.6
600-61463-000-00	57,263.68	171,953.31	686,000.00	514,046.69	25.1
600-61467-000-00	.00	.00	3,300.00	3,300.00	.0
600-61470-000-00	573.65	1,796.21	6,000.00	4,203.79	29.9
600-61472-000-00	4,487.99	13,663.97	50,000.00	36,336.03	27.3
600-61473-000-00	.00	.00	3,600.00	3,600.00	.0
600-61474-000-00	8,253.30	12,849.60	98,000.00	85,150.40	13.1
	<u>222,593.43</u>	<u>519,510.72</u>	<u>2,724,900.00</u>	<u>2,205,389.28</u>	<u>19.1</u>
<u>INTEREST INCOME</u>					
600-62419-000-00	25,109.16	74,387.51	226,846.00	152,458.49	32.8
600-62429-000-00	.00	.00	( 9,376.00)	( 9,376.00)	.0
600-62622-000-00	336,403.32	622,044.44	3,171,502.00	2,549,457.56	19.6
600-62625-000-00	789.20	789.20	14,300.00	13,510.80	5.5
600-62626-000-00	.00	.00	10,890.00	10,890.00	.0
600-62631-000-00	624.88	1,889.36	4,200.00	2,310.64	45.0
600-62635-000-00	80.56	121.96	3,200.00	3,078.04	3.8
	<u>363,007.12</u>	<u>699,232.47</u>	<u>3,421,562.00</u>	<u>2,722,329.53</u>	<u>20.4</u>
	<u>585,600.55</u>	<u>1,218,743.19</u>	<u>6,146,462.00</u>	<u>4,927,718.81</u>	<u>19.8</u>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TAXES</u>					
600-61408-000-00 TAX EXPENSE/ TAXES	2,317.06	6,598.92	408,000.00	401,401.08	1.6
TOTAL TAXES	2,317.06	6,598.92	408,000.00	401,401.08	1.6
<u>INCOME DEDUCTION</u>					
600-61426-000-00 INC DED BONDS/LOANS PRINCIPAL	.00	.00	631,875.00	631,875.00	.0
600-61426-020-00 INCOME DEDUCT OTR-CONTRIB	.00	.00	73,000.00	73,000.00	.0
TOTAL INCOME DEDUCTION	.00	.00	704,875.00	704,875.00	.0
<u>LONG TERM DEBT</u>					
600-61427-000-00 LONG TERM DEBT INTEREST	.00	( 27,932.67)	164,278.00	192,210.67	( 17.0)
TOTAL LONG TERM DEBT	.00	( 27,932.67)	164,278.00	192,210.67	( 17.0)
<u>AMORTIZATION PREMIUM ON DEBT-C</u>					
600-61429-000-00 AMORTIZATION PREMIUM ON DEBT-C	.00	.00	( 9,376.00)	( 9,376.00)	.0
TOTAL DEPARTMENT 429	.00	.00	( 9,376.00)	( 9,376.00)	.0
<u>PUMPING SUPERVISION</u>					
600-61620-000-00 PUMPING SUPERVISION/ENG LABOR	813.67	2,206.11	11,100.00	8,893.89	19.9
TOTAL PUMPING SUPERVISION	813.67	2,206.11	11,100.00	8,893.89	19.9
<u>ELECTRICITY</u>					
600-61623-200-00 ELECTRICITY-MAIN PLANT	2,201.00	4,317.00	28,200.00	23,883.00	15.3
600-61623-300-00 ELECTRICITY-WELL #6	4,136.01	6,955.32	35,000.00	28,044.68	19.9
600-61623-400-00 ELECTRICITY-WELL #5	5,186.45	10,529.33	54,900.00	44,370.67	19.2
TOTAL ELECTRICITY	11,523.46	21,801.65	118,100.00	96,298.35	18.5
<u>PUMPING-LABOR</u>					
600-61624-100-00 PUMPING-LABOR	2,256.08	9,388.04	42,700.00	33,311.96	22.0
TOTAL DEPARTMENT 624	2,256.08	9,388.04	42,700.00	33,311.96	22.0

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
	<u>PUMPING</u>					
600-61626-700-00	MISC PUMPING-MISCELLANEOUS	1,292.94	7,406.58	40,700.00	33,293.42	18.2
	TOTAL PUMPING	1,292.94	7,406.58	40,700.00	33,293.42	18.2
	<u>MAINTENANCE SUPERVISION</u>					
600-61630-000-00	MAINT SUPERVISION/ENG LABOR	813.67	2,206.11	11,900.00	9,693.89	18.5
	TOTAL MAINTENANCE SUPERVISION	813.67	2,206.11	11,900.00	9,693.89	18.5
	<u>MAINTENANCE OF STRUCTURES</u>					
600-61631-200-00	MAINT OF STRUCTURES-SUPPLIES &	288.86	1,091.24	4,000.00	2,908.76	27.3
	TOTAL MAINTENANCE OF STRUCTURES	288.86	1,091.24	4,000.00	2,908.76	27.3
	<u>MAINTENANCE OF POWER EQUIP</u>					
600-61632-200-00	MAINT OF POWER EQUIP-SUPPLIES	100.47	1,026.23	9,100.00	8,073.77	11.3
	TOTAL MAINTENANCE OF POWER EQUIP	100.47	1,026.23	9,100.00	8,073.77	11.3
	<u>MAINTENANCE OF PUMPING EQUIP</u>					
600-61633-100-00	MAINT OF PUMP EQUIP-LABOR	548.00	548.00	1,700.00	1,152.00	32.2
600-61633-200-00	MAINT OF PUMP EQUIP-SUPPLIES &	28.74	1,663.18	2,900.00	1,236.82	57.4
	TOTAL MAINTENANCE OF PUMPING EQUIP	576.74	2,211.18	4,600.00	2,388.82	48.1
	<u>WATER TREATMENT SUPERVISION</u>					
600-61640-000-00	WATER TREAT SUPERVISION/ENG LA	813.67	2,206.11	11,100.00	8,893.89	19.9
	TOTAL WATER TREATMENT SUPERVISION	813.67	2,206.11	11,100.00	8,893.89	19.9
	<u>CHEMICALS</u>					
600-61641-700-00	CHEMICALS-CHLORINE	.00	1,607.25	7,900.00	6,292.75	20.3
600-61641-800-00	CHEMICALS-FLOURIDE	.00	434.94	3,400.00	2,965.06	12.8
600-61641-900-00	CHEMICALS-ALL OTHER CHEMICALS	2,666.60	4,015.63	51,900.00	47,884.37	7.7
	TOTAL CHEMICALS	2,666.60	6,057.82	63,200.00	57,142.18	9.6

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
	<u>TREATMENT</u>					
600-61642-100-00	TREATMENT-LABOR	5,905.52	18,853.91	49,000.00	30,146.09	38.5
600-61642-200-00	TREATMENT-SUPPLIES & EXPENSE	2,580.04	3,457.94	10,000.00	6,542.06	34.6
	<b>TOTAL TREATMENT</b>	<b>8,485.56</b>	<b>22,311.85</b>	<b>59,000.00</b>	<b>36,688.15</b>	<b>37.8</b>
	<u>MISCELLANEOUS TREATMENT</u>					
600-61643-100-00	MISC TREATMENT-LABOR	.00	.00	600.00	600.00	.0
600-61643-600-00	MISC TREATMENT-INDUSTRIAL TOWE	.00	.00	300.00	300.00	.0
	<b>TOTAL MISCELLANEOUS TREATMENT</b>	<b>.00</b>	<b>.00</b>	<b>900.00</b>	<b>900.00</b>	<b>.0</b>
	<u>WATER TREATMENT</u>					
600-61650-000-00	WATER TREAT SUPERVISION/ENG LA	813.67	2,206.11	12,100.00	9,893.89	18.2
	<b>TOTAL WATER TREATMENT</b>	<b>813.67</b>	<b>2,206.11</b>	<b>12,100.00</b>	<b>9,893.89</b>	<b>18.2</b>
	<u>MAINT OF STRUCTURE IMPR</u>					
600-61651-200-00	MAINT OF STRUCTURE IMP-SUPPLIE	( 816.00)	( 505.96)	3,700.00	4,205.96	( 13.7)
	<b>TOTAL MAINT OF STRUCTURE IMPR</b>	<b>( 816.00)</b>	<b>( 505.96)</b>	<b>3,700.00</b>	<b>4,205.96</b>	<b>( 13.7)</b>
	<u>MAINT OF WATER TREATMENT EQU</u>					
600-61652-100-00	MAINT OF W TREATMENT EQUIP-LAB	.00	.00	2,100.00	2,100.00	.0
600-61652-200-00	MAINT OF W TREAT EQUIP-SUPPLIE	484.83	1,795.45	7,000.00	5,204.55	25.7
	<b>TOTAL MAINT OF WATER TREATMENT EQU</b>	<b>484.83</b>	<b>1,795.45</b>	<b>9,100.00</b>	<b>7,304.55</b>	<b>19.7</b>
	<u>OPERATIONS</u>					
600-61660-000-00	OPERATIONS-SUPERVISION/ENG LAB	813.67	2,206.11	11,100.00	8,893.89	19.9
	<b>TOTAL OPERATIONS</b>	<b>813.67</b>	<b>2,206.11</b>	<b>11,100.00</b>	<b>8,893.89</b>	<b>19.9</b>
	<u>STORAGE FACILITIES</u>					
600-61661-100-00	STORAGE FACILITIES-LABOR	.00	.00	200.00	200.00	.0
600-61661-200-00	STORAGE FACILITIES-SUPPLIES &	.00	145.79	1,900.00	1,754.21	7.7
	<b>TOTAL STORAGE FACILITIES</b>	<b>.00</b>	<b>145.79</b>	<b>2,100.00</b>	<b>1,954.21</b>	<b>6.9</b>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>TRANSMISSION &amp; DISTRIBUTION</u>						
600-61662-100-00	TRANS & DISTRIBUTION-LABOR	.00	290.04	2,500.00	2,209.96	11.6
600-61662-200-00	TRANS & DISTRIBUTION-SUPPLIES	12.99	12.99	1,700.00	1,687.01	.8
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>12.99</b>	<b>303.03</b>	<b>4,200.00</b>	<b>3,896.97</b>	<b>7.2</b>
<u>METERS</u>						
600-61663-100-00	METERS-LABOR	251.29	691.58	18,900.00	18,208.42	3.7
600-61663-200-00	METERS-SUPPLIES & EXPENSE	.00	2,493.92	3,500.00	1,006.08	71.3
	<b>TOTAL METERS</b>	<b>251.29</b>	<b>3,185.50</b>	<b>22,400.00</b>	<b>19,214.50</b>	<b>14.2</b>
<u>CUSTOMER INSTALLATION</u>						
600-61664-100-00	CUSTOMER INSTALLATION-LABOR	2,453.30	3,439.26	13,800.00	10,360.74	24.9
	<b>TOTAL CUSTOMER INSTALLATION</b>	<b>2,453.30</b>	<b>3,439.26</b>	<b>13,800.00</b>	<b>10,360.74</b>	<b>24.9</b>
<u>MISCELLANEOUS</u>						
600-61665-100-00	MISCELLANEOUS-LABOR	1,626.10	7,205.55	36,200.00	28,994.45	19.9
600-61665-102-00	MISCELLANEOUS-LABOR OT	.00	.00	100.00	100.00	.0
600-61665-200-00	MISCELLANEOUS-SUPPLIES & EXPEN	149.45	855.20	4,100.00	3,244.80	20.9
	<b>TOTAL MISCELLANEOUS</b>	<b>1,775.55</b>	<b>8,060.75</b>	<b>40,400.00</b>	<b>32,339.25</b>	<b>20.0</b>
<u>MAINTENANCE</u>						
600-61670-000-00	MAINTENANCE-SUPERVISION/ENG LA	814.81	2,209.23	11,200.00	8,990.77	19.7
	<b>TOTAL MAINTENANCE</b>	<b>814.81</b>	<b>2,209.23</b>	<b>11,200.00</b>	<b>8,990.77</b>	<b>19.7</b>
<u>MAINT OF RESERVOIR/TOWER</u>						
600-61672-100-00	MAINT RESERVOIR/TOWER-LABOR	.00	.00	1,300.00	1,300.00	.0
600-61672-300-00	MAINT RESERVOIR/TOWER-PAINT	.00	.00	32,300.00	32,300.00	.0
	<b>TOTAL MAINT OF RESERVOIR/TOWER</b>	<b>.00</b>	<b>.00</b>	<b>33,600.00</b>	<b>33,600.00</b>	<b>.0</b>
<u>MAINTENANCE OF MAINS</u>						
600-61673-100-00	MAINT OF MAINS-LABOR	3,394.60	5,445.05	26,800.00	21,354.95	20.3
600-61673-200-00	MAINT OF MAINS-SUPPLIES & EXPE	672.52	10,048.29	55,000.00	44,951.71	18.3
	<b>TOTAL MAINTENANCE OF MAINS</b>	<b>4,067.12</b>	<b>15,493.34</b>	<b>81,800.00</b>	<b>66,306.66</b>	<b>18.9</b>



**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>MAINTENANCE OF SERVICES</u>					
600-61675-100-00	MAINT OF SERVICES-LABOR	737.95	1,741.17	9,100.00	7,358.83 19.1
600-61675-200-00	MAINT OF SERVICES-SUPPLIES & E	16.00	351.08	6,000.00	5,648.92 5.9
600-61675-202-00	MAINT OF SERVICES-LEAD SERVICE	.00	.00	22,000.00	22,000.00 .0
	<b>TOTAL MAINTENANCE OF SERVICES</b>	<b>753.95</b>	<b>2,092.25</b>	<b>37,100.00</b>	<b>35,007.75 5.6</b>
<u>MAINTENANCE OF METERS</u>					
600-61676-100-00	MAINT OF METERS-LABOR	910.52	2,931.94	200.00 ( 2,731.94)	1466.0
600-61676-200-00	MAINT OF METERS-SUPPLIES & EXP	1,930.00	1,930.00	2,600.00	670.00 74.2
	<b>TOTAL MAINTENANCE OF METERS</b>	<b>2,840.52</b>	<b>4,861.94</b>	<b>2,800.00 ( 2,061.94)</b>	<b>173.6</b>
<u>MAINTENANCE OF HYDRANTS</u>					
600-61677-100-00	MAINT OF HYDRANTS-LABOR	.00	2,122.26	13,700.00	11,577.74 15.5
600-61677-200-00	MAINT OF HYDRANTS-SUPPLIES & E	( 60.43)	260.54	35,350.00	35,089.46 .7
	<b>TOTAL MAINTENANCE OF HYDRANTS</b>	<b>( 60.43)</b>	<b>2,382.80</b>	<b>49,050.00</b>	<b>46,667.20 4.9</b>
<u>MAINTENANCE OF OTHER PLANT</u>					
600-61678-100-00	MAINT OF OTR PLANT-LABOR	.00	.00	300.00	300.00 .0
	<b>TOTAL MAINTENANCE OF OTHER PLANT</b>	<b>.00</b>	<b>.00</b>	<b>300.00</b>	<b>300.00 .0</b>
<u>TRANSPORTATION-VEHICLE LEASE</u>					
600-61828-300-00	TRANSPORTATION-VEHICLE LEASE	2,168.45	6,505.35	29,100.00	22,594.65 22.4
	<b>TOTAL DEPARTMENT 828</b>	<b>2,168.45</b>	<b>6,505.35</b>	<b>29,100.00</b>	<b>22,594.65 22.4</b>
<u>CUSTOMER ACCOUNTS</u>					
600-61901-000-00	CUSTOMER ACCTS-SUPERVISION	814.81	2,209.23	11,200.00	8,990.77 19.7
	<b>TOTAL CUSTOMER ACCOUNTS</b>	<b>814.81</b>	<b>2,209.23</b>	<b>11,200.00</b>	<b>8,990.77 19.7</b>
<u>METER READING</u>					
600-61902-000-00	METER READING-LABOR	334.75	810.59	1,200.00	389.41 67.6
	<b>TOTAL METER READING</b>	<b>334.75</b>	<b>810.59</b>	<b>1,200.00</b>	<b>389.41 67.6</b>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>CUSTOMER COLLECTIONS</u>						
600-61903-100-00	CUSTOMER COLLECT-SUPPLIES	1,526.11	6,042.89	26,400.00	20,357.11	22.9
600-61903-600-00	CUSTOMER COLLECT-ACCT CLERK	842.31	2,306.51	10,600.00	8,293.49	21.8
600-61903-700-00	CUSTOMER COLLECT-COMPTROLLER	692.20	1,889.00	8,800.00	6,911.00	21.5
	<b>TOTAL CUSTOMER COLLECTIONS</b>	<b>3,060.62</b>	<b>10,238.40</b>	<b>45,800.00</b>	<b>35,561.60</b>	<b>22.4</b>
<u>ADMINISTRATIVE &amp; GENERAL</u>						
600-61920-100-00	ADMIN & GEN-CITY MANAGER	1,154.00	3,173.50	15,002.00	11,828.50	21.2
600-61920-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,833.44	4,891.23	25,594.00	20,702.77	19.1
600-61920-500-00	ADMIN & GEN-SECRETARY	79.92	391.90	1,037.00	645.10	37.8
600-61920-600-00	ADMIN & GEN-ACCOUNT CLERK	842.30	2,306.50	10,582.00	8,275.50	21.8
600-61920-700-00	ADMIN & GEN-COMPTROLLER	692.20	1,889.00	8,746.00	6,857.00	21.6
600-61920-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,812.95	4,918.36	23,568.00	18,649.64	20.9
	<b>TOTAL ADMINISTRATIVE &amp; GENERAL</b>	<b>6,414.81</b>	<b>17,570.49</b>	<b>84,529.00</b>	<b>66,958.51</b>	<b>20.8</b>
<u>OFFICE SUPPLIES &amp; EXPENSE</u>						
600-61921-500-00	OFFICE SUPPLIES & EXP-TELEPHON	484.47	1,414.91	7,800.00	6,385.09	18.1
600-61921-600-00	OFFICE SUPPLIES & EXP-POSTAGE	263.04	641.75	2,500.00	1,858.25	25.7
600-61921-700-00	OFFICE SUPPLIES & EXP-OFFICE S	12.45	12.45	3,100.00	3,087.55	.4
600-61921-800-00	OFFICE SUPPLIES & EXP-ENGINEER	.00	.00	900.00	900.00	.0
	<b>TOTAL OFFICE SUPPLIES &amp; EXPENSE</b>	<b>759.96</b>	<b>2,069.11</b>	<b>14,300.00</b>	<b>12,230.89</b>	<b>14.5</b>
<u>OUTSIDE SERVICES EMPLOYED</u>						
600-61923-100-00	OUTSIDE SERVICES-AUDIT	.00	25.06	6,600.00	6,574.94	.4
600-61923-200-00	OUTSIDE SERVICES-CONSULTANTS	.00	.00	15,200.00	15,200.00	.0
600-61923-400-00	OUTSIDE SERVICES-CITY ATTORNEY	.00	753.90	1,500.00	746.10	50.3
	<b>TOTAL OUTSIDE SERVICES EMPLOYED</b>	<b>.00</b>	<b>778.96</b>	<b>23,300.00</b>	<b>22,521.04</b>	<b>3.3</b>
<u>PROPERTY INSURANCE</u>						
600-61924-000-00	PROPERTY INSURANCE	56.25	12,962.75	13,000.00	37.25	99.7
	<b>TOTAL PROPERTY INSURANCE</b>	<b>56.25</b>	<b>12,962.75</b>	<b>13,000.00</b>	<b>37.25</b>	<b>99.7</b>
<u>INJURIES &amp; DAMAGES</u>						
600-61925-000-00	INJURIES & DAMAGES	.00	6,073.09	7,800.00	1,726.91	77.9
	<b>TOTAL INJURIES &amp; DAMAGES</b>	<b>.00</b>	<b>6,073.09</b>	<b>7,800.00</b>	<b>1,726.91</b>	<b>77.9</b>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>EMPLOYEE BENEFITS</u>						
600-61926-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	12,766.71	43,614.17	146,300.00	102,685.83	29.8
600-61926-400-00	EMPLOYEE BENEFIT - RETIREMENT	2,206.59	6,332.75	27,300.00	20,967.25	23.2
600-61926-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	4,000.00	4,000.00	.0
600-61926-700-00	EMPLOYEE BENEFIT - HRA & FSA	27.43	98.32	600.00	501.68	16.4
600-61926-800-00	EMPLOYEE BENEFIT - UNIFORMS	.00	2,378.44	1,800.00	( 578.44)	132.1
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>15,000.73</b>	<b>52,423.68</b>	<b>180,000.00</b>	<b>127,576.32</b>	<b>29.1</b>
<u>REGULATORY COMMISSION EXP</u>						
600-61928-000-00	REGULATORY COMMISSION EXPENSE	.00	.00	3,300.00	3,300.00	.0
	<b>TOTAL REGULATORY COMMISSION EXP</b>	<b>.00</b>	<b>.00</b>	<b>3,300.00</b>	<b>3,300.00</b>	<b>.0</b>
<u>MISCELLANEOUS GENERAL</u>						
600-61930-100-00	MISC GENERAL-LABOR	28.45	85.35	400.00	314.65	21.3
600-61930-200-00	MISC GENERAL-SUPPLIES & EXPENS	.00	2,143.84	900.00	( 1,243.84)	238.2
600-61930-300-00	MISC GENERAL-CONFERENCES	317.71	1,698.87	4,400.00	2,701.13	38.6
	<b>TOTAL MISCELLANEOUS GENERAL</b>	<b>346.16</b>	<b>3,928.06</b>	<b>5,700.00</b>	<b>1,771.94</b>	<b>68.9</b>
<u>RENT EXPENSE</u>						
600-61931-000-00	RENT EXPENSE	90.00	270.00	1,300.00	1,030.00	20.8
	<b>TOTAL RENT EXPENSE</b>	<b>90.00</b>	<b>270.00</b>	<b>1,300.00</b>	<b>1,030.00</b>	<b>20.8</b>
<u>TRANSPORTATION CLEARING</u>						
600-61933-200-00	TRANSPORTATION CLEARING-SUPPLI	439.28	8,731.32	.00	( 8,731.32)	.0
	<b>TOTAL TRANSPORTATION CLEARING</b>	<b>439.28</b>	<b>8,731.32</b>	<b>.00</b>	<b>( 8,731.32)</b>	<b>.0</b>
<u>TAX EXPENSE</u>						
600-62408-000-00	TAX EXPENSE	2,269.14	6,105.44	53,600.00	47,494.56	11.4
	<b>TOTAL TAX EXPENSE</b>	<b>2,269.14</b>	<b>6,105.44</b>	<b>53,600.00</b>	<b>47,494.56</b>	<b>11.4</b>
<u>INCOME DEDUCTION</u>						
600-62426-000-00	INC DED BONDS/LOANS PRINCIPAL	.00	.00	641,875.00	641,875.00	.0
	<b>TOTAL INCOME DEDUCTION</b>	<b>.00</b>	<b>.00</b>	<b>641,875.00</b>	<b>641,875.00</b>	<b>.0</b>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
	<u>LONG TERM DEBT</u>					
600-62427-000-00	LONG TERM DEBT INTEREST	.00	( 40,852.92)	236,568.00	277,420.92	( 17.3)
	TOTAL LONG TERM DEBT	.00	( 40,852.92)	236,568.00	277,420.92	( 17.3)
	<u>SUPERVISION &amp; LABOR</u>					
600-62820-000-00	SUPERVISION PLANT-LABOR	18,757.55	53,742.73	311,000.00	257,257.27	17.3
	TOTAL SUPERVISION & LABOR	18,757.55	53,742.73	311,000.00	257,257.27	17.3
	<u>PUMPING &amp; HEAT/LIGHTS</u>					
600-62821-000-00	PUMPING EXPENSE	4,369.40	8,992.66	64,800.00	55,807.34	13.9
600-62821-100-00	POWER & FUEL EXP FOR PUMPING	2,138.75	5,164.10	35,900.00	30,735.90	14.4
	TOTAL PUMPING & HEAT/LIGHTS	6,508.15	14,156.76	100,700.00	86,543.24	14.1
	<u>AERIATION EQUIPMENT</u>					
600-62822-000-00	POWER & FUEL EXP FOR AERIATION	2,388.81	4,989.58	32,100.00	27,110.42	15.5
	TOTAL AERIATION EQUIPMENT	2,388.81	4,989.58	32,100.00	27,110.42	15.5
	<u>CHLORINE</u>					
600-62823-000-00	CHLORINE CHEMICALS EXPENSE	140.00	280.00	6,300.00	6,020.00	4.4
	TOTAL CHLORINE	140.00	280.00	6,300.00	6,020.00	4.4
	<u>PHOSPHORUS</u>					
600-62824-000-00	PHOSPHORUS REMOVAL CHEMICALS E	.00	24,210.07	73,200.00	48,989.93	33.1
600-62824-100-00	PHOSPHORUS PAYMENT	.00	.00	13,700.00	13,700.00	.0
	TOTAL PHOSPHORUS	.00	24,210.07	86,900.00	62,689.93	27.9
	<u>SUPPLIES</u>					
600-62827-400-00	OTR OP SUPPLIES & EXPENSES	365.49	2,050.05	23,900.00	21,849.95	8.6
600-62827-600-00	INDUSTRIAL TOWELS EXPENSE	.00	.00	1,300.00	1,300.00	.0
	TOTAL SUPPLIES	365.49	2,050.05	25,200.00	23,149.95	8.1

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TRANSPORTATION</u>						
600-62828-200-00	TRANSPORTATION-SUPPLIES & EXPE	416.89	10,578.90	54,200.00	43,621.10	19.5
600-62828-300-00	TRANSPORTATION-VEHICLE LEASE	928.73	2,786.19	14,200.00	11,413.81	19.6
	<b>TOTAL TRANSPORTATION</b>	<b>1,345.62</b>	<b>13,365.09</b>	<b>68,400.00</b>	<b>55,034.91</b>	<b>19.5</b>
<u>MAINT OF SEWER COLLECTION</u>						
600-62831-100-00	MAINT OF COLLECTION-LABOR	1,676.08	( 3,311.10)	21,600.00	24,911.10	( 15.3)
600-62831-200-00	MAINT OF COLLECTION-SUPPLIES &	5,263.13	14,310.82	14,000.00	( 310.82)	102.2
600-62831-300-00	MAINT OF COLLECTION-TELEVISIONS	.00	.00	6,900.00	6,900.00	.0
	<b>TOTAL MAINT OF SEWER COLLECTION</b>	<b>6,939.21</b>	<b>10,999.72</b>	<b>42,500.00</b>	<b>31,500.28</b>	<b>25.9</b>
<u>MAINTENANCE OF LIFT STATION</u>						
600-62832-100-00	MAINT OF LIFT STATION-LABOR	114.58	479.50	3,600.00	3,120.50	13.3
600-62832-200-00	MAINT OF LIFT STATION-SUPPLIES	.00	.00	21,000.00	21,000.00	.0
	<b>TOTAL MAINTENANCE OF LIFT STATION</b>	<b>114.58</b>	<b>479.50</b>	<b>24,600.00</b>	<b>24,120.50</b>	<b>2.0</b>
<u>MAINTENANCE OF TREATMENT PLANT</u>						
600-62833-100-00	MAINT OF TREAT PLT-LABOR	.00	.00	8,200.00	8,200.00	.0
600-62833-200-00	MAINT OF TREAT PLT-SUPPLIES &	2,540.71	6,765.73	82,600.00	75,834.27	8.2
600-62833-300-00	MAINT OF TREAT PLT-MAINTENANCE	808.58	1,480.16	.00	( 1,480.16)	.0
	<b>TOTAL MAINTENANCE OF TREATMENT PLA</b>	<b>3,349.29</b>	<b>8,245.89</b>	<b>90,800.00</b>	<b>82,554.11</b>	<b>9.1</b>
<u>MAINTENANCE OF BLDGS &amp; GROUNDS</u>						
600-62834-100-00	MAINT BLDG & GROUNDS-LABOR	174.97	331.91	500.00	168.09	66.4
600-62834-200-00	METER REPAIR-LABOR	1,161.81	3,623.52	17,700.00	14,076.48	20.5
600-62834-300-00	MAINT BLDG & GROUNDS-SUPPLIES	( 1,049.94)	2,026.65	56,600.00	54,573.35	3.6
	<b>TOTAL MAINTENANCE OF BLDGS &amp; GROUN</b>	<b>286.84</b>	<b>5,982.08</b>	<b>74,800.00</b>	<b>68,817.92</b>	<b>8.0</b>
<u>BILLING, COLLECTING &amp; ACCTG</u>						
600-62840-200-00	BILLING, COLLECTING-SUPPLIES &	1,554.56	6,128.25	26,800.00	20,671.75	22.9
600-62840-600-00	ACCOUNT CLERK	842.31	2,306.50	10,582.00	8,275.50	21.8
600-62840-700-00	COMP TROLLER	692.20	1,889.00	8,746.00	6,857.00	21.6
	<b>TOTAL BILLING, COLLECTING &amp; ACCTG</b>	<b>3,089.07</b>	<b>10,323.75</b>	<b>46,128.00</b>	<b>35,804.25</b>	<b>22.4</b>

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>METER READING - LABOR/EXPENSE</u>						
600-62842-000-00	METER READING-LABOR & EXPENSES	334.75	810.59	900.00	89.41	90.1
	TOTAL METER READING - LABOR/EXPENSE	334.75	810.59	900.00	89.41	90.1
<u>UNCOLLECTIBLE ACCOUNTS</u>						
600-62843-000-00	UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
	TOTAL UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
<u>ADMINISTRATION &amp; OFFICE WAGES</u>						
600-62850-100-00	ADMIN & GEN-CITY MANAGER	1,154.00	3,173.50	15,002.00	11,828.50	21.2
600-62850-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,833.44	4,891.23	25,595.00	20,703.77	19.1
600-62850-500-00	ADMIN & GEN-SECRETARY	79.92	391.90	1,037.00	645.10	37.8
600-62850-600-00	ADMIN & GEN-ACCOUNT CLERK	842.31	2,306.48	10,582.00	8,275.52	21.8
600-62850-700-00	ADMIN & GEN-COMPROLLER	692.20	1,889.00	8,746.00	6,857.00	21.6
600-62850-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,812.95	4,918.36	23,569.00	18,650.64	20.9
	TOTAL ADMINISTRATION & OFFICE WAGES	6,414.82	17,570.47	84,531.00	66,960.53	20.8
<u>OPERATING EXPENSES</u>						
600-62851-500-00	OP EXPENSES-TELEPHONE	475.05	1,901.77	10,400.00	8,498.23	18.3
600-62851-600-00	OP EXPENSES-POSTAGE	263.04	641.75	2,500.00	1,858.25	25.7
600-62851-700-00	OP EXPENSES-OFFICE SUPPLIES	12.44	12.44	2,100.00	2,087.56	.6
600-62851-800-00	OP EXPENSES-ENGINEERING SUPPLI	.00	.00	900.00	900.00	.0
	TOTAL OPERATING EXPENSES	750.53	2,555.96	15,900.00	13,344.04	16.1
<u>OUTSIDE SERVICES</u>						
600-62852-100-00	AUDIT EXPENSES	.00	83.32	7,100.00	7,016.68	1.2
600-62852-200-00	CONSULTANTS EXPENSES	.00	.00	25,200.00	25,200.00	.0
600-62852-400-00	CITY ATTORNEY EXPENSES	.00	.00	1,500.00	1,500.00	.0
	TOTAL OUTSIDE SERVICES	.00	83.32	33,800.00	33,716.68	.3
<u>INSURANCE</u>						
600-62853-100-00	PROPERTY INSURANCE EXPENSE	.00	33,882.50	34,300.00	417.50	98.8
600-62853-200-00	WORKER'S COMPENSATION EXPENSE	168.75	8,095.66	10,100.00	2,004.34	80.2
	TOTAL INSURANCE	168.75	41,978.16	44,400.00	2,421.84	94.6

**CITY OF PLATTEVILLE**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

**FUND 600 - WATER & SEWER FUND**

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>EMPLOYEE BENEFITS</u>					
600-62854-200-00	18,795.41	67,125.43	214,600.00	147,474.57	31.3
600-62854-400-00	2,175.81	5,675.89	34,800.00	29,124.11	16.3
600-62854-500-00	.00	.00	2,900.00	2,900.00	.0
600-62854-700-00	27.44	98.34	900.00	801.66	10.9
600-62854-800-00	.00	2,378.42	2,200.00	( 178.42)	108.1
TOTAL EMPLOYEE BENEFITS	20,998.66	75,278.08	255,400.00	180,121.92	29.5
<u>MISCELLANEOUS EXPENSE</u>					
600-62856-100-00	3,880.67	9,460.11	35,300.00	25,839.89	26.8
600-62856-200-00	2,188.47	7,858.09	11,500.00	3,641.91	68.3
TOTAL MISCELLANEOUS EXPENSE	6,069.14	17,318.20	46,800.00	29,481.80	37.0
<u>RENT EXPENSE</u>					
600-62857-000-00	90.00	270.00	8,900.00	8,630.00	3.0
TOTAL RENT EXPENSE	90.00	270.00	8,900.00	8,630.00	3.0
<u> </u>					
600-62926-400-00	.00	248.07	.00	( 248.07)	.0
TOTAL DEPARTMENT 926	.00	248.07	.00	( 248.07)	.0
TOTAL FUND EXPENDITURES	156,020.27	499,216.39	4,731,658.00	4,232,441.61	10.6
NET REVENUE OVER EXPENDITURES	429,580.28	719,526.80	1,414,804.00	695,277.20	50.9

**BANK RECONCILIATION AND STATEMENT OF INVESTMENTS  
MARCH 2024**

<u>BANK ACCOUNTS</u>	<u>TREASURERS</u>			<u>TREASURERS</u>			<u>ADJ</u>	<u>BANK BALANCE MARCH</u>
	<u>BALANCE FEBRUARY</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE MARCH</u>	<u>OUTSTANDING CHECKS</u>	<u>OUTSTANDING DEPOSITS</u>		
CITY CASH	\$ (2,189,308.43)	\$ 805,085.66	\$ 1,423,535.65	\$ (2,807,758.42)	\$ 195,902.25	\$ (111,398.45)	\$ -	\$ (2,500,457.72)
W/S CASH	\$ 2,766,435.55	\$ 711,188.19	\$ 268,168.81	\$ 3,209,454.93	\$ 10,522.45	\$ 10,255.49	\$ -	\$ 3,209,721.89
<b>TOTAL</b>	<u>\$ 577,127.12</u>	<u>\$ 1,516,273.85</u>	<u>\$ 1,691,704.46</u>	<u>\$ 401,696.51</u>	<u>\$ 206,424.70</u>	<u>\$ (101,142.96)</u>	<u>\$ -</u>	<u>\$ 709,264.17</u>

**INVESTMENTS**

**WATER AND SEWER INVESTMENTS:**

CD-Heartland Credit Union	\$ 251,089.60	Holding-W&S CD
CD-Heartland Credit Union	\$ 25.00	Savings Acct - Membership
CD-Community First Bank	\$ 250,000.00	Repl.-Sewer CD
State Investment (LGIP) #3	\$ 3,012,674.66	Sewer Replacement
State Investment (LGIP) #6	\$ 1,092,892.44	W/S Operating Fund (Bond depr fund)
State Investment (LGIP) #11	\$ 289.43	W/S 2021B Bond
State Investment (LGIP) #12	\$ 340.49	W/S 2020C Bond
State Investment (LGIP) #13	\$ 925,177.54	W/S Depr Fund (restricted)
State Investment (LGIP) #14	\$ 1,190,874.00	W/S Debt Service Reserve
State Investment (LGIP) #16	\$ 204,978.55	W/S 2022B Bond
Ehler's Investments	\$ 277,794.49	Sewer Replacement
Ehler's Investments	\$ 237,246.44	W/S Debt Service Reserve

Respectfully Submitted,  
*Sheila Horner*  
Comptroller



GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>9002</b>								
04/24	04/03/2024	9002	BIERMAN, BRETT	BRETT TANKER ENDORS	LICENSE202	1	15.30	15.30
Total 9002:								15.30
<b>9003</b>								
04/24	04/03/2024	9003	CAPITAL SANITARY SUP	WRRRF PAPER TOWELS	D146760	1	236.16	236.16
Total 9003:								236.16
<b>9009</b>								
04/24	04/03/2024	9009	DAVY LABORATORIES	WATER TESTS - LEAD/C	24D0021	1	630.00	630.00
Total 9009:								630.00
<b>9010</b>								
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	ADAMS ST RECONSTRU	21483	1	809.69	809.69
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	ADAMS ST RECONSTRU	21483	2	809.68	809.68
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	SOWDEN STREET - SEW	21484	1	2,696.61	2,696.61
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	SOWDEN STREET - WAT	21484	2	2,696.61	2,696.61
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	GRACE STREET - SEWE	21484	7	2,162.14	2,162.14
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	GRACE STREET - WATER	21484	8	2,162.14	2,162.14
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	CAMP STREET - SEWER	21485	1	1,900.00	1,900.00
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	CAMP STREET - WATER	21485	2	1,900.00	1,900.00
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	EAST MAIN STREET - WA	31487	1	2,806.87	2,806.87
04/24	04/03/2024	9010	DELTA 3 ENGINEERING I	EAST MAIN STREET - SA	31487	2	2,806.88	2,806.88
Total 9010:								20,750.62
<b>9012</b>								
04/24	04/03/2024	9012	DUBUQUE HOSE & HYDR	SUPPLIES/REPAIRS-WW	805111	1	8.00	8.00
Total 9012:								8.00
<b>9018</b>								
04/24	04/03/2024	9018	HAWKINS INC	SODIUM HYPOCHLORITE	6718922	1	874.50	874.50
04/24	04/03/2024	9018	HAWKINS INC	HYDROFLUOSILICIC ACI	6718922	2	369.11	369.11
Total 9018:								1,243.61
<b>9019</b>								
04/24	04/03/2024	9019	J & R SUPPLY INC	WELL 3 CL PUMP	2403074-IN	1	121.35	121.35
04/24	04/03/2024	9019	J & R SUPPLY INC	WRRF WACKER PUMP	2403096-IN	1	12.24	12.24
Total 9019:								133.59
<b>9020</b>								
04/24	04/03/2024	9020	KRAEMERS WATER STO	BOTTLED WATER FOR L	8706 03.31.2	1	30.05	30.05
Total 9020:								30.05
<b>9025</b>								
04/24	04/03/2024	9025	MILESTONE MATERIALS	BASE DENSE - WATER D	3500400613	1	310.31	310.31
Total 9025:								310.31

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>9029</b>								
04/24	04/03/2024	9029	NAPA AUTO PARTS-PLAT	WATER DEPT BACK HOE	913397	1	8.99	8.99
Total 9029:								8.99
<b>9030</b>								
04/24	04/03/2024	9030	NCL OF WISCONSIN INC	WWTP SUPPLIES	501253	1	216.69	216.69
Total 9030:								216.69
<b>9031</b>								
04/24	04/03/2024	9031	OREILLY AUTO PARTS	SEWER JETTER	2324-197783	1	18.89-	18.89-
04/24	04/03/2024	9031	OREILLY AUTO PARTS	TRUCK #54	2324-198369	1	54.92	54.92
Total 9031:								36.03
<b>9040</b>								
04/24	04/03/2024	9040	USABLUEBOOK	CL TRANSFER PUMP	INV0031647	1	3,001.76	3,001.76
Total 9040:								3,001.76
<b>76980</b>								
03/24	03/29/2024	76980	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019676 APR	24	227.46	227.46
03/24	03/29/2024	76980	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019676 APR	25	350.85	350.85
Total 76980:								578.31
<b>76981</b>								
03/24	03/28/2024	76981	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	03.28.2024	1	822.93	822.93
03/24	03/28/2024	76981	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	03.28.2024	2	822.93	822.93
Total 76981:								1,645.86
<b>76982</b>								
03/24	03/29/2024	76982	US CELLULAR	CELL PHONE CHARGES-	0640409817	1	223.19	223.19
03/24	03/29/2024	76982	US CELLULAR	CELL PHONE CHARGES-	0640409817	2	223.17	223.17
03/24	03/29/2024	76982	US CELLULAR	CELL PHONE CHGS-WAT	0640773461	1	14.76	14.76
03/24	03/29/2024	76982	US CELLULAR	CELL PHONE CHGS-SEW	0640773461	2	14.76	14.76
Total 76982:								475.88
<b>77038</b>								
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	04.02.2024	16	2,136.05	2,136.05
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	04.02.2024	17	4,894.62	4,894.62
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	04.02.2024	18	832.01	832.01
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	04.02.2024	19	4,047.70	4,047.70
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	04.02.2024	20	2,168.51	2,168.51
04/24	04/03/2024	77038	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	04.02.2024	21	1,573.02	1,573.02
Total 77038:								15,651.91
<b>77048</b>								
04/24	04/03/2024	77048	CENTURYLINK	PHONE BILLS-SEWER D	437994120 0	1	257.56	257.56
Total 77048:								257.56

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>77050</b>								
04/24	04/03/2024	77050	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT	CVC24683	2	60.00	60.00
04/24	04/03/2024	77050	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT	CVC24683	3	60.00	60.00
Total 77050:								120.00
<b>77053</b>								
04/24	04/03/2024	77053	CORE & MAIN LP	METERS	U177464	1	4,936.97	4,936.97
04/24	04/03/2024	77053	CORE & MAIN LP	METERS	U203572	1	4,875.00	4,875.00
04/24	04/03/2024	77053	CORE & MAIN LP	METERS	U203575	1	4,665.00	4,665.00
Total 77053:								14,476.97
<b>77062</b>								
04/24	04/03/2024	77062	HYDROCORP	CROSS-CONNECTION	77388-IN	1	3,696.00	3,696.00
Total 77062:								3,696.00
<b>77064</b>								
04/24	04/03/2024	77064	MARTELLE WATER TREA	CL2 PUMPS	26757	1	1,146.00	1,146.00
Total 77064:								1,146.00
<b>77065</b>								
04/24	04/03/2024	77065	MENARDS	SHOP SUPPLIES	28447	1	42.70	42.70
Total 77065:								42.70
<b>77066</b>								
04/24	04/03/2024	77066	MORRISSEY PRINTING I	WATER SHUT OFF NOTIC	61011	1	133.50	133.50
Total 77066:								133.50
<b>77067</b>								
04/24	04/03/2024	77067	NORTHERN LAKE SERVI	WRRF PERMIT SAMPLIN	2404668	1	413.10	413.10
Total 77067:								413.10
<b>77074</b>								
04/24	04/03/2024	77074	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 04.	1	2,646.00	2,646.00
Total 77074:								2,646.00
<b>77077</b>								
04/24	04/03/2024	77077	SCOTT IMPLEMENT	LAWN MOWER - WRRF	31310P	1	293.18	293.18
Total 77077:								293.18
<b>77080</b>								
04/24	04/03/2024	77080	SJE	WRRF TOWER PUMP #14	CD99518827	1	2,355.00	2,355.00
Total 77080:								2,355.00
<b>77082</b>								
04/24	04/03/2024	77082	SPEE-DEE	FREIGHT WATER DEPT	994900	1	18.54	18.54
04/24	04/03/2024	77082	SPEE-DEE	FREIGHT WATER DEPT	998586	1	39.03	39.03

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77082:								57.57
<b>77088</b>								
04/24	04/03/2024	77088	WI DEPT OF NATURAL R	BRETT TESTING	2024 EXAMS	1	50.00	50.00
Total 77088:								50.00
<b>77090</b>								
04/24	04/03/2024	77090	WRWA	BRETT WATER TRAINING	06.03.2024	1	110.00	110.00
04/24	04/03/2024	77090	WRWA	BRETT WATER TRAINING	06.03.2024 X	1	110.00	110.00
04/24	04/03/2024	77090	WRWA	BRETT WATER TRAINING	06.05.2024 X	1	110.00	110.00
Total 77090:								330.00
Grand Totals:								70,990.65

The above listed bills are recommended for payment by the Water/Sewer Commission.

Date: \_\_\_\_\_

\_\_\_\_\_ Director of Public Works

\_\_\_\_\_ W/S Commission President

\_\_\_\_\_ W/S Commission Secretary

Submitted by:

\_\_\_\_\_ Financial Operations Manager

Report Criteria:

Report type: GL detail

Bank.Bank Number = 6,1

[Report].Invoice GL Account = "60010001000000"- "60063251000000"

# March 2024

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## Water Quality Complaints

Date	Address	Complaint	Action	Gallons
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### Flushing Report

Date	Location	Chlorine	Condition	Gallons
3/7/2024	Keystone Parkway	0.31-0.82	Clear	6,000
3/7/2024	Stone Crest	0.46-0.89	Clear	7,500
3/7/2024	Millenium Drive	0.25-0.83	Clear	7,500
3/12/2024	Adams Street	0.05-0.60	Clear	9,000
3/12/2024	Kelly Avenue	0.15-0.62	Clear	7,500
3/12/2024	Westwood Court	0.54-0.62	Clear	3,000
3/12/2024	Jewett Circle	0.42-0.63	Clear	4,500
3/12/2024	Madison Circel	0.46-0.62	Clear	6,000
3/13/2024	Delta 3	0.55-0.61	Clear	6,000
3/19/2024	Evergreen Road	0.05-0.77	Clear	3,900
3/19/2024	Enterprise/Vision	0.88-0.97	Clear	3,900
3/21/2024	Adams Street	0.01-0.88	Clear	6,000
3/21/2024	Pyrite Road	0.54-0.60	Clear	9,000
3/21/2024	Adams Street/West	0.0-0.84	Clear	6,600
3/29/2024	Fox Ridge	0.61-0.86	Clear	3,600
3/15/2024	Flush MH 1303			3,000
3/15/2024	Flush Hypro Sewer			10,000
3/20/2024	Flush MH 5048			2,000
3/25/2024	Flush MH 7064			5,000
3/29/2024	Flush Hydrant #59			1,500
3/30/2024	Flush Hydrant #324			6,500

### Main Breaks

Date	Location		Gallons
3/29/2024	N. Court/ W. Cedar	Leaking 4 inch Valve	25,000
3/7/2024	235 Knollwood	Hole	100,000
3/30/2024	235 Knollwood	2" hole in the bottom	65,000

Total 308,000

**THE CITY OF PLATTEVILLE, WISCONSIN  
WATER AND SEWER COMMISSION SUMMARY SHEET**

<b>COMMISSION SECTION: ACTION ITEM NUMBER:</b> 4.	<b>TITLE: Contract 1-24 Sowden and Grace Street Reconstruction</b>	<b>DATE: April 10, 2024</b>  <b>VOTE REQUIRED: Majority</b>
<b>PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works</b>		

**Description:** This is for water and sanitary sewer reconstruction of Sowden Street from Water Street to Grace Street and for Grace Street from Madison Street to the cul-de-sac.

There were 7 bidders. The low bidder is H James and Sons. They have done successful projects for the City and for local developers in the past. The project will start in June and be completed in October.

**Budget/Fiscal Impact:** The budget is \$1,685,000. After the Engineering budget of \$205,000, the remaining budget is \$1,480,000 for the combined project (water, sanitary sewer, storm sewer and street). The low bid is \$914,617.75 for the entire project and of that, \$353,990.00 is for the water and sewer portion. The project came in under budget.

**Recommendation:** Staff recommends awarding Contract 1-24, Sowden and Grace Street Reconstruction water and sewer portion to H James and Sons at the Bid Price of \$353,990.00.

**Sample Affirmative Motion:** *I move to award Contract 1-24, Sowden and Grace Street Reconstruction Water and Sewer portion to H James and Sons at the Bid Price of \$353,990.*

**Attachments:**

- **Delta 3 Recommendation Letter with Bid Tabulation**
- **Spreadsheet with Budget Breakdown**

March 19, 2023

Mr. Howard Crofoot, P.E.  
Director of Public Works  
City of Platteville  
75 N. Bonson Street  
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid  
Sowden and Grace Street Reconstruction, Contract #1-24  
City of Platteville

Dear Howard,

On Thursday, March 14, 2024, bids were received for the Sowden and Grace Street Reconstruction project, Contract #1-24. A total of seven bids were received, opened, and publicly read aloud for the project, which consisted of a single base bid. The "as-read" and confirmed low bidder for the base bid was H. James & Sones, Inc. of Fennimore, Wisconsin with a bid amount of \$914,617.75. The Engineer's Estimate for this project was \$1,130,000.00.

The final bid tabulation with all received bids has been attached for your review.

Contract #1-24 is the full reconstruction of Sowden Street from Grace Street to Water Street and Grace Street from Madison Street to the cul-de-sac. It includes completing the installation of 4' sidewalk on the west side of Grace Street from Madison Street to Sowden Street and north side of Sowden Street from Jefferson Street to Water Street. Due to a steep embankment on the north side of Sowden Street, mid-block, a retaining wall will need to be installed.

H. James and Sons has completed several projects in the City of Platteville, including the grading and street work for the Southwest Health Center development along Eastside Road, Business 151 improvements (adjacent to Keystone Development), and the reconstruction of Valley Road. All of these projects were completed successfully and on time.

H. James and Sons has indicated that they will begin this project in June, but the project will be substantially completed by the contractual date of October 4, 2024.

Therefore, we are recommending that Contract #1-24 be awarded to H. James and Sons, Inc. in the amount of \$914,617.75.

If you have any questions regarding this project, please feel free to contact me, at your convenience.

Sincerely,

**DELTA 3 ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'D. Dreessens', with a stylized flourish at the end.

Daniel J. Dreessens, P.E.  
Vice-President/Civil Engineer

DD:dd  
Enclosures

cc: H. James and Sons





▶ Platteville, Wisconsin  
 ▶ Dubuque, Iowa

P 608.348.5355  
 P 563.542.9005

E mail@delta3eng.biz  
 W www.delta3eng.biz

**Bid Tabulation**

PROJECT: Platteville Sowden and Grace Reconstruction

LOCATION: Platteville, Wisconsin

DATE: March 14, 2024 @ 3:00 pm

Contractor	Contract #1-24
1 H. James & Sons, Inc.  <b>BB</b>	\$914,617.75
2 JI Construction LLC  <b>BB</b>	\$952,510.25
3 Owen's Excavating and Trenching, Inc.  <b>BB</b>	\$1,010,936.52
4 Rule Construction, Ltd  <b>BB</b>	\$1,030,950.75
5 G-Pro Excavating LLC  <b>BB</b>	\$1,110,405.25
6 E & N Hughes Co. Inc.  <b>BB</b> <b>CC</b>	\$1,232,963.85
7 Tschiggfrie Exc. Co.  <b>BB</b>	\$1,278,503.75

*EVERY ANGLE COVERED*



Sowden & Grace						
	Budget	Engineering	Construction	Bid	PSC Adjustment	(Over)/Under PSC
Water	\$ 390,000.00	\$ 51,250.00	\$ 338,750.00	\$ 200,902.00	\$ 247,145.58	\$ 91,604.43
Sanitary Sewer	\$ 345,000.00	\$ 51,250.00	\$ 293,750.00	\$ 153,088.00	\$ 199,331.58	\$ 94,418.43
Utility	\$ 735,000.00	\$ 102,500.00	\$ 632,500.00	\$ 353,990.00	\$ 446,477.15	\$ 186,022.85
Storm Sewer	\$ -	\$ 51,250.00	\$ (51,250.00)	\$ 98,192.00	\$ 98,192.00	\$ (149,442.00)
Street	\$ 950,000.00	\$ 51,250.00	\$ 898,750.00	\$ 462,435.75	\$ 369,948.60	\$ 528,801.40
City	\$ 950,000.00	\$ 102,500.00	\$ 847,500.00	\$ 560,627.75	\$ 468,140.60	\$ 379,359.40
Total	\$ 1,685,000.00	\$ 205,000.00	\$ 1,480,000.00	\$ 914,617.75	\$ 914,617.75	\$ 565,382.25

**THE CITY OF PLATTEVILLE, WISCONSIN**  
**WATER AND SEWER COMMISSION SUMMARY SHEET**

<b>COMMISSION SECTION: ACTION ITEM NUMBER:</b> 5.	<b>TITLE: Street Reconstruction Cost Distribution Policy</b>	<b>DATE: April 10, 2024</b>  <b>VOTE REQUIRED: Majority</b>
<b>PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works</b>		

**Description:** The Public Service Commission (PSC) and Department of Natural Resources (DNR) have drafted a policy for Safe Drinking Water Fund and Clean Water Fund Loans to pay up to 20% of the cost of street reconstruction. These agencies recognize that many communities do a complete project (water, sanitary sewer, storm sewer and street) when doing a street project. They are recognizing that if the water utility or the sewer utility were to do a utility replacement NOT in conjunction with a street project that the utility would need to pay to patch the street. They are proposing a policy where their Loan programs will pay for up to 20% of associated street projects to compensate for the patches. Staff would like to follow that policy with regular projects, not just those awarded DNR loans.

**Budget/Fiscal Impact:** What this will do is shift 20% of what is now paid for by taxpayers and General Obligation borrowing to water and sewer rate payers.

The attached spreadsheet will show the reallocation of 20% of the street costs to the utilities for the current projects. The West Adams Street project is still over budget, but the allocation is shifted. Before this allocation, Water and Sewer was over budget by \$81.82. With the allocation, the project is over budget by \$39,375.64. The Sowden and Grace project is still under budget. Before the allocation, Water and Sewer was under budget by \$278,510.00. With the allocation, the project is under budget by \$186,022.85, still enough to cover the over budget on W. Adams with \$146,647.21 remaining.

**Recommendation:** Staff recommends implementing a policy where 20% of the cost of street construction is allocated to the water and sewer utility in accordance with PSC/DNR policy, when the city does a complete reconstruction project.

**Sample Affirmative Motion:** *I move to approve a policy where 20% of the cost of street construction is allocated to the water and sewer utility in accordance with PSC/DNR policy, when the city does a complete reconstruction project.*

**Attachments:**

- **DNR Draft Policy**
- **Spreadsheet with Budget Breakdown**

# Street Reconstruction Cost Distribution Policy - DRAFT

## WI DNR Environmental Loans

### March 8, 2024

#### Purpose

Water and sanitary utility projects have evolved from single-utility replacement to complete street reconstructions involving the replacement of all underground utilities, roadbed, pavement, curb and gutter, sidewalk, and lawn restoration. This change has been driven by municipalities to maintain infrastructure effectively and efficiently in their communities.

For complete street reconstruction projects, this policy clarifies how eligible construction costs will be distributed via the Clean Water Fund Program (CWFP) and Safe Drinking Water Loan Program (SDWLP) and ensure that cost distribution standards are applied consistently and equitably across all municipalities. This policy is being created to consistently apply the cost eligibility requirements in chapters [NR162.04](#) and [NR 166.07](#), Wis. Adm. Code.

#### Policy

- 100% of utility-specific costs are eligible under each loan program.
    - CWFP sanitary loans include mainline sewer, manholes, castings, tracer wire, laterals to right of way, cleanouts within right of way, etc.
    - CWFP stormwater loans (only eligible if the storm sewer discharges to approved treatment) include mainline storm, inlets, manholes, castings, tracer wire, laterals to right of way, cleanouts within right of way, etc.
    - SDWLP loans include mainline watermain, valves and boxes, hydrants and leads, tracer wire, service line to right of way including curb stop, etc.
    - Lead Service Line (LSL) replacement loans include private lead service line to water meter, basement floor patch, electrical grounding (if necessary), etc. These loans may include the service line in the public right of way under certain circumstances.
  - Up to 20% of general construction costs per utility are eligible under each loan.
    - CWFP sanitary sewer projects
    - CWFP storm sewer projects (only eligible if discharging to approved treatment)
    - SDWLP watermain projects
    - General costs include.
      - Mobilization
      - Traffic control
      - Paving\*
      - Roadbed\* (cut, geogrid, material)
      - Sidewalk\*
      - Curb and gutter\*
      - Landscaping\*
      - Detectable warning field
      - Erosion control
      - Tree removal
- \* Replacement of these items is only eligible if they were existing on the site prior to the project.
- 0% of general construction costs are eligible under an LSL loan.

- 0% of relocation or replacement of other utilities in conflict are eligible. Complete replacement of all utilities means all conflicts will be resolved.
- This policy does not apply to individual utility projects. Reimbursement of general construction costs on a single utility project will be reimbursed proportional to the utility work being done.
- This policy is effective on all complete street reconstruction projects with applications submitted for State Fiscal Year 2025 and beyond.

### **Public Participation Process**

This draft policy paper is being posted for a 21-day public comment period beginning on March 8, 2024.

The draft policy paper is available on the Environmental Loans [Statutes and Administrative Codes webpage](#). Written comments on the draft policy paper will be taken through March 29, 2024.

Please send all comments to Robert Hannes, DNR Construction Management Engineer, at [Robert.Hannes@wisconsin.gov](mailto:Robert.Hannes@wisconsin.gov). The final version of this policy paper, including any revisions made as a result of feedback received, will be published on the [Statutes and Administrative Codes webpage](#) following the end of the public comment period.

## Sowden &amp; Grace

	Budget	Engineering	Construction	Bid	PSC Adjustment	(Over)/Under PSC
Water	\$ 390,000.00	\$ 51,250.00	\$ 338,750.00	\$ 200,902.00	\$ 247,145.58	\$ 91,604.43
Sanitary Sewer	\$ 345,000.00	\$ 51,250.00	\$ 293,750.00	\$ 153,088.00	\$ 199,331.58	\$ 94,418.43
Utility	\$ 735,000.00	\$ 102,500.00	\$ 632,500.00	\$ 353,990.00	\$ 446,477.15	\$ 186,022.85
Storm Sewer	\$ -	\$ 51,250.00	\$ (51,250.00)	\$ 98,192.00	\$ 98,192.00	\$ (149,442.00)
Street	\$ 950,000.00	\$ 51,250.00	\$ 898,750.00	\$ 462,435.75	\$ 369,948.60	\$ 528,801.40
City	\$ 950,000.00	\$ 102,500.00	\$ 847,500.00	\$ 560,627.75	\$ 468,140.60	\$ 379,359.40
<b>Total</b>	<b>\$ 1,685,000.00</b>	<b>\$ 205,000.00</b>	<b>\$ 1,480,000.00</b>	<b>\$ 914,617.75</b>	<b>\$ 914,617.75</b>	<b>\$ 565,382.25</b>

## W. Adams St

	Budget	Engineering	Construction	Bid	PSC Adjustment	(Over)/Under PSC
Water	\$ 75,000.00	\$ 7,500.00	\$ 67,500.00	\$ 95,040.82	\$ 114,687.73	\$ (47,187.73)
Sanitary Sewer	\$ 60,000.00	\$ 7,500.00	\$ 52,500.00	\$ 25,041.00	\$ 44,687.91	\$ 7,812.09
Utility	\$ 135,000.00	\$ 15,000.00	\$ 120,000.00	\$ 120,081.82	\$ 159,375.64	\$ (39,375.64)
Storm Sewer	\$ -	\$ 7,500.00	\$ (7,500.00)	\$ 11,050.00	\$ 11,050.00	\$ (18,550.00)
Street	\$ 175,000.00	\$ 7,500.00	\$ 167,500.00	\$ 196,469.10	\$ 157,175.28	\$ 10,324.72
City	\$ 175,000.00	\$ 15,000.00	\$ 160,000.00	\$ 207,519.10	\$ 168,225.28	\$ (8,225.28)
<b>Total</b>	<b>\$ 310,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 280,000.00</b>	<b>\$ 327,600.92</b>	<b>\$ 327,600.92</b>	<b>\$ (47,600.92)</b>

**THE CITY OF PLATTEVILLE, WISCONSIN  
WATER AND SEWER COMMISSION SUMMARY SHEET**

<b>COMMISSION SECTION: INFORMATION ITEM NUMBER: 7.</b>	<b>TITLE: Lead Service Line (LSL) Replacement Loan Program Public Information Meeting</b>	<b>DATE: April 10, 2024  VOTE REQUIRED: Majority</b>
<b>PREPARED BY: Howard B. Crofoot, P.E.</b>		

**Description:** We have done LSL programs since 2016. Until now, the program was funded with one “loan” program that if we abided by all the rules, the DNR would “forgive” 100% of the loan – called Principal Forgiveness. The program was limited to schools, licensed day care facilities and properties used for residential purposes. In that time we have provided up to \$1,140 per LSL with 515 locations awarded over \$580,000. There are still 110 properties with known private side LSL. Of these, 3 are commercial properties. The City has passed an Ordinance to remove all LSL by December 31, 2024.

This year, funding is through the Bipartisan Infrastructure Law (BIL) program. It has expanded funding to all properties, BUT, it has limited the program Statewide to 51% loan and 49% Principal Forgiveness. The State must balance the forgiveness portion of the loans statewide to this percentage. Based on our Low-Moderate Income community, our split is 25% loan and 75% Principal Forgiveness. The entire amount is a loan from the DNR. If we do what we promise, the DNR will “forgive” 75% and only require repayment of 25%.

Staff got approval for \$1,520 for each of the 107 residential properties. The 75% “grant” portion is \$1,140 – the same as people got in the previous programs. The 25% “loan” portion is \$380. The new rules require that Davis-Bacon wage rates must apply for the 3 properties that are commercial. The City requested \$2,500 to cover the additional expense. This will be split 75/25 like the residential properties - \$1,875 “grant” and \$625 “loan”.

The Common Council approved the establishment of an LSL utility that will create 110 “loan documents”. If the properties pay of the loan portion before November 1, 2025, there are no penalties or interest. If they do not, there is a \$50 Administration Fee, plus 1% interest on amounts still owed. Finance will place 1/3 of the amount owed, including fees and interest on the tax roll in three years – 2025, 2026 and 2027.

Letters went out to property owners and there will be a Public Information Meeting on April 17, 2024 at 6:00 PM to explain the program and answer questions.

**Budget/Fiscal Impact:**

None. There is a separate utility created for these 110 individual loans.

**Recommendation:** None. Information only

**Sample Affirmative Motion:** N/A

**Attachments:**

- Sample letter.





Howard B. Crofoot, P.E.  
Director of Public Works

April 3, 2024

**RESIDENTIAL LEAD WATER SERVICE LINE REPLACEMENT: 175 N WATER ST**

Dear Property Owner,

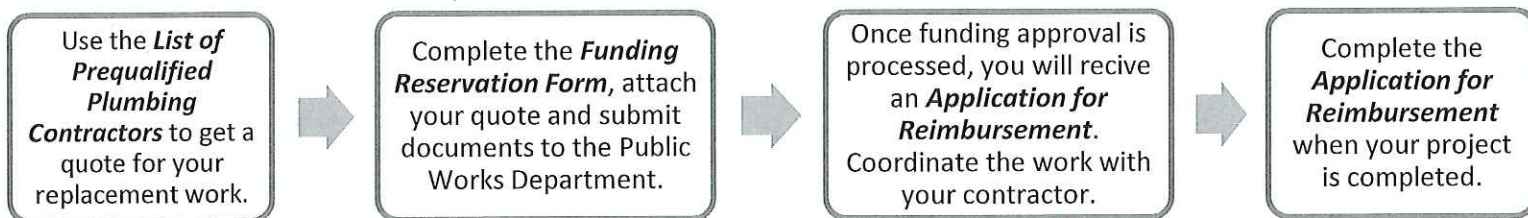
The City of Platteville is pleased to be able to offer a loan of up to \$1,520 toward the cost of the replacement of lead water service lines on private residential properties. This amount is estimated to cover 75% of the average cost for replacement (costs associated with individual properties will vary).

Your residential property is known to have a lead water service line. We strongly encourage you to take advantage of this opportunity. There are no immediate health concerns with respect to water quality within the city of Platteville. However, to reduce potential exposure, the City successfully applied for a loan from the Wisconsin Department of Natural Resources to partially reimburse costs to replace lead service lines on private residential properties.

*This loan is required to be repaid. If the lead water service line is replaced in accordance with DNR rules, 75% (up to \$1,140) will be forgiven (converted to a grant) and the remaining 25% (up to \$380) will remain as a loan to be repaid. You may pay off the loan with no penalties, fees or interest no later than November 1, 2025. After that date there will be an administrative fee of \$50.00 added to the loan amount and 1% interest per year charged on unpaid amounts. The repayment term is three (3) years. If any balance is not paid by November 1, 2025, the City will place 1/3 of the balance due as a Special Charge on the tax roll each year for three years until paid off.*

**The new ordinance passed into law recently states that ALL LEAD SERVICE LINES MUST BE REPLACED BY December 31, 2024. This funding is NOT GUARANTEED EACH YEAR.**

The work must be completed by November 30, 2024, for this year’s applicants. The funds available will cover the costs of an estimated 110 properties so we urge you to reserve the funds needed for your property immediately by following the process below. The process is easy and information necessary to begin the process is enclosed! Follow these steps:



Submission options for documents:

- In-person at the Public Works office located on the 2<sup>nd</sup> floor of City Hall, 75 N Bonson Street.
- Email: [taylorj@platteville.org](mailto:taylorj@platteville.org)
- Mail: LSL Replacement Program, City of Platteville, PO Box 780, Platteville, WI 53818

The City of Platteville’s goal is to remove all lead water service lines within the city. We hope that you will take advantage of this program. If you have questions, please contact me at 608-348-9741 extension 2240 or email [crofooth@platteville.org](mailto:crofooth@platteville.org).

Sincerely, Howard B. Crofoot, P.E. Director of Public Works

**Public Information Meeting  
Wednesday, April 17, 2024 - 6:00pm  
City Hall, Council Chambers**



**THE CITY OF PLATTEVILLE, WISCONSIN  
COUNCIL SUMMARY SHEET**

<b>WATER AND SEWER COMMISSION SECTION: INFORMATION &amp; DISCUSSION ITEM NUMBER: 8.</b>	<b>TITLE: Budget Considerations for Savings on Sowden and Grace</b>	<b>DATE: April 10, 2024</b>  <b>VOTE REQUIRED: Majority</b>
<b>PREPARED BY: Howard B. Crofoot, P.E.</b>		

**Description:** The Sowden and Grace Street Reconstruction project came in well under budget. After covering the overbudget amounts for the West Adams Street project, there is still \$517,781.33 remaining.

**Budget/Fiscal Impact:** The combined budget allocations for the Sowden-Grace Reconstruction and West Adams reconstruction projects is \$1,995,000. \$870,000 from water-sewer utility borrowing and \$1,125,000 from City CIP borrowing. The West Adams project came in over budget. The Sowden-Grace project came in under budget. After balancing the two projects, there is \$517,781.33 remaining. Of that amount, \$146,647.85 is the amount available from the Water and Sewer budget.

The Common Council directed Staff to consider additional infrastructure projects.

Staff would recommend reconstruction of North Court Street between Lewis and Adams. This street was last reconstructed in 1981. The other streets surrounding the new Fire Station were all reconstructed since 2005. The cost for this street reconstruction is \$402,700, of this \$237,788 would be allocated to the Water and Sewer utility. See attached spreadsheet. There would be a combined under budget of \$65,081.33.

If we approve the 20% allocation of street costs, then the water and sewer utility would technically be over budget by \$91,140.79 and the City portion would be under by \$156,222.12.

**Recommendation:** Staff recommends that the Commission consent to design and bid of the North Court Street project. Once the actual bids come in, we can see what, if any, the project is over budget and make a decision. The Commission can accept or reject the bids based on actual costs at that time.

**Sample Affirmative Motion:** *None.*

**Attachments:**

- **Spreadsheet with Budget Breakdown**
- **Proposed Project Map**

## Sowden &amp; Grace

	Budget	Engineering	Construction	Bid	PSC Adjustment	(Over)/Under PSC
Water	\$ 390,000.00	\$ 51,250.00	\$ 338,750.00	\$ 200,902.00	\$ 247,145.58	\$ 91,604.43
Sanitary Sewer	\$ 345,000.00	\$ 51,250.00	\$ 293,750.00	\$ 153,088.00	\$ 199,331.58	\$ 94,418.43
Utility	\$ 735,000.00	\$ 102,500.00	\$ 632,500.00	\$ 353,990.00	\$ 446,477.15	\$ 186,022.85
Storm Sewer	\$ -	\$ 51,250.00	\$ (51,250.00)	\$ 98,192.00	\$ 98,192.00	\$ (149,442.00)
Street	\$ 950,000.00	\$ 51,250.00	\$ 898,750.00	\$ 462,435.75	\$ 369,948.60	\$ 528,801.40
City	\$ 950,000.00	\$ 102,500.00	\$ 847,500.00	\$ 560,627.75	\$ 468,140.60	\$ 379,359.40
<b>Total</b>	<b>\$ 1,685,000.00</b>	<b>\$ 205,000.00</b>	<b>\$ 1,480,000.00</b>	<b>\$ 914,617.75</b>	<b>\$ 914,617.75</b>	<b>\$ 565,382.25</b>

## W. Adams St

	Budget	Engineering	Construction	Bid	PSC Adjustment	(Over)/Under PSC
Water	\$ 75,000.00	\$ 7,500.00	\$ 67,500.00	\$ 95,040.82	\$ 114,687.73	\$ (47,187.73)
Sanitary Sewer	\$ 60,000.00	\$ 7,500.00	\$ 52,500.00	\$ 25,041.00	\$ 44,687.91	\$ 7,812.09
Utility	\$ 135,000.00	\$ 15,000.00	\$ 120,000.00	\$ 120,081.82	\$ 159,375.64	\$ (39,375.64)
Storm Sewer	\$ -	\$ 7,500.00	\$ (7,500.00)	\$ 11,050.00	\$ 11,050.00	\$ (18,550.00)
Street	\$ 175,000.00	\$ 7,500.00	\$ 167,500.00	\$ 196,469.10	\$ 157,175.28	\$ 10,324.72
City	\$ 175,000.00	\$ 15,000.00	\$ 160,000.00	\$ 207,519.10	\$ 168,225.28	\$ (8,225.28)
<b>Total</b>	<b>\$ 310,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 280,000.00</b>	<b>\$ 327,600.92</b>	<b>\$ 327,600.92</b>	<b>\$ (47,600.92)</b>

## N. Court

	Budget	Engineering	Construction	Engr Estimate	PSC Adjustment	(Over)/Under PSC
Water	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ 102,725.00	\$ 120,839.00	\$ (130,839.00)
Sanitary Sewer	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ 78,835.00	\$ 96,949.00	\$ (106,949.00)
Utility	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ 181,560.00	\$ 217,788.00	\$ (237,788.00)
Storm Sewer	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)
Street	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ 181,140.00	\$ 144,912.00	\$ (154,912.00)
City	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ 181,140.00	\$ 144,912.00	\$ (164,912.00)
<b>Total</b>	<b>\$ -</b>	<b>\$ 40,000.00</b>	<b>\$ (40,000.00)</b>	<b>\$ 362,700.00</b>	<b>\$ 362,700.00</b>	<b>\$ (402,700.00)</b>

Lewis St Concrete

	Budget	Engineering	Construction	Engr Estimate	PSC Adjustment	(Over)/Under PSC
Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sanitary Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ 45,000.00	\$ 45,000.00	\$ (50,000.00)
City	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ 45,000.00	\$ 45,000.00	\$ (50,000.00)
<b>Total</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ (5,000.00)</b>	<b>\$ 45,000.00</b>	<b>\$ 45,000.00</b>	<b>\$ (50,000.00)</b>

Combined Projects

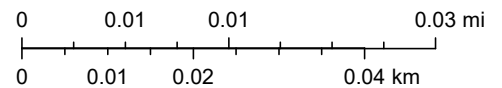
	Budget	Engineering	Construction	Bid/Engr Estimate	PSC Adjustment	(Over)/Under PSC	(Over)/under Bid
Water	\$ 465,000.00	\$ 68,750.00	\$ 396,250.00	\$ 398,667.82	\$ 487,172.31	\$ (86,422.31)	\$ (2,417.82)
Sanitary Sewer	\$ 405,000.00	\$ 68,750.00	\$ 336,250.00	\$ 256,964.00	\$ 345,468.49	\$ (4,718.49)	\$ 79,286.00
Utility	\$ 870,000.00	\$ 137,500.00	\$ 732,500.00	\$ 655,631.82	\$ 832,640.79	\$ (91,140.79)	\$ 76,868.18
Storm Sewer	\$ -	\$ 68,750.00	\$ (68,750.00)	\$ 109,242.00	\$ 109,242.00	\$ (177,992.00)	\$ (177,992.00)
Street	\$ 1,125,000.00	\$ 73,750.00	\$ 1,051,250.00	\$ 885,044.85	\$ 708,035.88	\$ 334,214.12	\$ 166,205.15
City	\$ 1,125,000.00	\$ 142,500.00	\$ 982,500.00	\$ 994,286.85	\$ 817,277.88	\$ 156,222.12	\$ (11,786.85)
<b>Total</b>	<b>\$ 1,995,000.00</b>	<b>\$ 280,000.00</b>	<b>\$ 1,715,000.00</b>	<b>\$ 1,649,918.67</b>	<b>\$ 1,649,918.67</b>	<b>\$ 65,081.33</b>	<b>\$ 65,081.33</b>



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- Concrete for turns
- Override 1
- Lines**
- Adams St Project
- Override 1
- Override 2
- Proposed Court St Project
- Platteville City Boundary
- Centerlines
- Address Points (Data in Progress)**
- Active
- Inactive/Retired
- Parcel Data (2023)



CITY